



IMPERIAL VALLEY COLLEGE

STRATEGIC EDUCATIONAL MASTER PLAN COMMITTEE

Minutes
Tuesday, September 11, 2018
2:40 p.m. – 4:00 p.m.
Board Room

Committee Members					
✓	Linda Amidon	✓	Lennor Johnson, Co-Chair	✓	Efrain Silva, Co-Chair
<i>Excused</i>	Trini Argüelles	✓	Andres Martinez	✓	Victor Torres
✓	ASG, Victoria Navarro	✓	James Patterson	✓	David Zielinski
✓	Jose Carrillo		Sergio Pesqueira		
✓	David Drury	✓	Jose Plascencia		
<i>Excused</i>	Daniel Gilison	✓	Robert Price		
✓	Carol Hegarty	✓	Jose Ruiz		
Consultants					
✓	Jose Carrillo		Kevin Howell	✓	Xochitl Tirado
✓	Cecilia Duron		Jill Kitzmiller		Jill Kitzmiller
	DeeDee Garcia		Cynthia Spence		
	Martha Garcia	✓	Christina Tafoya		
Guests					
✓	Betsy Lane				Recorder
				✓	Carol Cortés-Ramirez

A. Call To Order & Introduction

The meeting was called to order at 2:44 p.m. by InterimVP L. Johnson, Co-Chair.

B. New Business

1. Updates to the Strategic Educational Master Plan

Annual Plan & Use of SPOL to Track Progress - J. Carrillo reported that he is in the process of creating a uniform way to make updates on the Plan. He will provide updates to the Plan's benchmarks.

SPOL has now a new cycle which will be presented at the next SEMPC Meeting. The Committee is interested in tracking the data. L. Johnson stated that the goal is to make it easier to populate and review.

2. Tracking of Service Area Outcomes

J. Carrillo reported that SAO's have not been tracked in a while. A lot of them are outdated. There was a brief discussion on SAO's vs SLO's. He also reported that K. Howell will be presenting SAO's updates to all District bodies.

3. Program Review & Budget Enhancement Requests Process; Program Review Handbook; Outcomes and Assessment Committee Proposal; and Setting Standards

J. Carrillo presented an update of Program Review and Budget Enhancement Process. E. Silva asked that when sending back to the Resource Committee, how do

we want them to submit their requests. He asked that the Committee make a suggestion to a method of prioritization to have consistency. A change to the timeline was discussed. L. Johnson stated that they are due to add 2 steps to the timeline. L. Amidon asked about the faculty being on the prioritization list. Also included in the discussion was the classified staff.

E. Silva added that all Enhanced Budget Requests go to all committees before going to Budget and Fiscal Planning then go to Cabinet for budget recommendation.

J. Carrillo would like to use SPOL to gather all information. He'll look into it and report at the next SEMPC Meeting. E. Silva stated that he will share the model he has been working on.

D. Drury stated that the Budget & Planning Committee gave an update at the retreat over expenditures and deferred maintenance. Some of the items were on the list without going through any process.

Other items of discussion included: the Nursing update coming out of Accreditation, the President's update should include monetary issues, and some items leap-frogging the process of presenting to the Enhanced Budget. E. Silva stated that matters in November can't be projected through the Enhanced Budget. The students requested a new Student Center.

L. Amidon suggested having a secondary process. E. Silva will come up with an action and present at the next SEMPC Meeting.

L. Johnson stated he will come up with a rubric and it was agreed by the Committee. C. Tafoya suggested a rating ranking. J. Carrillo stated he will insert new steps to the process grid and e-mail it.

C. New Business

1. Review and Change to Bylaws
 - a. Change to Membership & Voting Members
It was agreed to approve the membership changes as presented (MSC-R. Price/J. Patterson).
 - b. Change in Meeting Time
A change in time was discussed
2. Discussion of the Creation of Program Review Sub-Committee
This agenda item was not discussed.

D. Action Items

1. None

E. Other

None

F. Next Scheduled Meeting

Tuesday, October 9, 2018

2:40 p.m. – 4:00 p.m.

Board Room

G. Adjournment

The meeting was adjourned at 4:03 p.m.