



**IMPERIAL VALLEY COLLEGE**  
**SLO COMMITTEE MINUTES (Adopted)**  
 Regular Meeting, Monday, March 16, 2015  
 2:00 p.m. – SME Conference Room 2770C

<b>Present:</b>	<input checked="" type="checkbox"/> Jill Nelipovich (Coordinator)	<input type="checkbox"/> Frank Hoppe	<input type="checkbox"/> Kathy Rodriguez
	<input checked="" type="checkbox"/> Sidne Horton	<input checked="" type="checkbox"/> Audrey Morris	<input type="checkbox"/> Jill Kitzmiller
	<input type="checkbox"/> Mary Ann Smith	<input checked="" type="checkbox"/> Romano Sanchez-Dominguez	
<b>Visitors:</b>	Kevin White		
<b>Recorder:</b>	Dixie Krimm		

**I. Opening of the Meeting**

Jill Nelipovich opened the meeting of the Imperial Valley College SLO Committee at 2:10 pm on Monday, March 16, 2015.

**II. Action Items**

**1. Approval of Minutes: November 17, 2014 Meeting**

M/S/C (Horton/Sanchez-Dominguez) to approve the minutes of the November 17, 2014 meeting as presented.

**III. Discussion Items**

**1. Streamlining SLO Process**

Jill Nelipovich stated that she has been working with SPOL and has noticed that some departments have many SLOs even exceeding the number of units the course may have. There is no statewide determination that there must be one SLO per unit. She suggested streamlining and just ask for a maximum of 3 per course unless requested by department to have more, assess SLO 1 fall and spring, SLO 2 fall and spring, etc. She wanted to know the thoughts of the committee.

Audrey Morris – we used to meet as colleagues and now we are meeting less since we are entering it into SPOL. If they are going to go from having many to fewer SLOs, departments may need training.

Committee discussion included making SLOs broader and assessable over the year; setting guidelines for departments so they will know what and when things are expected. Jill will send out a survey to obtain faculty thoughts about it.

The committee discussed how to get the best results over time. Jill suggested asking each department to decide what method to use with suggestions provided by this committee. They can enter their results into SPOL and then have the discussions within their departments. Jill will be creating a form to facilitate department discussion that departments will need to turn in each year. Departments can be encouraged to reduce the number of SLOs on courses as appropriate. All SLO revisions need to be submitted by June.

Kevin White asked if there were any definite criteria provided by ACCJC or the chancellor’s office. Jill stated that SLOs are a federal requirement. ACCJC is saying that they want disaggregated data. This would create a workload issue and loss of anonymity.

Jill plans on sending out an email asking about streamlining and reducing the amount of SLOs and ask the departments about their use of SLOs to assist with ACCJC reporting. The committee can provide examples/suggestions. Each department should have a plan on assessing their PLOs by Fall 2015. Sidne suggested having a timeframe/deadline for SLO submission/department data.

Jill intends to request a report from the departments (annual - one page summary report, and once all SLOs have been assessed then a more detailed report) due mid-June.

Sidne recommended making it clear as to who should complete what part of the process. Jill will send a draft on roles to this committee before sending out to all faculty.

**2. Learning Outcome Survey Monkey Questionnaire**

Addressed in discussion item 1.

**3. Reporting plan for SLOs and PLOs to the institution**

Addressed in discussion item 1.

**IV. Information Items**

**1. ACCJC Report**

Jill Nelipovich is sending the information to Linda Amidon. The information will also be sent to the committee. Looking to gather success and challenge information; how departments used the information from assessment to improve the process.

**V. Next Meeting: April 20, 2014 – 2:00 p.m.**

**VI. Adjournment: The meeting adjourned at 3:00 pm.**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC SLO Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.