

IMPERIAL COMMUNITY COLLEGE DISTRICT BP 2430 Delegation of Authority to the CEO

Reference:

Education Code Sections 70902(d), and 72400;
Accreditation Standards IV.B.5, IV.C.12, and IV.D.1

The Board delegates to the CEO the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The CEO may delegate any powers and duties entrusted to him/her by the Board, including the administration of colleges and centers, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The CEO is empowered to reasonably interpret Board Policy. In situations where there is no Board Policy direction, the CEO shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the CEO to inform the Board of such action and to recommend written Board Policy if one is required.

The CEO is expected to perform the duties contained in the CEO job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description, and goals and objectives for performance shall be developed by the Board in consultation with the CEO.

The CEO shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The CEO shall make available any information or give any report requested by the Board as a whole. Individual Trustee requests for information shall be met if, in the opinion of the CEO, they are not unduly burdensome or disruptive to District operations. Information provided to any Trustee shall be made available to all trustees, in compliance with the Brown Act.

The CEO shall act as the professional advisor to the Board in policy formation.

No AP