

PROGRAM REVIEW PLANNING PROCESSES

The 2011-2012 program review planning process is depicted immediately below and in the pictorial timeline (CHART A), planning process (CHART B), and planning stream (CHART C) that follow. The shared governance structure for 2011-2012 is also reflected below (CHART D).

2011-2012 Timeline

July	<p>Board schedules retreat.</p> <p>Board revises and/or affirms EMP, resource plans, and strategic plan.</p> <p>Board sets goals for next fiscal year based on the recommendations in the EMP, strategic plan, environmental scan, and other pertinent data.</p> <p>Administration previews electronic and format improvements to the APR and CPR processes.</p>
August	<p>EMPC meets to plan the orientation for the 2011 -2012 planning process after a review of Board goals/direction, EMP goals and objectives for 2011 -2012, and electronic and format improvements to the APR and CPR processes.</p> <p>EMPC approves final format for the APR and CPR processes.</p> <p>EMPC outlines the 2011-2012 planning process, the program review timeline, and the formats to be utilized for the College Council, Academic Senate, programs, and departments.</p> <p>Researcher works with EMPC to develop data.</p>
September	<p>EMPC works with administration to provide training to all staff involved in completing annual and comprehensive program review forms.</p> <p>Vice presidents and researcher provide data to programs/departments scheduled to complete Comprehensive Program Review.</p> <p>Business Office and IT provide budget template and guidelines to campus community for development of the Annual Program Review for 2011 -2012.</p> <p>Faculty and staff begin development of SLO program grids, APR, and CPR.</p>
October	<p>Programs/departments continue development of SLO grids, APR, and CPR for 2011-2012.</p>

November	Programs/departments continue development of SLO grids, APR, and CPR for 2011-2012.
December	Programs/Departments submit Annual Program Reviews to CBO, CIO, CSSO, and CEO.
January	Designated programs/departments submit printed and/or electronic Comprehensive Program Reviews to EMPC through CBO, CIO, and CSSO.
February	<p>CBO, CIO, CSSO review Annual Program Reviews and forward summary and complete reviews to EMPC.</p> <p>EMPC asks the resource plan committees to begin review of APR and CPRs, summarize, and make recommendations for prioritization.</p> <p>EMPC evaluates the resource plan committee reports.</p> <p>EMPC assigns two subcommittees to evaluate existing APR and CPR processes for viability.</p>
March	Budget and Fiscal Planning Committee reevaluates the criteria for prioritization and updates fiscal plan based on input from program review budgets.
April	<p>EMP updated and submitted to the campus community through the shared governance process. Resource plans and Strategic Plan updated through shared governance process based on the EMP input.</p> <p>Business office compiles "Draft" tentative budget.</p> <p>EMPC meets to evaluate 2011-2012 program review processes. Assigned subcommittees submit recommendations for improvement in the processes.</p>
May	<p>CBO makes available "Draft" tentative budget to the college community through shared governance process.</p> <p>Budget and Fiscal Planning Committee submits recommendations for the tentative budget to strategic planning committee and the CEO through the shared governance process.</p> <p>Strategic plan is reviewed and finalized through shared governance process.</p> <p>EMPC meets to assess status of EMP goals and objectives from 2011-2012, to establish goals and objectives for 2012-2013, and to approve final recommendations for process improvements for the 2012-2013 cycle.</p>

June

Shared governance committees review EMP.

Board of Trustees approves EMP.

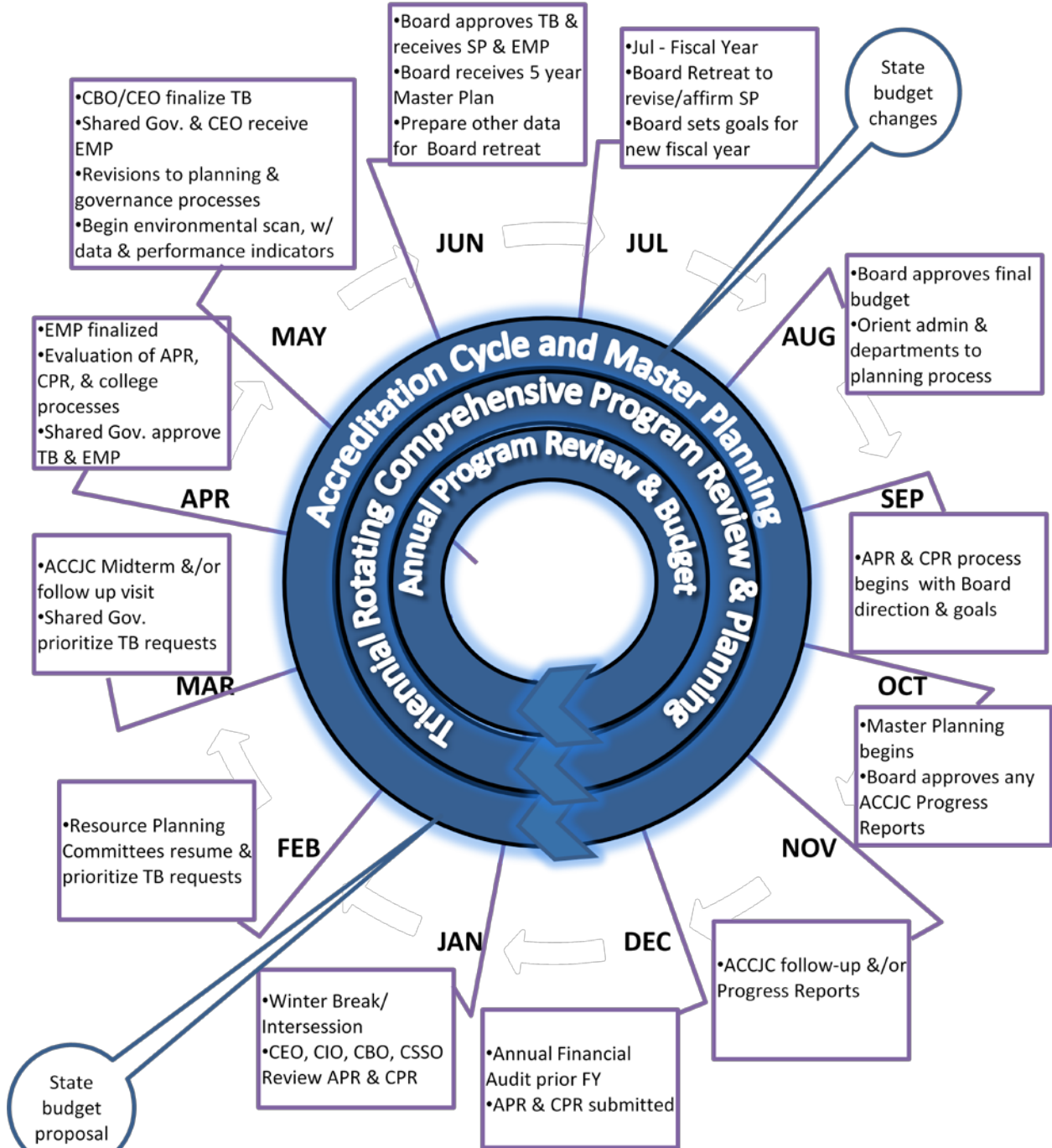
Shared governance committees review tentative budget.

Board of Trustees approves 2012-2013 tentative budget.

Imperial Valley College Overlapping Planning Cycles

2011-2012 Pictorial Timeline

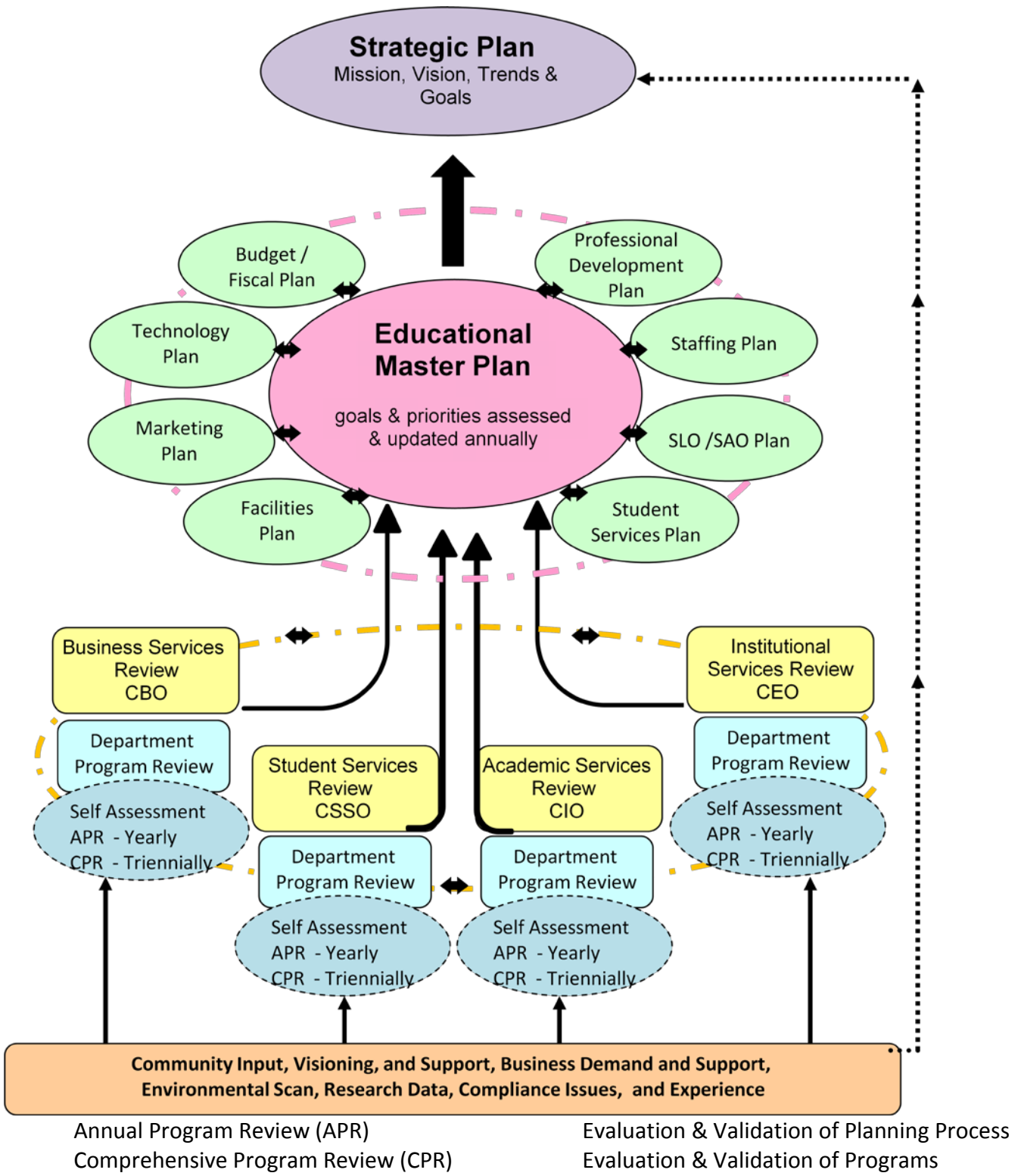
(CHART A)



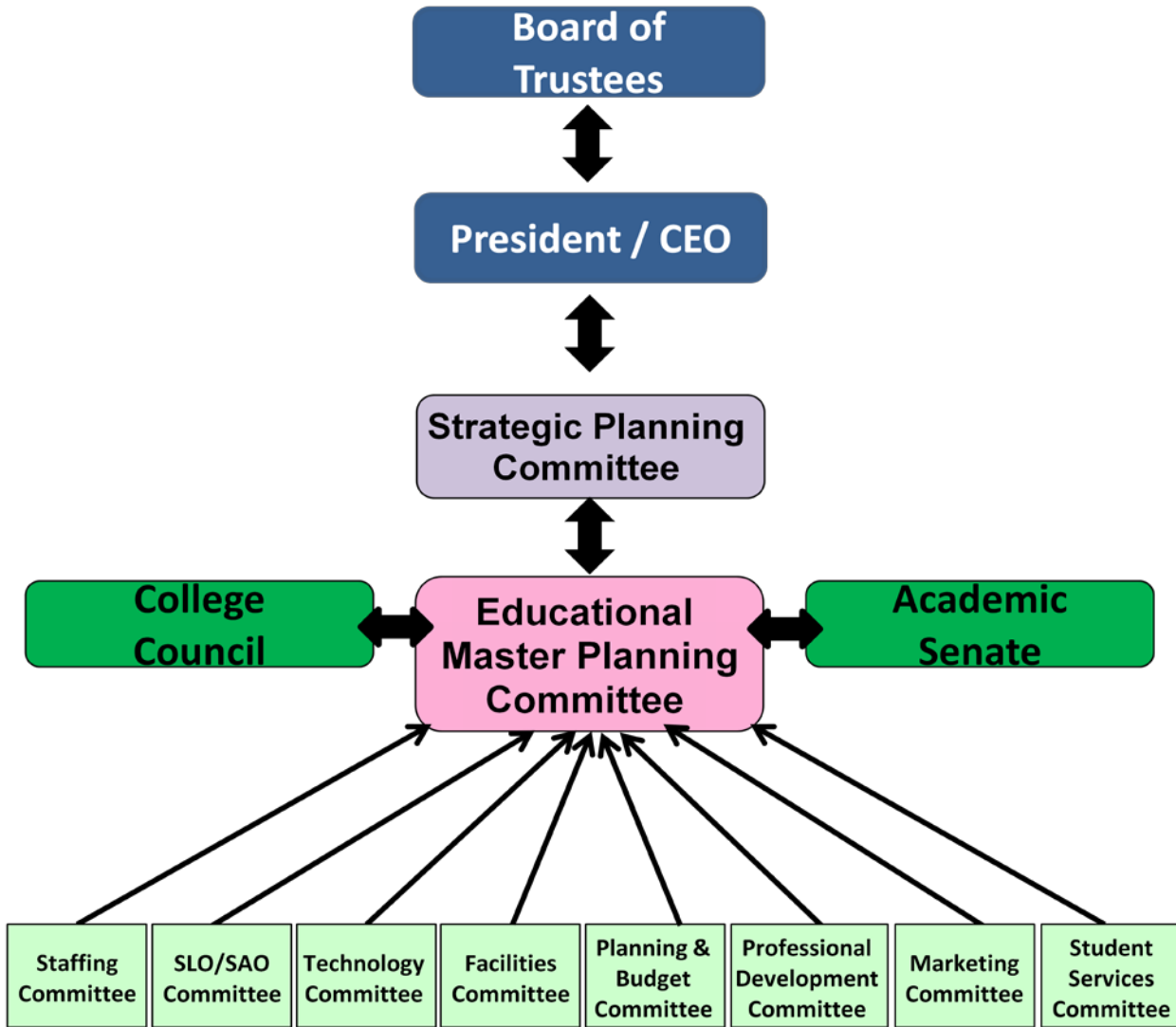
APR – Annual Program Review
 EMP – Educational Master Plan
 TB – Tentative Budget

CPR – Comprehensive Program Review
 SP – Strategic Plan
 FB – Final Budget

**Imperial Valley College 2011-2012 Planning Process
(CHART B)**



Imperial Valley College 2011-2012 Program Review Planning Stream
(CHART C)



2011-2012 Shared Governance Structure

(CHART D)

