From: Jose Carrillo
To: Student Services Council; Instructional Council; Administrative Council IVC
Subject: SPOL Program Review Trainings
Date: Friday, September 22, 2017 8:58:32 AM

Happy Friday,

I have reserved room 901 to conduct Program Review Trainings and assist with the input process on SPOL.

Please visit the link below for Academic Program Data, and all other templates, guides, and SPOL instructions:

http://accreditation.imperial.edu/docs/2018

Academic Area Program Review Trainings

9/28 Thursday 10-11am
10/11 Wednesday 9-10am
11/29 Wednesday 2-3pm
11/30 Thursday 2-4pm

Service Area Program Review Trainings

9/28 Thursday 2-3pm
10/11 Wednesday 10-11am

Please note that I will leave the lab 15min after start time if no one shows up. Feel free to stop by my office in Building 10 if you need assistance.

If you cannot make it to any training, please email me to schedule a one-on-one. Program review and budget enhancement requests are due on 12/1, system will be locked on 12/4.

José

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