



MINUTES

EEO & DIVERSITY ADVISORY COMMITTEE MEETING Monday, November 6, 2017 – 2:00 P.M. Board Room

MEMBERS PRESENT

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| ✓ Clint Dougherty, Administrative Rep (Chair) | ✓ Linda Amidon, Confidential Rep |
| ✓ Dave Drury, Administrative Rep | ✓ Sheila Dorsey-Freeman, Alt Confidential Rep |
| ✓ Lennor Johnson, Alt Administrative Rep | |
| | ✓ Jeff Cantwell, Management Rep |
| Norma Nunez, Faculty Rep (Co-Chair) | ✓ Becky Green, Alt Management Rep |
| ✓ Robin Staton, Faculty Rep | |
| Pat Pauley, Alt Faculty Rep | Vacant, Student Representative |
| | Vacant, Student Representative |
| Yethel Alonso, Classified Rep | Vacant, Student Representative |
| Silvia Murray, Classified Rep | |
| Frances Arce-Gomez, Alt Classified Rep | ✓ Gloria Arrington, Resource |
| | ✓ Martha Bandivas, Resource |

Recording Secretary: Jessica Waddell

I. CALL TO ORDER/WELCOME REMARKS

The EEO & Diversity Advisory Committee Chair Clint Dougherty called the meeting to order at 2:07 p.m. and welcomed the members.

II. APPROVAL OF MINUTES DATED OCTOBER 2, 2017

M/S/C Cantwell/Staton to approve the minutes of the meeting on October 2, 2017.
Motion carried.

III. APPROVAL OF COMMITTEE PURPOSE AND “BYLAWS”

Chair Dougherty stated that this committee is a merging of the Staffing Committee and Ad Hoc Hiring Processes Committee. With the updates to the bylaws and this committee, this would help us in being eligible for the diversity funding.

The committee reviewed the discussed and changes and suggested adding language regarding informing members absent from a meeting of actions taken at the meeting missed.

M/S/C Drury/Amidon to approve the revised Standing Rules with suggested changes.

IV. AP 3435 DISCRIMINATION & HARASSMENT INVESTIGATION UPDATE

Chair Dougherty reviewed the presented AP 3435 for the first reading. Chair Dougherty briefly explained the current complaint process and further explained the changes outlined in the document. The committee reviewed and discussed the differences between a formal and informal complaint, and clarified the process for if there was a complaint against the CHRO.

The document will be presented for the 2nd reading at the next meeting.

V. EEO Plan Update

Chair Dougherty stated that there will be a draft EEO Plan coming to a future meeting.

VI. Staffing Plan Update

VII. Chair Dougherty stated that there will be a draft Staffing Plan coming to a future meeting.

VIII. AP 7120 Recruitment & Selection Update

Chair Dougherty stated that this will be discussed/presented at a future meeting date.

IX. Next Meeting Date

December 4, 2017

X. Other

None

XI. ADJOURNMENT

Chair Dougherty adjourned the meeting at 3:10 pm