# **TENTATIVE AGREEMENT**

This agreement between the Imperial Community College District (IVC) and the Imperial Valley College Chapter of the Community College Association, California Teachers Association, National Education Association (CTA), is entered into on the 2 day of May, 2010.

The parties tentatively agree to the following:

#### 1. Article 15.4: Office Hours

During the fall and spring semesters, members of the unit who are teaching faculty are required to establish five (5) hours per week, where each hours consists of sixty (60) minutes, that shall be set aside as scheduled, maintained, office hours at which times the instructor is available to students for consultation on a walk-in basis. Scheduled office hours must be spread out over at least four (4) days per week.

Delete the second paragraph.

Paragraphs three and four are to remain as written.

## 2. Article 15.5: Committee Assignments

All full-time unit members as part of contract requirements are required to serve on one (1) recognized campus committee or as the advisor to a recognized, active student club or organization, during each academic year. Full-time unit members may choose to serve on more than one (1) campus committee or student club in any given semester. Such voluntary additional service does not constitute any type of overload or extra duty assignment. Service on hiring committees or on non-standing committees shall fulfill this requirement for full-time members of the unit.

All other paragraphs are to remain unchanged.

## 3. Article 21.4: Office Assignment

Add the following to paragraph 4:

After "private office," add "or semi-private office with no more than two (2) faculty members., once construction is completed".

### Add the following after paragraph 5:

The District will provide one (1) office for part-time faculty at a central location. The office will be equipped with everything necessary for the part-time faculty to complete his/her assignment effectively, which normally includes a telephone, a computer with network and internet access, a desk large enough to accommodate the reasonable needs of the unit member, a desk chair for the unit member and a side chair for students or guests, a file cabinet, and a bookcase. The desk, file cabinet, and bookcase are to be shared by part-time faculty members in a manner agreed upon by those faculty members themselves. All of the equipment and furniture should be in good working order and condition. Upon written notice and within a reasonable period of time, the District will replace equipment that is found to be broken, or a hazard to the unit member or his/her visitors.

All other paragraphs are to remain unchanged.

### 4. Article 17.13.4: Lecture Reassigned Time - Association

The Association President shall be granted six (6) hours of lecture reassigned time for each of the fall and spring semesters. The Association Vice President shall be granted three (3) hours of lecture reassigned time for each of the fall and spring semesters.

During semesters in which contract negotiations are ongoing, the three (3). Association negotiators shall each be granted three (3) hours of lecture reassigned times.

The positions shall be filled from the members of the unit according to the bylaws of the Association.

Any Association member who serves on the CCA/CTA/NEA Board of Directors shall be granted three (3) hours of lecture reassigned time for each of the fall and spring semesters. This reassigned time is available to no more than three (3) unit members in any academic year.

All other paragraphs are to remain unchanged.

# 5. Article 17.17: Selection of Faculty for Additional Duties

### 17.17.1 <u>DivisionDepartment Chairs</u>

Division Department chairs are to be elected every two yearsannually, or to fill an incomplete term, by a simple majority in a secret ballot vote of the entire full-time, tenure-track faculty in the division during eachthe spring semester.

In order to be eligible to run for the position of <u>division\_department</u> chair, the candidate must be a full-time, tenure-track faculty member with at least two full years of service in the District at the time when s/he would assume the duties of <u>Department Division</u> Chair.

Delete section 17.17.2.1

All other sections and paragraphs are to remain unchanged.

### 6. Article 21: Parking

No change.

This agreement is subject to approval by CTA membership and ratification by the Board of Trustees.

**Travis Gregory** 

Negotiator for the District

Lisa Solomon

Chief Negotiator for CTA