

**Strategic Educational Master Plan Committee  
Minutes  
Friday, June 4, 2021  
11:00 a.m. - 12:00 p.m.  
Via Zoom**

<b>Committee Members</b>					
X	Linda Amidon	X	Daniel Gilison	X	Deirdre Rowley
EXCUSED	Trini Argüelles	X	Carol Hegarty	X	Jose Ruiz
	ASG – Jorge Silva	X	Lennor Johnson	X	Jia Sun
X	Jose Carrillo	X	Betsy Lane	X	Austen Thelen
X	Yolanda Cataño, Co-Chair	X	Andres Martinez	X	Jose Velasquez
EXCUSED	Henry Covarrubias, Co-Chair	X	Jill Nelipovich	X	Gail Warner
X	James Dalske	X	Sydney Rice		
	David Drury	X	Andrew Robinson		
<b>Consultants</b>					
	Stacey Browning		Martha Garcia	X	Christina Tafoya
	Melody Chronister		Kevin Howell	X	Xochitl Tirado
X	Clint Dougherty		Leticia Pastrana		Alexis Villa
EXCUSED	Veronica Figueroa	X	Efrain Silva		
<b>Guests</b>					
					<b>Recorder</b>
					Carol Cortés

**A. Call To Order**

**1. Call to Order**

The meeting was called to order at 11:00 a.m. by Y. Cataño, Co-Chair.

**B. Approval of Minutes**

**1. Approval of Minutes of April 2, 2021**

The minutes were approved unanimously as presented (MSC – D. Gilison/J. Nelipovich).

**C. Area Committee Reports**

**1. Pathways to Student Success/Guided Pathways**

C. Tafoya gave an update to include that the committee has an upcoming training on the 8<sup>th</sup> at 4:00 p.m. for the Student Success Teams and anyone else that is interested. The training will cover the update the use and integration of Starfish and how it will support students through their pathways.

**2. Outcomes and Assessment**

B. Lane reported that the committee are continuing to improve their systems and planning. They will be meeting on June 8<sup>th</sup> to do an assessment of the committee work and to continue the cycle of improvement.

### **3. Accreditation/CART**

J. Sun reported that the committee worked on and produced the first draft of the Follow-Up report that was due to address Recommendation II. The first draft was revised and received some guidance from the ACCJC liaison. They have also produced a second draft that was given to the CART Committee today. The Institutional Set Standard Task Force was formed earlier in the semester to look at some of the institutional standards that fell below the threshold and the committee produced a list of conclusive statements as well as a list of recommendations that will be taken to the Senate to recommend that it starts in the Fall of the academic year.

### **4. Professional Development**

Y. Cataño reported that they are looking forward to all of the work coming together and professional development plans. C. Dougherty added that the committee did their final evaluation for the year. The committee has also been discussing the institutionalizing of professional development and it being incorporated under the new participatory governance structure. They have also discussed what was funded through the budget enhancement. Y. Cataño added that the new proposed governance structure will now house Professional Development under the Institutional Effectiveness and Development Committee.

### **5. College Council**

No report was submitted or presented.

## **D. Old Business**

### **1. PRT 2nd Visit – Update**

Y. Cataño gave an update of the PRT 2<sup>nd</sup> visit. She reported that the last visit was in May. The PRT Team provided us with a robust list of resources that aided the development of the evaluation of the rubric. We also have examples of the new proposed governance structures from various institutions and she thinks these were all tied with the first recommendations that were provided by the PRT Team that were in alignment with the accreditation standards in the follow-up report, that J. Sun talked about during his Accreditation/CART report. She congratulated J. Sun for completing his first semester as the Accreditation Coordinator. Y. Cataño added that there is IPI funding to support the new software. They are currently figuring out what next years' budget is going to look like for the new software implementation.

### **2. Comprehensive Master Plan - Update**

Y. Cataño provided an update on the Comprehensive Master Plan. She stated that we're going to use that money to create the Mission, Vision, and Values next year. With the new proposed governance structure, we're still figuring out where those would be housed. A consultant will be helping create those as adding those to the Comprehensive Master Plan. She added that they will now see how we implement it, institutionalize everything and how we organize and evaluate our current system and processes.

### 3. Program Review - Update

Y. Cataño gave an update on Program Review. She reported that we're in the final stage of purchasing the software. Based on the 19 responses that we received from the last demo presentations, we're going to be making the final decision at the next President's Cabinet Meeting. The final decision will be done on June 8<sup>th</sup>. A communication will be sent out to everyone based on the final decision. She stated that we will need a lot of support from everyone with the implementation. She asked that everyone be patient with the Institutional Research staff and everyone else involved with the program move. It will be a lengthy process.

J. Carrillo stated that President's Cabinet is in the process of making a determination on which Budget Enhancements will be funded. When the list becomes available, it will be sent out to all of the participants of Program Review.

#### E. New Business

##### 1. Proposed Participatory Governance Structure

Y. Cataño reported that the new committee that will be replacing College Council is Integrated Consultation Council. The ICC will oversee all institutional planning and governance and provide recommendations and input to all consultant groups. She presented and went over the draft of the structure. She added how with the new structure, SEMPC will no longer exist.

L. Johnson added with SEMPC no longer a committee of the new structure, he is hoping that the members of this committee will join the Program Review and Learning Outcomes Committee. He stated that in collaboration with the Academic Senate, he is hoping that we will have additional faculty members as part of this group.

Y. Cataño stated that with the new proposed governance structure, she will be working with C. Tafoya on a governance handbook.

L. Johnson stated that first thing in the fall is that we're going to have the Program Review Update and inform every one of their status. Also, we will be status quo for the Program Review Cycle. However, starting the following year, everything is going to be pushed up one semester which means we want to complete the whole Program Review Process by December.

##### 2. Equity Summit 2021

Y. Cataño reported the Equity Summit was held yesterday. There were two presenters. She thanked the IR Team and all who assisted in the nationwide, statewide and institutional data report. There will be a lot of major changes coming our way along with equity efforts that are going to drive next year in our collective structure. L. Johnson thanked everyone involved in putting the Summit together.

#### F. Action Items

##### 1. None

**G. Other**

**1. SEMPC Self Evaluation**

Y. Cataño stated that the self-evaluation was not done in time, by the co-chairs, to present at this meeting. They will be following up via an e-mail.

**H. Next Scheduled Meeting**

**1. Next Scheduled Meeting**

Due to the new proposed governance structure, this committee will no longer be active.

**I. Adjournment**

The meeting adjourned at 11:34 a.m.