



IMPERIAL VALLEY COLLEGE

STRATEGIC EDUCATIONAL MASTER PLAN COMMITTEE

Minutes
Tuesday, October 9, 2018
2:40 p.m. – 4:00 p.m.
Board Room

Committee Members					
✓	Linda Amidon	✓	Lennor Johnson, Co-Chair		Efrain Silva, Co-Chair
✓	Trini Argüelles	✓	Andres Martinez		Victor Torres
✓	ASG, Moises Hernandez	✓	James Patterson	✓	David Zielinski
✓	Jose Carrillo		Sergio Pesqueira		
✓	David Drury	✓	Jose Plascencia		
<i>Excused</i>	Daniel Gilison	✓	Robert Price		
	Carol Hagerty		Jose Ruiz		
Consultants					
✓	Jose Carrillo		Kevin Howell	✓	Xochitl Tirado
	Cecilia Duron		Jill Kitzmiller		Jill Kitzmiller
	DeeDee Garcia		Cynthia Spence		
	Martha Garcia	✓	Christina Tafoya		
Guests					
✓	Betsy Lane				Recorder
				✓	Carol Cortés-Ramirez

A. Call To Order & Introduction

The meeting was called to order at 2:42 p.m. by VP L. Johnson, Co-Chair.

B. Approval of Minutes

The minutes for September 11, 2018 were approved unanimously with ammendments (MSC-D. Zielinski/D. Drury).

C. New Business

1. Approval of Program Review Timeline

J. Carrillo changed the format of the timeline to fit two additional steps of SEMPC which will serve as a filter before going to other committees. The 2018-2019 Budget Enhancement Process was reviewed and approved with recommended changes. L. Johnson emphasized the January 25, 2019 deadline on the process (SEMPC – Review and Clarity Check). This information will be communicated with all department chairs.

2. Discussion of SEMPC Program Review Efforts

J. Carrillo lead the discussion on the two additional steps added to the process. It was discussed how to tackle these and the rankings. The Program Review rubric will be sent out. Discussion followed on filling of SPOL. J. Carrillo recommended to have the Deans/Chairs/VPs review them before the approval; legal mandates; J.

Carrillo suggested adding it in the Program Review Handbook and SPOL with instructions to define and clarify; using the contract; and having the Deans make sure justifications are filled in. J. Carrillo will make changes to the process and send it out today.

3. Using SPOL to Monitor SEMP - Creating 2018-2019 Objectives and Documenting Progress

J. Carrillo lead the discussion on filling out strategies annually; create goals on an annual basis to ask for support from faculty; and asked for support that his e-mails are replied with comments. L. Amidon recommended that duplicates be removed before it goes out. L. Johnson asked for last years' info. J. Carrillo will see how much he can salvage from last year. J. Carrillo suggested that this be used as an assessment tool and repository will also be used to delete duplicates. Discussion followed on: filling in the blanks in the repository; and condensing/purging information already there. J. Carrillo will be populating the 2017-2018 SPOL and will bring it to the next meeting.

D. Action Items

1. None

E. Other

1. Outcomes and Assessment Committee Proposal

J. Patterson presented the Outcomes and Assessment Committee Proposal. He indicated what language was already approved through the Academic Senate. It was discussed on having this new committee report to SEMPC. There was a discussion on the language presented. It was agreed to leave language as is.

F. Next Scheduled Meeting

Tuesday, November 13, 2018

2:40 p.m. – 4:00 p.m.

Board Room

G. Adjournment

The meeting was adjourned at 4:01 p.m.