# 2016-2017 Workshop Schedule Imperial Valley

### Employment Relations Consortium

## October 13, 2016 – "Maximizing Supervisory Skills for the First Line Supervisor"\*\*

date: Thursday, October 13, 2016
time: 9:00 a.m. to 4:00 p.m.
location: Imperial Irrigation District
audience: Supervisors and Managers

\*\* This course is eligible for credit in the Public Sector Employment Relations Certificate Program

## December 8, 2016 – "Public Service: Understanding the Roles and Responsibilities of Public Employees" \*\*

date: Thursday, December 8, 2016 time: 9:00 a.m. to 12:00 p.m.

location: Imperial Countyaudience: All Employees

#### December 8, 2016 - "A Guide to Implementing Public Employee Discipline" \*\*

date: Thursday, December 8, 2016

time: 1:00 p.m. to 4:00 p.m.

location: Imperial County

audience: Supervisors and Managers

\*\* This course is eligible for credit in the Public Sector Employment Relations Certificate Program

#### February 9, 2017 - "Performance Management: Evaluation, Documentation and Discipline"\*\*

date: Thursday, February 9, 2017 time: 9:00 a.m. to 12:00 p.m. location: Imperial Valley College audience: Supervisors and Managers

#### February 9, 2017 - "File That! Best Practices for Document and Record Management"

date: Thursday, February 9, 2017 time: 1:00 p.m. to 4:00 p.m.

location: Imperial Valley College

audience: Supervisors, Managers and HR Staff

\*\* This course is eligible for credit in the Public Sector Employment Relations Certificate Program

#### March 16, 2017 - "Risk Management Skills for the Front Line Supervisor"

date: Thursday, March 16, 2017 time: 9:00 a.m. to 12:00 p.m. location: Imperial Irrigation District audience: Supervisors and Managers

#### March 16, 2017 - "Case Study for Managing Illnesses or Injuiry"

date: Thursday, March 16, 2017 time: 1:00 p.m. to 4:00 p.m. Incation: Imperial Irrigation District audience: Supervisors and Managers

#### May 4, 2017 - "A Supervisor's Guide to Labor Relations" \*\*

date: Thursday, May 4, 2017 time: 9:00 a.m. to 12:00 p.m.

location: Ricochet

audience: Supervisors and Managers

#### May 4, 2017 - "MOU Auditing and The Book of Long Term Debt"

date: Thursday, May 4, 2017 time: 1:00 p.m. to 4:00 p.m.

location: Ricochet

audience: Members of the Agency's Negotiation Team

\*\* This course is eligible for credit in the Public Sector Employment Relations Certificate Program