#### **Evaluation Form H**

### IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES NON-CLASSROOM FACULTY

Scoring:	NA = Not Applicable 1 = Needs Development		= Good = Exceeds	Good Exceeds Standards				
Employee:_		Semester:	_					
			M	ark Ap	propri	iate R	Pespo	nse
l.	Performance of professional resp	onsibilities:	N/	. 1	2	3	4	5
	A. Performs specific duties as directed							
	B. Participates in regular improvement of area							
	C. Posts and maintains regular office hours							
	D. Conducts workshops or training							
	E. Participates in the development, learning outcomes/service area		<mark>udent</mark>					
	F. Attends optional professional or	ganization activities						
			M	ark Ap	propri	iate R	Pespo	nse
II.	Performance of departmental and	campus duties:	N/	1	2	3	4	5
	A. Attends appropriate division, de	partment, or office meetings						
	B. Serves on campus committee(s							
	C. Other departmental or campus of	duties						
Comment	S:							
Evaluator		Signature			Date			
		Date Form	Completed	<i>j.</i>				

#### **Evaluation Form I**

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES TEACHING FACULTY

Scoring:	NA = Not Applicable 1 = Needs Development		4 = Good 5 = Exce	ood xceeds Standards					
Employee	):	Semester:							
				Mari	к Арр	propri	iate R	espo	nse
l.	Performance of professional respon	nsibilities:		NA	1	2	3	4	5
	A. Holds class consistently as scheduled								
	B. Maintains and submits appropriate records								
	C. Posts and maintains regular office hours								
	D. Participates in the development, as learning outcomes as appropriate	ssessment, and evaluation of s	student						
	E. Other professional responsibilities								
Comme	nts:								
				Mari	к Арр	propri	iate R	espo	nse
II.	Performance of departmental and c	ampus duties:		NA	1	2	3	4	5
	A. Attends appropriate division, depa	ortment, or office meetings							
	B. Serves on campus committee(s)								
	C. Other departmental or campus du	ties							
Comme	nts:								
		Cianaturo				)ata			
Evaluator		Signature			L	Date			
		Date Fo	orm Compl	'eted:					

#### **Evaluation Form J**

## IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES COUNSELORS

Scoring:	NA = Not Applicable 1 = Needs Development		4 = Good 5 = Exceeds	Good Exceeds Standards				
Employee	9:	Semester:						
			Má	rk Ap	propri	iate R	 ?espo	nse
I.	Performance of professional respo	nsibilities:	NA	1	2	3	4	5
	A. Maintains appropriate records and documentation							
	B. Maintains accurate and appropriate data entry							
	C. Posts and maintains regular office hours							
	D. Participates in the development, a learning outcomes/service area outco		<mark>ident</mark>					
	E. Other professional responsibilities							
Comme	nts:							
			Ma	ork Ap,	propri	iate R	?espo	nse
II.	Performance of departmental and o	ampus duties:	NA	1	2	3	4	5
	A. Attends appropriate division, depa	artment, or office meetings						
	B. Serves on campus committee(s)							
	C. Other departmental or campus du	ties						
Comme	nts:							
Evaluator		Signature			Date			
		Date Fort	m Completea	:				

# IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES NON-CLASSROOM PART-TIME FACULTY

Scoring:	NA = Not Applicable 2 1 = Needs Development 3	2 = Fair 3 = Competent	4 = Goods 5 = Exc		Sta	anda	ards		
mployee	9:	Semester:							
				Mark Resp			riate		
I.	Performance of professional res	sponsibilities:		NA	1	2	3	4	5
	A. Performs specific duties as dire	•				_		•	+
	B. Participates in regular improven								
	C. Posts and maintains regular off								
	D. Conducts workshops or training								
	E. Participates in the presenting a	•	udent						
	outcomes/service area outcomes a								
	F. Attends optional professional or	ganization activities							
				Mark Res <sub>k</sub>			riate		
II.	Performance of departmental ar	nd campus duties:		NA	1	2	3	4	5
	A. Attends appropriate division, de meetings	epartment, or office							
	B. Serves on campus committee(s	s)							
	C. Other departmental or campus								
Comme	nts:								
Evaluato	r								
	I	Signature					D	ate	

### IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES PART-TIME TEACHING FACULTY

Scoring:	NA = Not Applicable 2 = Fair 4 = Go 1 = Needs Development 3 = Competent 5 = Ex		Sta	anda	ards		
Employee	e: Semester:						
		Marl Res <sub>l</sub>			riate		
I.	Performance of professional responsibilities:	NA	1	2	3	4	5
	A. Holds class consistently as scheduled						
. ⊢	B. Maintains and submits appropriate records						
	C. Posts and maintains regular office hours						
_	E. Participates in the presenting and assessment of student						
	outcomes/service area outcomes as appropriate						
	E. Other professional responsibilities						
		Marl Res <sub>l</sub>			riate		
II.	Performance of departmental and campus duties:	NA	1	2	3	4	5
	A. Attends appropriate division, department, or office meetings						
	B. Serves on campus committee(s)						
	C. Other departmental or campus duties						
Comme	i II.S.						
Evolu	ntor Signatura					Dot	
Evalua	ator Signature  Date Form Comp.	leted:				Date	C
	Date Form Comp.	eteu					

### IMPERIAL VALLEY COLLEGE EVALUATION OF DUTIES AND RESPONSIBILITIES PART-TIME COUNSELORS

NA = Not Applicable 2 = Fair 4 = Go 1 = Needs Development 3 = Competent 5 = Ex		Sta	anda	ards		
: Semester:						
				riate		
Performance of professional responsibilities:		1		3	4	5
		•	_			-
**						
<u> </u>						
<u> </u>						
				riate		
Performance of departmental and campus duties:	NA	1	2	3	4	5
A. Attends appropriate division, department, or office meetings						
3. Serves on campus committee(s)						
C. Other departmental or campus duties						
ilo.						
	1 = Needs Development 3 = Competent 5 = Ex  Semester:  Semester:  A. Maintains appropriate records and documentation  B. Maintains accurate and appropriate data entry  C. Posts and maintains regular office hours  E. Participates in the presenting and assessment of student outcomes/service area outcomes as appropriate  E. Other professional responsibilities  Es:  Performance of departmental and campus duties:  A. Attends appropriate division, department, or office meetings  B. Serves on campus committee(s)	1 = Needs Development 3 = Competent 5 = Exceeds  Semester:  Semester:  NA Maritains appropriate records and documentation  Maritains accurate and appropriate data entry  Posts and maintains regular office hours  Participates in the presenting and assessment of student outcomes/service area outcomes as appropriate  Other professional responsibilities  Testion of the professional responsibilities  Testion of the professional responsibilities  Maritains  Maritains  Maritains  Maritains  Maritains  A Attends appropriate division, department, or office meetings  A Attends appropriate division, department, or office meetings  Serves on campus committee(s)  C Other departmental or campus duties	1 = Needs Development 3 = Competent 5 = Exceeds State  Semester:    Mark Apple Responsibilities: NA 1	1 = Needs Development 3 = Competent 5 = Exceeds Standard Semester:    Semester:	1 = Needs Development 3 = Competent 5 = Exceeds Standards  Semester:    Mark Appropriate Response   Response	1 = Needs Development 3 = Competent 5 = Exceeds Standards  Semester:    Mark Appropriate Response

Date Form Completed:\_\_\_\_\_