

Continuous Accreditation Readiness Team (CART) Meeting, 10:00 a.m. (Friday, September 16, 2022)

| | Voting Members | | Consultants |
|---|---|---|---|
| X | Vice President – Academic Services (CIO/ALO): Dave Drury | | Superintendent/President: Dr. Lennor Johnson |
| X | Dept. Chair – BSS: Austen Thelen | | Vice President – Student Services & Equity: Victor Torres |
| X | Dept. Chair – BUS: Andres Martinez | | Vice President – Administrative Services: Cesar Vega |
| X | Dept. Chair – ENGL: Dr. Michael Heumann | X | Division Dean – Arts, Letters & Learning Services: Betsy Lane |
| | Dept. Chair – ESL: Dr. Sydney Rice | | Division Dean – Economic & Workforce Development: Efrain Silva |
| X | Dept. Chair – EWS: Andrew Robinson (X Hector Vildosola) | X | Division Dean – Health & Public Safety: Gail Warmer |
| X | Dept. Chair – HUM: Carol Hegarty | X | Division Dean – Math & Science: Dr. Cuauhtemoc Carboni |
| X | Dept. Chair – ITEC: Jose Velasquez | | Dean of Student Services and Special Projects: Alexis Villa |
| | Dept. Chair – MATH/ENGR: Jill Nelipovich | | Dean of Student Affairs & Enrollment Services: Dr. James Dalske |
| X | Dept. Chair – Science: Dr. Daniel Gilison | | Director of Fiscal Services: Stacey Browning |
| X | Dept. Chair – WLSC: Dr. Melani Guinn (Interim) | X | Institutional Researcher: Jose Carrillo |
| X | Program Review Committee (PRC) Chair: X J. Carrillo/ X D. Gilison | X | Distance Education Coordinator: Xochitl Tirado |
| X | IEDC Chair: X J. Carrillo/S. Rice | | Student Learning Outcomes Coordinator: Kevin Howell |
| | Academic Senate Representative: | | CTA Representative: Norma Nuñez |
| | Counseling Representative: Roxanne Morales | | |
| | Human Resources Representative: Clint Dougherty | | |
| X | Administrative Services Representative: Stacey Browning | | |
| | ASG Representative: Katherine Montaña | | |
| | ASG Representative: Alvaro Medina | X | Recorder: Linda Amidon |

A. Call to Order

CART Co-Chair Sun called the regular meeting of the Continuous Accreditation Readiness Team to order at 10:05 a.m.

B. Approval of Minutes

Action, Minutes: 1. Approval of May 20, 2022, Minutes

M/S/C Gilison/Thelen: To approve the minutes of May 20, 2022, as presented.

Final Action: Motion carries.

C. Update/Reports

Discussion, Information: 1. ACCJC Midterm Report Preliminary Draft

J. Sun presented the preliminary draft of the midterm report:

- Thanked writers and others for their contributions to the draft report.
- Reviewed updates to Plans Arising from the Self-Evaluation (ISER) process and provided a brief background on how the plans came about (i.e., IVC self-identified plans to make improvements to better align with Standards).
- Reviewed the responses to recommendations for improvement and proposed including a table showing faculty and staff evaluation procedures before and after the recommendation.
- Identified sections remaining to be completed.
- Stated that Dr. Johnson wants a first read of the report by the board in November and a second read in February.

Discussion:

- L. Amidon shared the following regarding Plan #6-codifying IVC's procedure for transfer of credits into the college:
 - IVC's policies and procedures are based on templates provided to the college as a subscriber to CCLC's Policy & Procedure Service.
 - There is no CCLC template related to an institution's acceptance of transfer credits.
 - She was unable to locate such a procedure on the websites of other CCCDs.
- J. Sun responded:
 - He has seen midterm reports where colleges respond that a plan was not carried out for stated reasons; IVC could respond similarly to Plan #6.
 - Noted that J. Carrillo would be reaching out to Articulation Officer Kristen Gomez regarding transfer of credits.

D. Information/Discussion

Discussion, Information: 1. CART Meeting on April 21, 2023

J. Sun informed members that:

- ICC's regular meeting in April 2023 falls during spring break so it plans to move its meeting to April 21, 2023, at 10:00 am.
- CART's regular meeting takes place at that time so the CART meeting will need to be changed or canceled.