



**IMPERIAL VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Wednesday, August 22, 2018  
 2:40 p.m. – Room 804

<b>Present:</b>	<input checked="" type="checkbox"/> Allyn Leon	<input checked="" type="checkbox"/> Andres Martinez	<input checked="" type="checkbox"/> Andrew Robinson	<input checked="" type="checkbox"/> Carol Hegarty
	<input type="checkbox"/> Cathy Zazueta	<input checked="" type="checkbox"/> Daniel Gilison	<input checked="" type="checkbox"/> Jill Nelipovich	<input checked="" type="checkbox"/> Jose Ruiz
	<input checked="" type="checkbox"/> Jose Velasquez	<input checked="" type="checkbox"/> Kristen Gomez	<input checked="" type="checkbox"/> Michael Heumann	<input type="checkbox"/> Norma Nava
	<input type="checkbox"/> Roberta Webster	<input checked="" type="checkbox"/> Suzanne Gretz	<input checked="" type="checkbox"/> Sydney Rice	<input type="checkbox"/> Trinidad Argüelles
	<input checked="" type="checkbox"/> Xochitl Tirado	<input type="checkbox"/> ASG Representative		
<b>Consultants:</b>	<input checked="" type="checkbox"/> Christina Tafoya	<input checked="" type="checkbox"/> Lennor Johnson	<input checked="" type="checkbox"/> Vikki Carr	<input type="checkbox"/> David Drury
	<input checked="" type="checkbox"/> David Zielinski	<input checked="" type="checkbox"/> Efrain Silva	<input checked="" type="checkbox"/> Robert Price	<input checked="" type="checkbox"/> Sergio Pesqueira
	<input checked="" type="checkbox"/> Norma Nunez	<input checked="" type="checkbox"/> Becky Green	<input type="checkbox"/> Kevin Howell	<input type="checkbox"/> Cynthia Spence
	<input type="checkbox"/> Betsy Lane			
<b>Ex-officio</b>	<input type="checkbox"/> Craig Blek			
<b>Visitors:</b>	James Patterson	Veronica Soto	Ed Wells	Mary Lofgren
	Analise Garcia	Cesar Supnet	Gabriel Gonzalez	Beatriz Avila
	Angel Sandoval			
<b>Recorder:</b>	Dixie Krimm			

**I. Opening of the Meeting**

**A. Call to order**

Allyn Leon called the regular meeting of the Imperial Valley College Curriculum Committee to order at 2:43 pm on Wednesday, August 22, 2018.

**B. Approval of the Minutes**

**1. Regular Meeting of June 7, 2018**

*M/S/C (Gomez/Gilison) to approve the minutes of the May 17, 2018, regular meeting of the Curriculum Committee, as presented.*

**II. Action Items**

**A. Credit Courses**

**1. Revised Courses**

- a. AJ 100 – Introduction to the Administration of Justice (3.0)
- b. AJ 102 – Concepts of Criminal Law (3.0)
- c. AJ 106 – Principles & Procedures of the Justice System (3.0)
- d. AJ 108 – Public Safety Report Writing (3.0)
- e. AJ 121 – Law Enforcement Field Operations (3.0)
- f. AJ 222 – Criminal Investigation (3.0)
- g. AJ 223 – Juvenile Control (3.0)
- h. CSI 100 – Introduction to Correctional Systems (3.0)
- i. CSI 104 – Concepts of Probation and Parole (3.0)
- j. CSI 206 – Correctional Interviewing and Counseling (3.0)
- k. CSI 208 – Control and Supervision of Inmates (3.0)

*M/S (Tirado/Gilison) to approve the large quota designation for items a. through k. above, effective 2018-2019. The motion carried.*

### III. Discussion Items

#### 1. Committee Training

- Committee members were provided information regarding curriculum processes and procedures to assure appropriate curriculum rules and regulations are followed.
- This training will allow the college to certify that all approved curriculum will align with all requirements outlined in Education Code, Title 5 and the 6<sup>th</sup> edition of the Program and Course Approval Handbook.

#### 2. Committee Meeting Schedule

- Members discussed alternative meeting days and times. It was determined that the current schedule is the best fit and will remain the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays from 2:40-4:05.

#### 3. CLEP and IB – Kristen

- Kristen reviewed items that need to be updated on the CLEP and IB charts. She will be contacting the departments for input to make the updates.

#### 4. AP 4020 (committee composition)

- Christina Tafoya asked members if her position could be included as co-chair.
- There are some updates that need to be reflected as well for changes made in the Health and Public Safety Division.
- AP 4020 will be brought back to the next meeting.

### IV. Information Items

#### 1. Curriculum Institute Update

- Mary Lofgren, Dixie Krimm, Allyn Leon, Kristen Gomez and Elizabeth Trevino attended the 2018 Curriculum Institute.
- Key topics included information regarding ADTs, Guided Pathways, AB 705, and curriculum processes.
- There will be a certification form that will allow colleges to locally approve credit courses and progress with the exception of ADTs.
- Min threshold for “must submit” will move from 18 to 16.
- Min threshold for “may submit” will move from 12 to 8

### V. Other Items

- James Patterson – update to sub change inquiry.
  - Recommendation is being presented to Academic Senate regarding the curriculum committee’s role in developing Meta Majors.
  - More information will be presented at a future meeting.
- Efrain Silva invited everyone to the Student Career Center, it is currently open. There will be an open house event on Friday at 2:00.

### VI. Next Regular Meeting: September 12, 2018, Room 804

### VII. The meeting adjourned at 3:54 p.m.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.