

**UNADOPTED MINUTES**  
**FOR THE REGULAR MEETING OF THE**  
**IMPERIAL COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**

**Wednesday, October 21, 2015**

**Location**  
**Administration Board Room, Building 10**  
**380 East Aten Road**  
**Imperial, CA 92251**

**1. INFORMATION TO THE PUBLIC**

**2. CALL TO ORDER**

**Procedural: 2.01 Call to Order**

Board President Medina called the meeting to order at 6:00 p.m.

**Procedural: 2.02 Roll Call by Secretary**

Board Secretary Jaime announced roll call as follows:

Area 1 Louis Wong  
Area 2 Karla A. Sigmond  
Area 3 Jerry D. Hart  
Area 4 Rudy Cardenas, Jr. (left at 8:52 p.m.)  
Area 5 Juanita Salas  
Area 6 Romualdo J. Medina

Associated Student Government Representative – Edalaine Joy Tango-An  
Academic Senate Representative – Michael Heumann  
College Council Representative – Melody Chronister

Absent:

Area 7 Steven M. Taylor

**Procedural: 2.03 Pledge of Allegiance**

ASG President Tango-An led the pledge of allegiance.

**3. CHANGES TO THE AGENDA**

Procedural: 3.01 Changes to the Agenda Announcement

Board President Medina announced the following change to the agenda:

ITEM 11.02

RESOLUTION NO: 16616: Out-of-State Travel for the Financial Aid Staff

ADD: Maria Trejo's name to the staff that will be traveling.

ITEMS 8.02-8.06

Those items to be acted upon immediately following Public Comment.

#### 4. PUBLIC COMMENT

CTA President Mary-Jo Wainwright spoke regarding union items. She asked for the Board's support on Resolution No. 16619. She stated the union is in support of the task-force recommendation. She stated last week's incident on campus caused many emails to be sent regarding the situation, there were a lot of issues that came out, one being communication, and stated that information should not have to be found through Facebook. She stated she hoped the issues that came to light such as more safety drills, continuous safety checks, able to lock doors, safety workshops, specific instructions of what to do and when should be addressed.

#### 5. PRESENTATIONS

##### **Presentation: 5.01 Coping with an "Active Shooter" Situation Campus Safety Consultant Rick Macken**

Campus Safety Consultant Rick Macken presented a PowerPoint titled, Campus Safety and Parking Control, Responding to an Armed Person on Campus. He explained the composition of the Campus Safety Officers and Parking Attendants and explained they are all students. He provided an overview of mass shootings throughout the nation and provided statistical data. He reviewed the efforts that are underway regarding the campus and efforts in providing a safer campus. He reviewed the campus safety office response to an active shooting on campus. He reviewed the policies that have been reviewed and updated. He also reviewed the procedures and reports that are available. He explained that student officers cannot engage with someone with a firearm. He stated there is online training for students and staff. He stated this is an ongoing process that will continue.

Trustee Sigmond asked for the frequency of drills and training at the college.

VP Lopez stated that since he became in charge of the department, he has been updating the procedures, manuals, and training.

Board President Medina asked about the notification process. He suggested a text message that cannot be responded to should be looked at.

VP Lopez explained the process and stated that the first notification reached 48,000 texts.

Trustee Sigmond stated that the good news is that no one was hurt and this is a learning experience.

Board President Medina echoed those comments. He suggested the Sheriff's Department presence.

VP Lopez stated there are initial conversations with the Sheriff's Office.

Trustee Salas expressed her concern because students and families are concerned and stated she was glad the conversation has started. She stated she compels the Board to look at budget structure and policies of what we have now. She stated that the comments during public comment is the tip of the iceberg and this should be a wake-up call. She stated procedures need to be put at the top of the list. She stated she is willing to sit on a committee to help out.

Trustee Sigmond stated it is a national issue and the conversation has started.

VP Lopez stated that the college opened up a crisis team to help students that needed to talk to someone.