

- Discussion included:
 - The writing of the mid-term report.
 - New institutional set standards as suggested by the ACCJC. Taskforce has been formed to begin discussions on developing recommendations; final recommendations will be approved by CART and then circulated through the participatory governance committees for review and feedback.

Report: 4.2 Equal Employment Opportunity and Diversity Committee

Yethel Alonso reported as follows:

- Members have gone through EEO training.
- The committee met to review and revise the EEO Plan to ensure DEI compliance.

Report: 4.3 Technology Planning Committee

Jeff Enz reported as follows:

- The committee met yesterday and approved its bylaws with the recommendations from ICC.
- The approved bylaws are included in today's ICC agenda as a first read.
- Received presentation from Jonathan Singh regarding cybersecurity.
- The committee discussed classroom technology, copiers and printers.

VP Drury commended Jonathan Singh for the cybersecurity presentation and recommended that the presentation be shared with the campus community.

CTO Enz stated the presentation would first be presented to the College Leadership Council for feedback, and then shared with the campus community.

Report: 4.4 Fiscal and Facilities Committee

Melody Chronister reported as follows:

- The committee met on March 9th, and is scheduled to meet again on April 27th, for the special meeting time slot.
- The committee will continue discussions on the Naming of Buildings Board Policy and Administrative Procedure 6620, the budget priorities letter from the Chancellor's office, as well as the 50% law compliance letter from ACCA.

Report: 4.5 Environmental, Health & Safety Committee

James Dalske reported as follows:

- The committee had its first official meeting on Tuesday, March 22nd.
- Worked on the committee's purpose and mission.
- Discussed the safe return to campus which included COVID-19 and campus safety updates.
- Discussed having a campus shooter drill during the spring semester since it has been approximately three years since the last one.
- Discussed the importance of having the parking lot cameras repaired.
- Discussed the costs of having the parking lots repaved.
- There is a co-chair vacancy that needs to be filled by the Academic Senate.

Dr. Johnson inquired as to whether the committee would be addressing safety concerns discussed some time ago.

Dean Dalske stated the committee would address those concerns.

Report: 4.6 Institutional Effectiveness and Development Committee

Yolanda Catano reported as follows:

- The committee met and received an update from the professional development workgroup regarding the form and process being developed for professional development requests. All such updates will be brought to the ICC.
- All other items discussed and acted on at IEDC will be discussed at today's ICC meeting.

Report: 4.7 Public Relations and Marketing Committee

Oliver Zambrano reported as follows:

- Announced and thanked new committee members: Dr. Daniel Ortiz, administrative representative and Susan Moss, faculty representative.
- The PRMC lacks student representation at its meetings due to a scheduling conflict with the ASG meetings; therefore, the committee is considering a change in meeting time from 2:40 to 4:00 to 3:40 to 5:00 p.m., to accommodate students.
- The committee discussed the advertising campaign for the spring semester through Insights, a social media platform. For more information on the advertising campaigns, visit the PRMC webpage.
- If interested in becoming a PRMC member, reach out to your faculty, classified or student representatives.
- The next meeting is scheduled on May 2nd.

Report: 4.8 Student Affairs Committee

James Dalske reported as follows:

- The committee met on March 10th.
- Received construction update from Javy Luna; COVID-19 and student health services updates from Lupita Castro, as well as ASG update.
- Discussed current and upcoming student activities and events through the end of the spring semester, a total of 13.
- Asked that any events involving students be routed through Yareli Rivera or Miriam Trejo to avoid any scheduling conflicts.
- Announced that an in-person commencement is scheduled on June 11th in the gymnasium; the committee has held two meetings with the students to provide graduation information.

Report: 4.9 ASG President's Report

ASG President Javier Melara reported as follows:

- The ASG held a Spring Welcome Back and Meet the Athletes on March 17th; over 300 participants.

- The ASG held a training for new senators on March 19th; thanked Trustees Armendariz and Hart and Dr. Johnson for attending. The training included responsibilities of being a senator, review of ASG goals, and information regarding IVC's participatory governance committees.
- The ASG hosted a Women Empowerment Panel on March 29th, 1:00-6:00pm in Room 2734. Thanked Trustee Solis for being on the panel, and everyone who attended the event, including Trustee Sigmond and Dr. Johnson.
- The ASG, in collaboration with the Student Health Center, held the Silence Packing Event on March 24th; thanked everyone who attended; special thank you to Trustee Taylor for sharing his story. Received information regarding the resources available at IVC and throughout the Imperial Valley
- ASG President Melara and four senators attended the General Assembly in Sacramento on April 1st through 3rd. There were eight resolutions that did not pass; further information regarding the General Assembly resolutions has been linked to the ASG agendas in BoardDocs.
- The ASG, in partnership with the IVC Art Gallery, held an "Embracing Pluralism through Art" exhibit on April 7th. Thanked everyone who attended the event.
- The ASG will be volunteering at the Food Distribution scheduled on April 13th, 8:00 am-2:00 pm.
- Easter egg hunt for preschool children scheduled on April 14th.
- Co-sponsoring Sexual Assault Awareness Day scheduled on April 27th, 1:00-3:00 pm.
- Participating at the Open House on April 29th, and the Career Education Expo on May 12th.

Dr. Johnson thanked President Melara for his leadership and the ASG for their participation in the various activities.

VP Drury thanked President Melara and the ASG for including and recognizing the student athletes at the Welcome Back event.

Report: 4.10 Tri-Chairs Report

Matthew Thale reported as follows:

- There are several classified staff that work outside the 8:00 a.m. to 5:00 p.m. schedule, which makes it difficult to participate in committees. It was suggested that in order to give those staff members an opportunity to join a participatory governance committee that consideration be given to altering work schedules on the day the committee meets.
- Dr. Johnson supports the suggestion and stated he would be discussing the matter with leadership. He emphasized that everyone's ideas are important and all staff should be given the opportunity to participate in the participatory governance process.

Ric Epps was not present at the meeting due to his attendance at the Statewide Academic Senate Plenary.

5. First Reading

Information: 5.1 Technology Planning Committee Standing Rules

- CTO Enz stated the Standing Rules had been revised per the recommendations of the ICC and approved by the TPC on April 7, 2022; however, the TPC expressed concerns regarding members who are removed due to absenteeism and not replaced in a timely manner by their respective groups. The TPC is of the opinion that a process should be implemented to get the vacancies filled promptly.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
TPC Standing Rules	Jeff Enz	Second Reading/Approval: 5/13/22

6. Action

Action 6.1 Second Reading: Approval of the Mission, Vision and Values Statement

M/S/C Chronister/Alonso to approve the Mission, Vision and Values Statement

Motion carried

7. Information/Discussion

Information/Discussion: 7.1 Mission, Vision and Values Survey

- Associate Dean Catano presented the survey that would be sent to all stakeholders to gather additional feedback on the revised Mission, Vision and Values Statements.
- The survey will be open for approximately one month and she encouraged all to complete the survey.
- The survey results will be reviewed and presented to the ICC in June.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
Mission, Vision and Values Survey	IEDC	Review survey results: 5/10/22

Information/Discussion: 7.2 ACCJC Midterm Report

- Dr. Sun presented the ACCJC Midterm Report Timeline developed by the CART:
 - Spring 2022: Formation of writing teams; evidence gathering/cataloging; start writing sections.
 - Summer 2022: Writing sections; draft building.
 - Fall 2022: Draft proofreading/rewriting – due to winter recess, the goal is to have 80-85% of the report completed by Thanksgiving for committee 1st Reads.
 - 10/21/22: 1st Read by CART
 - 11/16/22: 1st Read by Board of Trustees
 - 11/30/22: 1st Read by Academic Senate
 - 12/9/22: 1st Read by ICC
 - Spring 2023: The goal is to have the report 100% completed for committee 2nd reads/approvals by the start of the spring semester.
 - 2/15/23: 2nd Read/Action by Board of Trustees
 - 2/24/23: 2nd Read by CART (Special Meeting due to 2/17/2023 holiday)
 - 3/1/23: 2nd Read/Action by Academic Senate

- 3/10/23: 2nd Read/Action by ICC
 - 3/15/23: Submit to ACCJC
 - Dr. Sun stated the dates are not set and may be adjusted if necessary.
- Dr. Sun presented the ACCJC Midterm Report Writing Teams for each section:
 - 5: ISER Plans
 - Lead(s): Accreditation Faculty Lead/CIO
 - Responsible Committee: CART
 - 6A: Response to recommendations for improvements
 - Lead(s): Associate Dean of Institutional Effectiveness/Director of Institutional Research
 - Responsible Committee(s): IEDC/PRC/IR/IE
 - 6B: Reflection on Improving Institutional Performance: Student Learning Outcomes and Institution Set Standards
 - 6B1: SLO Lead(s): O&A Coordinator
 - Responsible Committee(s): OAC/PRC
 - 6B.2: ISS Lead(s): Associate Dean of Institutional Effectiveness/Director of Institutional Research/Accreditation Faculty Lead/Dean of Workforce and Development
 - Responsible Committee(s): IEDC/CART/CTE/IR
 - 6C: Quality Focus Essays
 - Lead: Cuauhtemoc Carboni/Veronica Soto-Figueroa and Leticia Pastrana (GP Co-chairs)
 - Fiscal Reporting
 - Lead: CBO
 - Dr. Sun stated updates for each section would be provided to the CART in April, May and June.
 - Dr. Sun thanked the leads for agreeing to write the sections.
 - VP Drury thanked Dr. Sun, the faculty and Linda Amidon for their work in preparing for the Midterm Report.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
ACCJC Midterm Report	Dr. Jia Sun, CART Co-Chair	Information: Writing progress updates when available

Information/Discussion: 7.3 Governance Evaluation Survey

- Associate Dean Catano presented the Governance Committee Evaluation Survey 2022.
- The purpose of the survey is to evaluate the effectiveness of the new participatory governance structure.
- The timeline for the survey is as follows:
 - Reviewed by IEDC: 4/5/22
 - Reviewed by ICC: 4/8/22
 - IE/IR will create survey link and the link will be provided to all committee chair(s).
 - Committee chairs will distribute during the months of April and May.
 - Governance survey will close on 5/31/22.
 - ICC will review survey results on 6/10/22.
- Committee members will have to complete a survey for each committee they serve on.
- Jose Carrillo stated the committee chairs would be provided a link to the live survey results for purposes of tracking the number of responses by committee.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
Governance Evaluation Survey	IEDC	Review of Survey Results: 06/10/22

Information/Discussion: 7.4 Committee Meeting Calendar

- Associate Dean Catano presented the proposed Committee Meeting Schedule for 2022-2023, and the timeline for feedback:
 - Review at ICC: April 8.
 - Committee representatives take the calendar back to their areas/committees for input: April 8 – April 29
 - Feedback to ICC and IE: No later than May 6.
 - ICC to review all recommendations/request for changes: May 13.
- Dr. Johnson emphasized the importance of focusing on the college as a whole versus individual needs when making changes to the meeting schedule.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
Committee Meeting Calendar	Yolanda Catano	Review and approval of Committee Meeting Calendar: 05/13/22

Information/Discussion: 7.5 ICC Retreat

- Dr. Johnson proposed that the ICC hold a retreat in early September. The retreat would give the Council an opportunity to become acquainted with each other, develop goals and determine effective strategies for the betterment of the college.
- The members agreed that a retreat would be beneficial to the Council.
- Dr. Johnson stated the retreat would be scheduled for September and the agenda would be developed at the ICC's June meeting.

Follow-Up Items:	Assigned to:	Action/Discussion Timeline:
ICC Retreat	ICC Tri-Chairs	Discussion: Schedule ICC Retreat