

ADMINISTRATION OF JUSTICE

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)
Certificate of Achievement

DESCRIPTION

The Administration of Justice Program involves the study of the theory and practice of law enforcement, police work, and the court and corrections systems. These core and elective courses provide the student with a base of knowledge and proficiency in the general area. Law enforcement, whether as a line officer, deputy sheriff, marshal or state traffic officer, offers a rewarding opportunity to serve society. Specialized officers such as game wardens, forest rangers or criminal investigators make unique contributions throughout our state and nation. They investigate crime, present cases in court and render other service to the justice system and the people. Much of their job now consists of actively serving the many social needs of their community.

PROGRAM LEARNING OUTCOMES

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE AND CERTIFICATE OF ACHIEVEMENT PROGRAMS

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC's program is a good base for transfer.

- Police Officer
- Industrial Security Officer
- Deputy Sheriff
- Evidence Technician
- Animal Control
- Computer
- Forensics
- Highway Patrol Officer
- Alcoholism Counselor
- Police Clerk
- FBI Agent
- Accident Investigator
- Polygraph Operator
- Forest Ranger
- Customs Agent
- Investigator Trainer
- Drug Enforcement
- Insurance Investigator
- Code Enforcement
- Border Patrol Agent
- Criminal Investigator
- Legal Secretary
- Fingerprint Classifier
- Store Detective
- Security Specialist
- Matron
- Police Dispatcher
- Warden
- Park Ranger
- Correctional Counselor
- Law
- Paralegal
- Probation Officer
- Parole Agent
- Counselor
- Private Detective
- Jailer
- Officer Agent Drug Abuse
- Corrections Officer

Gainful Employment: Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: <http://www.imperial.edu/courses-and-programs/programs-of-study/>

TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:

www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine

www.CSUMentor.org – CSU System Information

www.universityofcalifornia.edu/admissions/index.html - UC System Information

www.aiccu.edu – California Independent Colleges and Universities, Association of

<http://wiche.edu/wue> - Western Undergraduate Exchange Programs

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: www.imperial.edu/students/financial-aid-and-scholarships/

ADMINISTRATION OF JUSTICE

ASSOCIATE DEGREE PROGRAM

ADMINISTRATION OF JUSTICE - A.S. DEGREE

Twenty-four (24.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the major (18.0 units)

AJ	100	Introduction to Administration of Justice	3.0
AJ	102	Concepts of Criminal Law	3.0
AJ	104	Legal Aspects of Evidence	3.0
AJ	106	Principles and Procedures of the Justice System	3.0
AJ	108	Public Safety Report Writing (Formerly AJ 120)	3.0
AJ	110	Law Enforcement Community Relations	3.0

II. Acceptable courses for the major (Select a minimum of 6.0 units)

AJ	121	Law Enforcement Field Operations (3.0)	
AJ	141	Arrest and Firearms (3.5)	
AJ	222	Criminal Investigation (Formerly AJ 122) (3.0)	
AJ	223	Juvenile Control (Formerly AJ 123) (3.0)	
AJ/SOC	224	Criminology (Formerly AJ 124) (3.0)	
CSI	100	Introduction to Corrections (3.0)	
CSI	104	Concepts of Probation and Parole (3.0)	

Total Major Units	24.0
IVC Graduation Requirements and GE Pattern:	24.0-30.0
Electives (as needed to reach 60 degree applicable units)	
Total Maximum Units:	60.0

CERTIFICATE PROGRAM

ADMINISTRATION OF JUSTICE CERTIFICATE

Twenty-two (22.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses for the certificate (22.0)

AJ	100	Introduction to Administration of Justice	3.0
AJ	102	Concepts of Criminal Law	3.0
AJ	104	Legal Aspects of Evidence	3.0
AJ	106	Principles and Procedures of the Justice System	3.0
AJ	110	Law Enforcement Community Relations	3.0
AJ	223	Juvenile Control	3.0
ENGL	110	Composition and Reading	4.0

Total Certificate Units	22.0
Total Maximum Units:	22.0

HUMANITIES

DEGREES, CERTIFICATES AND AWARDS

Associate in Arts Degree (A.A.)

DESCRIPTION

The Associate of Arts degree in Humanities is an interdisciplinary program that integrates several different academic traditions. The program offers students a rare opportunity to discover the heritage of art, culture, and learning through lectures and readings of great texts; make connections between ideas in the past and issues in the present; and improve skills in critical reading, listening, writing, and discussion.

PROGRAM LEARNING OUTCOMES

1. Student will be able to think critically in reading about topics in philosophy, religion, art and music, thereby identifying problems.
2. Demonstrate an awareness of the impact of societal expectations and behaviors on individuals and cultures.
3. Analyze, discuss and debate the impact on the development of theory and cultural practices.

ASSOCIATE DEGREE PROGRAM

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CAREER OPPORTUNITIES

Of the career opportunities identified some will usually require the completion of degree requirements at 4-year colleges and universities.

- Banking
- Businessperson
- Communications
- Consultant
- Counseling
- Creative Writing
- Education
- Foreign Service
- Government
- Human Service Careers
- Journalist
- Law
- Librarian
- Library Science
- Literary Research
- Ministry
- Museum Work
- Pre-Law/Lawyer
- Pre-Theology/Clergy
- Publishing
- Public Relations
- Teaching
- Theology
- Travel
- Writer

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TRANSFER PREPARATION

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FINANCIAL AID

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HUMANITIES

ASSOCIATE DEGREE PROGRAM

HUMANITIES MAJOR – A.A. DEGREE

Twenty-four (24.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required for the major (24.0 units)

A. Three (3.0) units required from the following:

HUM	100	Introduction to Humanities	3.0
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B. Must select six (6.0) units from the following:

ART	100*	History of Art I	3.0
ART	102*	History of Art II	3.0
ART	104*	History and Appreciation of Modern Art	3.0
ART	106*	Woman Artists	3.0
MUS	200*	History and Literature of Music I	3.0
MUS	202	History and Literature of Music II	3.0

C. Must select six (6.0) units from the following:

ART	100*	History of Art I	3.0
ART	102*	History of Art II	3.0
ART	104*	History and Appreciation of Modern Art	3.0
ART	106*	Woman Artists	3.0
ART	110	Design	3.0
ART	120	Drawing I	3.0
ART	262	Gallery Display	3.0
MUS	100	Introduction to Music Foundations	3.0
MUS	102	Introduction to Music Literature and Listening	3.0
MUS	110	Beginning Musicianship	2.0
MUS	120	Beginning Harmony	3.0
MUS	156	College-Community Chorus	1.0
MUS	171	Chamber Orchestra	1.0
MUS	172	Community Band	1.0
MUS	175	Instrumental Ensemble	1.0
MUS	178	Symphony Orchestra	1.0
MUS	200*	History and Literature of Music I	3.0

D. Must select three (3.0) units from the following:

HIST	110	Early Western Civilization	3.0
HIST	111	Modern Western Civilization	3.0
PHIL	100	Introduction to Philosophy I	3.0
PHIL	102	Introduction to Philosophy II	3.0
RELS	100	Religions of the Modern World	3.0

E. Must select six (6.0) units from the following:

AMSL	100	American Sign Language 1	4.0
AMSL	102	American Sign Language 2	4.0
ENGL	102	Introduction to Literature	3.0
ENGL	222	Survey of World Literature	3.0
ENGL	223	Survey of World Literature	3.0
ENGL/HUM	226	Introduction to Mythology	3.0
FILM	230	Introduction to Film History and Criticism	3.0
ENGL	250	Creative Writing	3.0
FREN	100	Elementary French I	5.0
FREN	110	Elementary French II	5.0
FREN	201	Intermediate French I	5.0
FREN	211	Intermediate French II	5.0
HUM/SPAN	262	Introduction to Chicano/a Studies	3.0
SPAN	100	Elementary Spanish I	5.0
SPAN	110	Elementary Spanish II	5.0
SPAN	200	Intermediate Spanish I	5.0
SPAN	210	Intermediate Spanish II	5.0
SPAN	220	Bilingual Spanish I	5.0
SPAN	221	Bilingual Spanish II	5.0
SPCH	100	Oral Communication	3.0
SPCH	110	Intermediate Public Speaking	3.0
SPCH	180	Argumentation and Debate	3.0
THEA	120	Fundamentals of Acting	3.0

* Courses designated with an asterisk may be counted in one area only.

Total Major Units	24.0
IVC Graduation Requirements and GE Pattern:	30.0
Electives (as needed to reach 60 degree applicable units)	
Total Maximum Units:	60.0

CHILD DEVELOPMENT

DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree (A.S.)

Certificate of Achievement

Specialization Certificates: Administration, Infant/Toddler, and School Age

DESCRIPTION

Child Development is the study of the physical, socio-emotional and cognitive growth and development of the child from infancy through adolescence. The Child Development program provides an educational and practical foundation for students interested in working with children. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of education. The program leads to an associate's degree in Child Development, a certificates for the position of Associate Teacher, and specialization certificates in Infant/Toddler, School Age, and Administration. The program also fulfills the required child development course work for the state issued Child Development Permit. Information regarding this permit and/or the Child Development certificate is available from the Child, Family and Consumer Sciences Department.

PROGRAM LEARNING OUTCOMES

1. Exhibit grounding in a child development knowledge base.
2. Demonstrate knowledge in building relationships with children, family and community.
3. Observe, document, and assess to support young children and families.
4. Demonstrate developmentally effective approaches to create positive relationships and supportive interactions as the foundation in working with children and families from diverse societies.
5. Use content knowledge to build meaningful curriculum.
6. Demonstrate Professionalism.

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CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities and may require additional education beyond the baccalaureate degree.

- Adoption Counselor
- Child Advocate
- Child Care Coordinator
- Camp Counselor
- Child Life Specialist
- Children's Hospital Worker
- Child Life Specialist
- Before/After School Teacher/Director
- Community College Instructor
- Distributor of Educational Toys
- Employer-Sponsored Child Care Teacher/Director
- K-12 Instructional Assistant
- Playground/Environment Designer
- Resource and Referral Coordinator
- Child Psychologist
- Early Childhood
- Teacher/Administrator
- Early Childhood Special
- Education Specialist
- Family Child Care Provider
- Home Based Educator
- Child Development Specialist
- Consultant to Educational Toy Producers
- Early Childhood Instructional Aide
- Infant Day Care Teacher/Director
- Parent/Adult Education Instructor
- Preschool Teacher or Administrator
- Marriage/Family Counselor
- Music/Art Therapist
- Pediatric Psychologist
- School-Age Care Provider
- Social Worker
- Special Education Assistant
- Special Education Teacher
- Elementary School Teacher
- Planned Parenthood Worker

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CHILD DEVELOPMENT

ASSOCIATE DEGREE PROGRAM

CHILD DEVELOPMENT MAJOR – A.S. DEGREE

Twenty-nine (29.0) units required for the major.

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

I. Required Courses for the major (26.0 units)

CDEV	100	Principles & Practices of Teaching Young Children	3.0
CDEV	101	Health, Safety and Nutrition	3.0
CDEV	102	First Aid & CPR for Teachers of Young Children	1.0
CDEV	103	Children, Family and Community	3.0
CDEV/PSY	104	Child Growth and Development	3.0
CDEV	105	Introduction to Curriculum	3.0
CDEV	106	Observation and Assessment	3.0
CDEV	107	Teaching in a Diverse Society	3.0
CDEV	200	Practicum-Field Experience	4.0

II. Select four to five units from the following (4.0-5.0 units; two courses):

CDEV	120	Language & Literature for Early Childhood (2.0)	
CDEV	121	Art for Young Children (2.0)	
CDEV	122	Science and Math for Early Childhood (2.0)	
CDEV	123	Music & Movement for Early Childhood (2.0)	
CDEV	124	Creative Cooking for Children (2.0)	
CDEV	125	Multilingual & Multicultural Curriculum for Young Children (3.0)	

Total Major Units	30.0-31.0
IVC Graduation Requirements and GE Pattern:	30.0
Electives (as needed to reach 60 degree applicable units)	
Total Maximum Units:	60.0

CERTIFICATE PROGRAM

CHILD DEVELOPMENT ASSOCIATE TEACHER

Sixteen (16.0) units required for the certificate.

The Child Development Associate Teacher Certificate of Achievement is designed for students who are interested in working with young children as preschool associate teachers, daycare providers, and other child development careers in early childhood. The Early Childhood Associate Teacher Certificate provides students with a background of knowledge and skills in child growth and development. The certificate meets the requirements for the Child Development Permit Matrix: Associate Teacher Permit, requiring 12 units in early childhood, first aid and CPR, and the additional courses required by most child care providers for employment, totaling 16 units.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF “C” OR BETTER.

PROGRAM LEARNING OUTCOMES

1. Describe and apply principles of cognitive, physical, and social emotional development for young children birth to adolescence.
2. Identify components of quality early childhood programs.
3. Assist in the planning and implementation of developmentally appropriate activities and environmental design.
4. Observe and document children's development in partnership with families for positive influence on children's development.

I. Required Courses for the certificate

CDEV	101	Health, Safety and Nutrition	3.0
CDEV	102	First Aid and CPR for Teachers of Young Children	1.0
CDEV	103	Children, Family and Community	3.0
CDEV/PSY	104	Child Growth and Development	3.0
CDEV	105	Introduction to Curriculum	3.0
CDEV	106	Observation and Assessment	3.0

Note: To be eligible for the State of California Child Development Permit; Associate Teacher students must complete the following experience requirements: fifty (50) days of three or more hours per day within two years.

Total Certificate Units	16.0
Total Maximum Units:	16.0