



**Imperial Valley College**  
 Campus-Wide Standing Committee  
 Self-Evaluation Form



**Strategic Educational Master Plan Committee**  
**Coordinate development of Educational Master Plan and Program Review Process**

2014-2015

10/16/2015

Month	Meeting Date(s)	# of Members Attending	Agendas E-Mailed in Advance?		Minutes Posted On-Line?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
August	08/13/14	15	X		X		<b>Review:</b> Evaluation of Institutional Effectiveness & Budget Requests for 2013-2014; <b>Action Items:</b> Recommendation to the Board - 2013-2014 EMP progress report including the evaluation of Institutional Effectiveness & Budget Requisition; Institutional Goals be re-affirmed for 2014-2015; Adoption of the revised APR & SAPR templates for 2014-2015 for SPOL alignment; College provide training & professional development on SMART goals; Accept the budget report from the President's Cabinet & inform stakeholders of individual requests; Recommendation that the College's Mission Statement be evaluated; <b>Discussed:</b> EMPC 2014-2015 Meeting Dates.
September	09/26/14	13	X		X		<b>Approved:</b> Minutes: 05/02/14, 05/16/14, & 08/13/14; <b>Reported &amp; Discussed:</b> Program Review Update; Recommendation 1 Response; EMPC Self Evaluation; Mission, Vision, Values Statement; & Meeting Schedule.
October	10/10/14	13	X		X		<b>Approved:</b> Minutes: 09/26/14; <b>Reported &amp; Discussed:</b> Program Review Update; EMPC Self Evaluation; EMPC Mission Statement; Program Review Frequency; & Program Review for Service Areas.
October	10/31/14	16	X		X		<b>Approved:</b> Minutes: 10/10/14; <b>Reported &amp; Discussed:</b> Program Review Update; EMPC Self-Evaluation; EMPC By-Laws; Visioning Notes Summary; & Recommendation 1 Response; <b>Other:</b> Departments Using Survey Monkey.

November	11/14/14	13	X		X		<b>Approved:</b> Minutes: 10/31/14; <b>Reported &amp; Discussed:</b> Program Review; ACCJC Recommendation 1 Response; <b>Action Items:</b> EMPC Self Evaluation Form; & EMPC Bylaws; <b>Other:</b> Program Review Process; EMPC December 5th Meeting; & SPOL Reports.
December	12/05/14	14	X		X		<b>Approved:</b> Minutes: 11/14/14; <b>Reported &amp; Discussed:</b> Program Review Update; ACCJC Response; Visioning/Strategic Plan; & Mid-Year Progress Report; <b>Action Item:</b> EMPC Bylaws.
March	03/06/15	18	X		X		<b>Approved:</b> Minutes: 12/05/14; <b>Reported &amp; Discussed:</b> Institutional Effectiveness Workshop; Evaluation of Program Review Process; Mid-Year Assessment of Objectives; & Strategic Educational Master Plan.
March	03/27/15	13	X		X		<b>Approved:</b> Minutes: 03/06/15; <b>Reported &amp; Discussed:</b> Institutional Effectiveness Workshop; SPOL Mid-Year Program Report; Evaluation of Program Review Process; & Strategic Plan Development.
May	05/15/15	14	X		X		<b>Approved:</b> Minutes: 03/27/15; <b>Reported &amp; Discussed:</b> Institutional Effectiveness Partnership Initiative; High School Seniors Perception Survey; Community Perception Survey; <b>Other:</b> Mission, Vision, & Values.
June	06/15/15	10	X		X		<b>Approved:</b> Minutes: 05/15/15; <b>Reported &amp; Discussed:</b> Mission, Vision, & Values; Community Survey; & Assessment of Institutional Effectiveness.
<b>Average Attendance</b>		14					
<b>Major Committee Accomplishments &amp; Achievements in Past Year</b>			<ul style="list-style-type: none"> <li>• Completed EMP Progress Report with Evaluation of Institutional Effectiveness</li> <li>• Coordinated Institutional Effectiveness Partnership Initiative Response</li> <li>• Developed SEMPC Bylaws with New Membership Structure</li> <li>• Reviewed &amp; Summarized Visioning Process Responses</li> <li>• Assisted in Review and Implementation of Community Perception Survey</li> </ul>				
<b>Major Obstacles/Problems with Committee Function</b>			<ul style="list-style-type: none"> <li>• Consistency of Membership</li> <li>•</li> <li>•</li> <li>•</li> </ul>				
<b>Recommendations for Improving Committee Process/Efficiency</b>			<ul style="list-style-type: none"> <li>• Improve Consistency of Membership</li> <li>• Establish Consistent Meeting Dates and Times</li> <li>•</li> <li>•</li> </ul>				

Review of Goals from Previous Year	• Goal #1: Develop Committee Mission
	• Institutional Goal #1: Not Met
	• Goal #2: Formalize Committee Status - EMPC as a Standing Committee
	• Institutional Goal #1: Met
	• Goal #3: Involvement in the development of the College's Mission, Values, & Vision
	• Institutional Goal #1: Met
	• [Etc]
	• [Institutional Goal #]

Committee Goals (If Appropriate) for Coming Year	• Goal #1: Develop Committee Mission
	• Institutional Goal #1
	• Goal #2: Complete Strategic Educational Master Plan
	• Institutional Goal #1
	• Goal #3: Coordinate Review of SPOL
	• Institutional Goal #1

Chair/Co-Chair Signature: 

Chair/Co-Chair Name: Ted Ceasar, Dean of Counseling

Chair/Co-Chair Signature: 

Chair/Co-Chair Name: Efrain Silva, Dean of Economic & Workforce Development

**INSTITUTIONAL GOALS**

**Goal One (Institutional Mission and Effectiveness):** The College will maintain programs and services that focus on the mission of the college supported by data-driven assessments to measure student learning and student success.

**Goal Two (Student Learning Programs and Services):** The College will maintain programs and services which support students success and the attainment of student educational goals.

**Goal Three (Resources):** The College will develop and manage human, technological, physical, and financial resources to effectively support the college mission and the campus learning environment.

**Goal Four (Leadership and Governance):** The Board of Trustees and the Superintendent/President will each establish policies that assure the quality, integrity, and effectiveness of student learning programs and services, and the financial stability of the institution.

**MISSION**

The mission of Imperial Valley College is to foster excellence in education that challenges students of every background to develop their intellect, character, and abilities; to assist students in achieving their educational and career goals; and to be responsive to the greater community.