

- Suggestion to stagger SLO and PLO deadlines
  - D. Gilison shared K. Howell's strategy to assess SLOs in the fall semester, except for classes taught exclusively in the spring, to ensure SLO's are complete for comprehensive reviews the following fall
  - Interdepartmental collaboration is key
- D. Gilison asked what the process was for deans upon their review:
  - G. Warner and B. Lane stated similar approaches of having a one-on-one meeting with coordinators/chairs to review data, strengths and weaknesses, potential improvements, goal setting, etc.

### 3. 21-22 Program Review Evaluation

- Reminder by D. Gilison on behalf of J. Carrillo for committee members to complete the Program Review Evaluation survey
- The PRC will review survey results in the spring semester

### 4. Outcomes and Assessments Committee Update

- B. Lane provided the following update:
  - K. Howell gave a report on the Academic Senate meeting
    - Number of SLOs assessed in Spring, SLOs still required to assess
    - Reviewed OAC process regarding the accuracy of SLOs within course syllabi—an accreditation critique
      - Improvement underway; from 33 percent to 20 percent incorrect
  - J. Sun suggested the development of a template to Academic Senate for instructors to follow and avoid these issues.
  - Discussion among PRC ensued regarding problems faced by faculty when updating SLOs and the indirect issues that follow (syllabi updates, course outline, textbooks, etc.)
    - Template would mitigate issues
    - Further investigation is required to find a solution.

### D. Action Items

#### E. Next Scheduled Meeting

##### 1. December 8th, 2022

- December 8<sup>th</sup> meeting will be a working meeting to scrub through budget enhancement requests.

### F. Adjournment

#### 1. Adjournment

- Meeting was adjourned by D. Gilison at 3:05 p.m.