



Request for Qualification (RFQ)

*Distributed Generation Solar Photovoltaic Power
Generating Facility
Imperial Valley College (IVC), Imperial County, CA*

RFQ IVC-201505-PV

RFQ Issue Date: 9/8/2015

Proposal Due Date: 9/24/2015

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Section 1. Overview

The Imperial Valley College (“IVC”) issues this Request for Qualifications (RFQ) for qualified Respondents to develop, engineer, permit, construct, operate and maintain a net energy metering (NEM) Solar Generating Facility (“Project”) to be located on property owned by IVC.

This Request for Qualifications (RFQ) seeks responses from technically and financially sound procurement, construction, and/or construction management firms from which IVC intends to select one Respondent develop a NEM Solar Project to offset IVC’s electrical load.

The Project specifics are as follows:

1. Location: 380 E. Aten Rd. Imperial Valley College Campus
2. County: Imperial
3. POI: IVC distribution switchgear
4. Site: IVC Campus – rooftop or ground mount – Respondent to propose.
5. In-service: December 2016

Selected Respondents will be responsible for the peer review of design and engineering, construction, operation, and maintenance of all facets and components of the Project as described in this RFQ. The scope of services requested in this RFQ shall include, but is not limited to, obtaining all applicable permits and approvals from governmental authorities have jurisdiction over the project, including interconnection of the Project; and provision of all labor, services, and equipment necessary to procure, install, construct, test, commission, monitor, operate, and maintain a fully operational NEM Solar Generating Facility on the IVC campus for not less than twenty continuous (20) years.

Each Proposal will be subject to an evaluation by a Selection Committee as designated by IVC. IVC will give favorable consideration to submittals that demonstrate the following characteristics, not necessarily listed in the order of importance:

- Indicative, competitive pricing structures beneficial to IVC in offsetting its current costs for electricity.
- Presence as local company, based in Imperial County: based in Imperial County means maintaining a local office and/or hiring local residents in and from the Imperial County for the preceding twenty-four months.
- Successful experience developing, engineering, constructing, operating and maintaining NEM projects in Imperial County.
- Successful experience processing generation interconnection projects through the Imperial Irrigation District’s (IID’s) distributed generation interconnection processes.
- Successful experience processing generation projects through the Imperial County land-use processes.
- Demonstrate strong financial and technical capability to complete the proposed Project.
- Demonstrate Respondent is licensed and insured as required to provide the services, materials, and/or equipment that would comprise the solar generating facility.
- Provision of tangible ancillary benefits to IVC and the surrounding communities.

This RFQ does not commit IVC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of proposals in anticipation of a contract.

1.1 Overview of Respondent Organization

Respondents must provide an overview of its organization and the development, engineering, procurement, construction, operation and maintenance structure.

Respondents shall include indicative, competitive pricing structures beneficial to IVC to reduce its overall cost for energy.

Respondents must include references and contact information for local entities or businesses whom Respondent has developed, engineered, procured, constructed, operated and maintained a solar generation facility for. Such references should be those available for contact by IVC for reference purposes.

Section 2. Minimum Eligibility Requirements

IVC will consider all responsive submittals, timely submitted pursuant to these RFQ instructions. Proposals must demonstrate their ability to meet the following requirements:

- Respondent must demonstrate that it has completed one or more solar NEM PV projects in Imperial County.
- Respondent shall be fully capable, qualified, licensed and insured as required to provide the services, materials, and/or equipment that comprise the solar generating facility.
- Respondent, its Subcontractors, and any identified Key Personnel shall possess the professional licenses or certifications required by the State of California to perform these services. All professional licenses or certifications shall be maintained in good standing during the term of the Contract.

Section 3. RFQ Schedule and Process

3.1 RFQ Schedule

The RFQ Schedule was established to award the NEM Project to the successful Respondent within the timeline that meets IVC's approval process.

3.1.1 Timeline

It is anticipated that the RFQ process timeline is to be as follows, though IVC reserves the right to modify all timelines in its sole discretion.

<u>Milestone</u>	<u>Date</u>
Release of RFQ	9/8/2015
Prospective Bidders' Written Question Deadline	9/15/2015
Proposals Due	9/22/2015
Successful Respondent(s) Notified	9/29/2015

3.2 Deadline for Questions

All questions regarding the RFQ must be submitted by e-mail with “Solar RFQ Question” in the subject line to john.lau@imperial.edu by 4:00 p.m. PT on the date indicated in the RFQ Schedule.

3.3 Proposal Submittal Deadline

Respondent shall deliver complete Proposal(s) both by email and courier by 2:00 p.m. PT on the date indicated in the RFQ Schedule. IVC will not accept Proposals received after this deadline. Proposals delivered by email shall be sent with “RFQ IVC-201505-PV” in the Subject line to john.lau@imperial.edu. Additionally, Respondent shall send three (3) hard copies (1 original plus 2 copies) and one (1) electronic copy on CD or flash drive of the submittal as follows:

RFQ IVC-201505-PV
John Lau
Vice President, Administrative Services
Imperial Valley College
380 E. Aten Rd.
Imperial, CA 92251
john.lau@imperial.edu

3.4 Communication

IVC has designated select individual(s) to manage the RFQ process, address all questions from potential bidders, and provide updates as necessary during the bidding process. Please address all RFQ-related questions and communications to:

RFQ IVC-201505-PV
John Lau
Vice President for Administrative Services
Imperial Valley College
380 E. Aten Rd.
Imperial, CA 92251
john.lau@imperial.edu
Ph. 760-355-6241

Exhibit 1: IVC Campus (Aerial Image)

