



**MINUTES**  
**Technology Planning Committee**

**Tuesday, March 6, 2018**  
**12:50 – 1:50 P.M.**  
**Building 10, Board Room**

**MEMBERSHIP**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Jeff Enz- Administrative Representative (Chair) | <input checked="" type="checkbox"/> Adriana Sano - CMCA Representative |
| <input checked="" type="checkbox"/> Dave Drury - Administrative Representative      | <input type="checkbox"/> Dixie Krimm – Classified Representative       |
| <input type="checkbox"/> Jeff Cantwell – Chair of B.U.G/CMCA Rep.                   | <input type="checkbox"/> (vacant) – Classified Representative          |
| <input checked="" type="checkbox"/> Mark Duva – Faculty Representative              | <input checked="" type="checkbox"/> Andrea Ruiz – ASG Representative   |
| <input checked="" type="checkbox"/> Ralph Marquez – Faculty Representative          | <input checked="" type="checkbox"/> Ellena Garcia – ASG Representative |
| <input checked="" type="checkbox"/> Xochitl Tirado – DE Coordinator                 |  |

**GUEST**

James Arthur  
James Patterson  
Efrain Silva

Recording Secretary: Angie Gallo

**I. Welcome**

**II. Action Items**

- a. Approval of November 7, 2017 minutes  
Accepted as presented.
- b. Enhancement Budget Report 2018-2019 Prioritization  
Motion to prioritize and approve the Enhancement Budget Report 2018-2019.  
Move to amend the motion to reflect approval of the Enhancement Budget Report 2018-2019 reflecting the ranking and as prioritized by the committee.  
MSC Drury/Sano

**III. Discussion Items**

- a. Accreditation Standard 3C. Question #2 and Question #3  
Dr. James Patterson read Question#2 and Question #3 aloud. The response to both questions were discussed. Dr. Patterson addressed Question #2 - enterprise equipment not being in the current refresh budget and asked if it is important to include it. Mr. Enz stated it is very important. One time funds have been used to refresh but ideally all enterprise equipment would be included in the refresh budget. He also stated the AV

equipment on campus (i.e. Building #2700) is not on a refresh cycle either. A few years ago, 4 classrooms failed – instructors wanted out of those rooms. The faculty rely on technology to teach. Servers hold Banner, hold our network – need to get them on a refresh cycle.

Question #3 – the Technology Plan has been pulled in to the response and will also pull in meeting minutes from Technology Planning Committee. Dr. Patterson will meet with I.T. to get a report reflecting the help desk data support/backup.

#### **IV. Updates**

- a. OEI – Xochitl provided a quick update. Still looking at fall 2018 to go live – 3 courses. IVC needs to get more courses on the OEI to see FTES – through OEI. Our students will enroll to others colleges but the FTE will go to the other college. IVC needs to pull students into our courses.
  
- b. Canvas – all online classes are on Canvas. There is a large amount of faculty using Canvas for face to face courses. Xochitl is still offering workshops and one-on-one help. Canvas help line is also available.

#### **V. ADJOURNMENT**

**Meeting adjourned 1:52pm**