Technology Planning Committee Agenda (Thursday, May 5, 2022)
Generated by Angie Gallo on Friday, May 27, 2022

1. Welcome

2. Action Items
Minutes:
A. Approval of Minutes
approved as presented.

B. Password Policy - 1st reading
Proposing to go away from the current requirement of having to change password every 12 months to encourage employees to select strong passwords and only require to change if password has been compromised.

3. Informational & Discussion Items
A. Hardware/Software purchase process
Discussion on how software request should be vetted through the campus. If request is instructional versus systems based should it be directed at DE first versus TPC or should all request start in TPC first. We are trying to establish what the business process should be to more efficiently and effectively vet all request through the appropriate individuals and departments on campus. Academic established a task force a while back due to some of these same concerns. There are a lot of questions that need to be addressed when purchasing software/hardware, do we already have something similar that can do what is being requested, how is this being funded - first time versus ongoing, do we have the support staff needed to implement and maintain the purchase (in all areas). Need to establish the appropriate flow process to address all these concerns. There will be a draft coming forward that the committee can review and discuss and work with to determine how to address these concerns.

B. Ed Tech Taskforce - Xochitl quickly discussed the idea that was brought up idea that was brought up by Academic Senate in establishing a Technology Task Force. She indicated there were emails sent out to faculty but not much response. She wanted to bring it back up in regards t technology and requests and whether the task force should be a sub committee of TPC although it is much more instruction focused it does require a lot of technology input. It is a mix of DE and TPC so a discussion of where it should live should be held.

4. Updates
5. ADJOURNMENT
Meeting was adjourned at 4:00pm