

Continuous Accreditation Readiness Team (CART) Meeting, 10:00 a.m. (Friday, October 21, 2022)

	Voting Members		Consultants
	Vice President – Academic Services (CIO/ALO): Dave Drury		Superintendent/President: Dr. Lennor Johnson
X	Dept. Chair – BSS: Austen Thelen		Vice President – Student Services & Equity: Victor Torres
X	Dept. Chair – BUS: Andres Martinez		Vice President – Administrative Services: Cesar Vega
X	Dept. Chair – ENGL: Dr. Michael Heumann	X	Division Dean – Arts, Letters & Learning Services: Betsy Lane
X	Dept. Chair – ESL: Dr. Sydney Rice	X	Division Dean – Economic & Workforce Development: Efrain Silva
X	Dept. Chair – EWS: Andrew Robinson		Division Dean – Health & Public Safety: Gail Warmer
X	Dept. Chair – HUM: Carol Hegarty		Division Dean – Math & Science: Dr. Cuauhtemoc Carboni
X	Dept. Chair – ITEC: Jose Velasquez		Dean of Student Services and Special Projects: Alexis Villa
X	Dept. Chair – MATH/ENGR: Jill Nelipovich		Dean of Student Affairs & Enrollment Services: Dr. James Dalske
X	Dept. Chair – Science: Dr. Daniel Gilison		Director of Fiscal Services: Stacey Browning
	Dept. Chair – WLSC: Dr. Melani Guinn (Interim)	X	Institutional Researcher: Jose Carrillo
X	Program Review Committee (PRC) Chair: X J. Carrillo/ X D. Gilison	X	Distance Education Coordinator: Xochitl Tirado
X	IEDC Chair: X J. Carrillo/S. Rice		Student Learning Outcomes Coordinator: Kevin Howell
	Academic Senate Representative:		CTA Representative: Norma Nuñez
	Counseling Representative: Roxanne Morales		
	Human Resources Representative: Clint Dougherty		
	Administrative Services Representative: Stacey Browning		
X	ASG Representative: Katherine Montaño	X	Accreditation Coordinator/CART Co-Chair: Dr. Jia Sun
X	ASG Representative: Jonahan Heraz	X	Recorder: Linda Amidon

A. Call to Order

CART Co-Chair Sun called the regular meeting of the Continuous Accreditation Readiness Team to order at 10:04 a.m.

B. Approval of Minutes**Action, Minutes: 1. Approval of September 16, 2022, Minutes**

M/S/ Nelipovich/Gilison: To approve the minutes of the September 16, 2022, meeting as presented.

Final Action: Motion carries.

C. Update/Reports**Discussion, Information: 1. ACCJC Midterm Report - First Read****J. Sun presented a draft of the Midterm Report for a First Reading:**

- Thanked all that provided input on the report draft.
- Provided a brief status of sections of the report: Some are at the proofreading stage, some need evidence citations, and some need updates.
- Will send evidence documents to Linda.
- Asked members to review the latest draft of the report, check the report preparation timeline for accuracy, and to send comments to him.
- Stated we are on track with the report timeline, with the report 80-85% completed.
- The next step is to take the report through participatory governance committee review (IEDC, Senate, ICC, Board).
- A second draft of the report will be presented to CART for a vote in November.

Brief discussion was held regarding section III.A. Response to Recommendations for Improvement related to Recommendation 5, improve the evaluation and assessment of professional development efforts:

- Dept. Chair A. Robinson asked where we are with professional development since the TLC is currently inactive, and what evidence will be cited to show what has been done so far.
- Co-Chair Sun stated that while IVC is currently in a transitional phase regarding the TLC, what is included in the draft Midterm Report is an accurate reflection of improvements that have been made since 2018. The recently approved Professional Development Plan is a good road map for the future and it can be cited as evidence, along with board policy BP 7160 Professional Development.
- Associate Dean J. Carrillo stated that IEDC is looking into how the committee will be supporting the professional development plan:
 - He and IEDC Co-Chair S. Rice have been tackling this challenge. They have had conversations with CHRO Dougherty and President's Cabinet and while they have not received clear guidance regarding what the college would like to see in terms of operation of the plan and assignment of specific responsibilities, things are becoming clearer.