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Transfer of Credit Policy

Imperial Valley College grants credit for lower division units earned at regionally accredited institutions. All lower division courses attempted at accredited institutions attended are part of the student's unit and GPA calculation. Only courses excluded by the sending institution may be excluded from a student's GPA and unit count. The evaluative symbols used by the sending institution are honored in the GPA and unit calculation. Duplicate courses are part of the academic record and are included in the GPA calculation, however the duplicate credit is excluded from the unit total. Official transcripts from all institutions attended must be on file and evaluated by the Admissions and Records Office before a student may receive a degree, certificate or general education certification from Imperial Valley College.

To be considered for transfer credit, students must provide official transcripts to the IVC Admissions and Records Office from each institution where courses were taken. Official transcripts may be provided electronically, directly mailed to the institution or in person by presenting an official transcript in an unopened envelope sealed by the college/university. Transcripts that have been opened by anyone other than an IVC official will not be considered official and will not be evaluated. Students should arrange for official transcripts to be received as soon as possible after enrollment. An official evaluation to determine the applicability of courses to IVC degree or certificate requirements is essential for effective advisement.

Questions regarding specific courses for which a student is seeking transfer credit should be addressed to the Counseling Center or Transfer Center at IVC.

Credit for Upper Division Course Work

Transfer credit for upper division courses completed at a four-year college or university will not be granted unless an equivalent course is offered at IVC. To be considered, students must complete a student petition requiring the recommendation of the instructor, the Department Chair and the Dean of the appropriate academic subject area.