



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Monday, November 28, 2011 – 2:30 P.M.
Administration Building Board Room

College Council Chair Waddell called the meeting to order at 2:40 p.m.

Council members in attendance were as follows:

Sergio Lopez, Administrative Representative
Alfredo Cuellar, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Daniel Gilison, Faculty Representative (Vice Chair)
Martha Garcia, Faculty Representative

Laura Hartsock, Classified Representative
Silvia Murray, Classified Representative
Yethel Alonso, Classified Representative

Jessica Waddell, CMCA Representative (Chair)

Daniel Bermudez, Student Representative
Alberto Izarraraz, Student Representative
Mayra Beltran, Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Taylor Ruhl, Administrative Representative
Frances Beope, Alternate Faculty Representative
Marilyn Boyle, Alternate Classified Representative
Martha P. Garcia, Alternate CMCA Representative
Iliana Felix, Alternate Student Representative

MEMBERSHIP CHANGES

There were no membership changes.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, NOVEMBER 14, 2011

M/S/C Daniel Gilison/Sergio Lopez to approve the Minutes of November 14, 2011.
Motion carried.

AREA REPORTS/UPDATES

College Council Report
Chair Waddell reported as follows:

- Flu Shot Clinic was successful; only one complaint reported at Academic Senate. Will consider having two clinics next year.

Measure J and L Report

VP Lau reported as follows:

- Construction projects going forward.
- Ribbon-cutting ceremony for the new CTE building is scheduled on December 16th.
- Construction on the 400 building is on track. Will be revisiting issue regarding classroom furniture.

Program Review Update

Dean Ceasar reported as follows:

- Deadline for Program Review has been pushed back, possibly to the end of January.
- Deadline for Comprehensive Review is February 2, 2012.

Budget Update/Financial

VP Lau reported as follows:

- Budget and Fiscal Planning Committee voted to adopt budget guidelines.
- Guidelines recommended would be to use the same budget as this year for Accounts 4000, 5000, and 6000.
- More information forthcoming after the state mid-year cuts.

ASG President Update

ASG Representative Bermudez reported as follows:

- Flu Shot clinic for students scheduled on Thursday, December 1st. The clinic will be coordinated with the Student Health Center. Dean Lopez stated staff from Pioneers Memorial Hospital would be assisting the ASG.
- Preschoolers will be taking pictures with Santa Claus on Thursday, December 1st.
- Martin Luther King event scheduled in January.

President's Update

President Jaime reported as follows:

- Special Board Meeting was held on November 23rd. The purpose of the meeting was to ratify the Presidential Search Committee.
 - o The initial application deadline is January 15th; the position has been posted on the website.
 - o Search committee members:
 - Faculty Representatives: Frances Beope and Dr. Jim Fisher
 - Classified Representatives: Marilyn Boyle and Matthew Thale
 - Administrative Representatives: Kathy Berry, Chair, and Todd Finnell
 - CMCA Representative: Gordon Bailey
 - Student Representative: Daniel Bermudez
 - Community Representatives: Dr. Barbara Macci and Dick Fragale, with Michael Minnix serving as alternate
- A Public Hearing regarding the redistricting process was held in conjunction with the Board of Trustees meeting on November 16th. The Redistricting Advisory Committee presented two scenario recommendations. A second Public Hearing will be held in conjunction with the Board of Trustees meeting on December 14th, with the trustees voting on one scenario. President Jaime stated the new redistricting boundaries would affect the election in 2012.

- LVN Pinning Ceremony is scheduled on December 8th, RN Pinning is scheduled on December 9th. Both events will take place during the day in the Amphitheater.
- Season Celebration scheduled on December 17th.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee

No report was provided.

Customer Service Committee

No report was provided.

Environmental Health & Safety Committee

No report was provided.

Facilities and Environmental Improvement Committee

Dean Lopez reported as follows:

- The committee continues to have problems meeting a quorum.

VP Berry asked that a list of the faculty members not attending the meetings be given to her for further handling. She stated it is the faculty's obligation under the CTA contract to participate in committees.

Marketing Committee

Vice Chair Gilson stated there were concerns regarding the discontinuance of the Marketing Committee, which was an action item at the last College Council meeting. Vice Chair Gilson stated there were several members that were requesting President Jaime's input before voting on the item.

President Jaime provided a brief history regarding the start of the Marketing Committee. The committee was formed a few years ago due to enrollment management issues. The Communications Department was the thrust of the committee, with membership from other campus groups. Since IVC no longer has a Communications Department, Dr. Jaime stated the Marketing Committee should remain as a subcommittee under the College Council, with campus wide membership. The idea is to have varied input in developing and implementing processes from groups that would market the college. With regard to changing the committee name, Dr. Jaime stated the term "marketing" may not be the best term; however, changing the name would be the committee's decision.

Policy and Procedure Committee

No report was provided.

Staffing Committee

No report was provided.

Student Affairs Committee

Dean Lopez reported as follows:

- The committee heard a disciplinary hearing.
- Went out to bid for a commencement photographer.
- Discussed Pepsi scholarships, which are given to students in leadership roles.

OTHER COMMITTEE REPORTS

Academic Senate

Academic Senate VP Gilison reported as follows:

- The results of the survey given to faculty regarding the implementation of a college hour were provided to the Academic Senate. The results indicated that faculty is in favor of having a college hour at IVC.
- Announced that there are faculty openings in the College Council. Elections will be held at the next Academic Senate meeting.
- The Reorganization Subcommittee presented several plans to the Academic Senate. The recommendations will be voted on at the next meeting.

Budget and Fiscal Planning Committee

VP Lau stated

Technology Planning Committee

No report was provided.

DISCUSSION AND INFORMATION ITEMS

None.

ACTION ITEMS

1. College Council Standing Rules – Jessica Waddell (Attachment 1)

Chair Waddell stated that the recommendations discussed at the last meeting had been incorporated into the Standing Rules.

M/S Daniel Gilison/Sergio Lopez to approve the College Council Standing Rules

Discussion:

Vice Chair Gilison stated he had an additional recommendation for #1 under the section entitled, "Operations". His recommendation would be that #1 read as follows:

"A quorum must be present to hold a meeting. For this Council a quorum is eight members, **with at least one individual from each representative group.**"

Discussion ensued regarding the number of alternates from each representative group, with the outcome being equal representation from each group.

Chair Waddell called for a vote to approve the College Standing Rules as amended. The motion carried.

ADJOURNMENT

Chair Waddell adjourned the meeting at 3:28 p.m.