

**From:** [Brian McNeece](#)  
**To:** [Kathy Berry](#); [Tina Aguirre](#)  
**Subject:** FW: 2014 Follow-Up Report Evidence Repository  
**Date:** Tuesday, December 03, 2013 11:24:20 AM  
**Attachments:** [image001.png](#)

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To the teams writing to the ACCJC recommendations.

Please load your evidence to the repository below. As we transition to SPOL, we will fill the relevant document repositories.

You should have WinSCP from the Self-Evaluation project.

Notice that you must use FTP under File Protocol and not SFTP.

Thanks for your continuing efforts.

Brian McNeece  
Dean of Arts, Letters, & Learning Services  
Co-Chair Accreditation  
Imperial Valley College  
760-355-6438

Hi Linda,

The evidence repository with a new FTP account has been created for the new location below:  
<http://accreditation.imperial.edu/docs/2014/follow-up-report/>

With WinSCP you can provide the following settings to connect and upload/update documents in the above location:

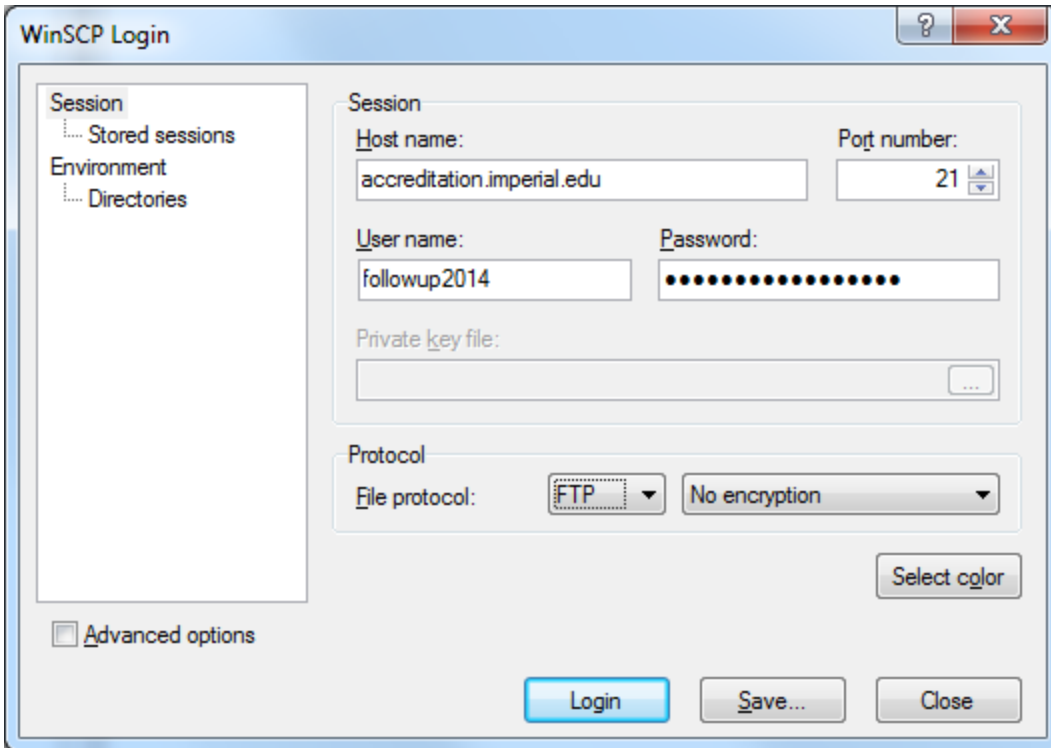
Hostname: accreditation.imperial.edu

Username: followup2014

Password: accreditation2014

(you can choose to Save the account and password so you can connect to it more quickly later on if you wish)

If you do not have WinSCP installed already, please let me know and I can provide some assistance.



Omar Ramos  
Online Services Architect  
Imperial Valley College  
760-355-6500

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**From:** Linda Amidon [<mailto:linda.amidon@imperial.edu>]  
**Sent:** Wednesday, November 20, 2013 2:10 PM  
**To:** Omar E. Ramos  
**Cc:** Kathy Berry; Tina Aguirre; Brian McNeece  
**Subject:** 2014 Follow-Up Report Evidence Repository

### Just a follow-up...

Hi, Omar.

Since we are running short on time to prepare the 2014 Follow-Up Report in SPOL, we are going to follow the same process used for previous accreditation reports. Thus, we will need another evidence repository set up with folders noted below. Individuals that will have access to the repository are also noted.

#### Folders

##### Report Preparation

Response to Recommendation 1 (Adriana Sano)

Response to Recommendation 7 (Dixie Krimm)

Response to Recommendation 8 (Mary Carter)

Authorized Users

Linda Amidon

Mary Carter

Adriana Sano

Dixie Krimm

Tina Aguirre

Brian McNeece

Thanks! Let me know if you have questions.

Linda

**Linda Amidon**

**Administrative Assistant to the**

**Vice President for Academic Services**

**Imperial Valley College**