## **Evaluation Form G**

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES LIBRARIANS

coring:	NA = Not Applicable 1 = Needs Development		= Good = Exceeds Standards					
mployee:_		Semester:						
. , _			Mari	к Арр	ropri	ate R	espo	nse
l.	Performance of professional resp	onsibilities:	NA	1	2	3	4	5
	A. Performs specific duties as directed							
	B. Participates in regular improvement of area							
	C. Posts and maintains regular offi	ce hours						
	D. Conducts workshops or training							
	E. Participates in the development, assessment, and evaluation of student learning outcomes/services area outcomes as appropriate							
	F. Attends optional professional organization activities							
	T			Mark Appropriate Respons				
II.	Performance of departmental and	campus duties:	NA	1	2	3	4	5
	A. Attends appropriate division, de	partment, or office meetings						
	B. Serves on campus committee(s)							
	C. Other departmental or campus	duties						
Commen	ts:							
valuator		Signature		Date				
		Date Form	Completed	mpleted:				

**Evaluation Form H** 

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES NON-CLASSROOM FACULTY

coring:	NA = Not Applicable 1 = Needs Development	2 = Fair 3 = Competent	4 = Good 5 = Exceeds	= Good = Exceeds Standards					
mployee:_		Semester:							
			Mari	k App	ropria	ate R	espo	 nse	
I.	Performance of professional res	ponsibilities:	NA	1	2	3	4	5	
	A. Performs specific duties as dire	ected							
	B. Participates in regular improve	ment of area							
	C. Posts and maintains regular of	C. Posts and maintains regular office hours							
	D. Conducts workshops or training								
	E. Participates in the development, assessment, and evaluation of student learning outcomes/service area outcomes as appropriate								
	F. Attends optional professional c	organization activities							
			Man	k App	ropria	ate R	espo	nse	
II.	Performance of departmental an	d campus duties:	NA	1	2	3	4	5	
	A. Attends appropriate division, d	epartment, or office meetings							
	B. Serves on campus committee(	(s)							
	C. Other departmental or campus	duties							
Commen	nts:								
								_	
valuator		Signature			Date	<del></del>			
D			rm Completed	Completed:					

**Evaluation Form I** 

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES TEACHING FACULTY

Scoring:	NA = Not Applicable 1 = Needs Development	2 = Fair 3 = Competent	4 = Goo 5 = Exce	Good Exceeds Standards					
Employee:		Semester:							
				Mark	( Арр	ropri	ate R	espo	nse
l.	Performance of professional resp	onsibilities:		NA	1	2	3	4	5
	A. Holds class consistently as scheduled								
	B. Maintains and submits appropriate records								
	C. Posts and maintains regular office hours								
	D. Participates in the development, assessment, and evaluation of student learning outcomes as appropriate								
	E. Other professional responsibilitie	S							
			Г						
	Douto-was as at double and an all and	and the second s		Mark Appropriate Respons					nse 5
II.	Performance of departmental and	•		INA	ı		3	4	3
	A. Attends appropriate division, dep B. Serves on campus committee(s)								
	C. Other departmental or campus of								
Comme		uuioo							
Evaluator		Signature		Date					
		Date Fo	orm Completed:						

**Evaluation Form J** 

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES COUNSELORS

Scoring:	NA = Not Applicable 1 = Needs Development	2 = Fair 3 = Competent		4 = Good 5 = Exceeds Standards					
Employee:	:	Semester:							
				Mark	к Арр	ropri	ate R	espo	nse
I.	Performance of professional resp	onsibilities:		NA	1	2	3	4	5
	A. Maintains appropriate records and documentation								
	B. Maintains accurate and appropriate data entry								
	C. Posts and maintains regular offic	e hours							
	D. Participates in the development, assessment, and evaluation of student learning outcomes/service area outcomes as appropriate								
	E. Other professional responsibilities								
	I			Mark Appropriate Response				ı	
II.	Performance of departmental and			NA	1	2	3	4	5
	A. Attends appropriate division, department, or office meetings								
	B. Serves on campus committee(s)								
	C. Other departmental or campus duties								
Comme	ents:								
Evaluator		Signature				Date	e		
		Nato Fr	orm Comp	latad					