



IMPERIAL VALLEY COLLEGE

STRATEGIC EDUCATIONAL MASTER PLAN COMMITTEE

Minutes
Tuesday, November 13, 2018
2:40 p.m. – 4:00 p.m.
Board Room

Committee Members					
	Linda Amidon	✓	Lennor Johnson, Co-Chair		Efrain Silva, Co-Chair
<i>Excused</i>	Trini Argüelles	✓	Andres Martinez	✓	Victor Torres
✓	ASG, Emilio Trinidad	✓	James Patterson	<i>Excused</i>	David Zielinski
✓	Jose Carrillo	✓	Sergio Pesqueira		
✓	David Drury	✓	Jose Plascencia		
<i>Excused</i>	Daniel Gilison	✓	Robert Price		
	Carol Hagerty	<i>Excused</i>	Jose Ruiz		
Consultants					
✓	Jose Carrillo		Kevin Howell		Xochitl Tirado
	Cecilia Duron		Jill Kitzmiller		
	DeeDee Garcia		Cynthia Spence		
	Martha Garcia	✓	Christina Tafoya		
Guests					
✓	Betsy Lane				Recorder
				✓	Carol Cortés-Ramirez

A. Call To Order & Introduction

The meeting was called to order at 2:42 p.m. by VP L. Johnson, Co-Chair.

B. Approval of Minutes

The minutes for October 9, 2018 were approved unanimously with ammendments (MSC-J. Patterson/E. Trinidad).

C. Old Business

1. Enhance Budget Scoring, Ranking, and Rating Evaluation Tool

L. Johnson distributed hard copies of the Budget Enhancement Evaluation Tool and the Instructions. A report was requested which would add one more field to make the report more comprehensive. J. Carrillo stated that it was doable. A brief discussion followed. J. Carrillo also suggested aligning the questions to those on Program Review. Discussion continued on suggestions to modifying the form. It was stated that most areas have already submitted their Program Review and did not have the Budget Enhancement Evaluation Tool. L. Johnson asked how the committee felt about sending out the BEET and have those who have already submitted their Program Review go back and complete the form. A. Martinez stated it would be a good idea and would be helpful in putting it all together.

Discussion followed on extending the deadline; on the BEET being used next year to make sure everyone has the information before submitting their Program Review; suggestion on putting the form in landscape form and to have it fit onto one page; and hold off on using the form now or pushing it out to the committees. It was agreed to send out the BEET to the Deans to look at and push it back if needed. It was also agreed that this year would be optional to use the Tool.

2. Update on Monitoring Strategic Plan on SPOL
J. Carrillo stated that he would have more concrete evidence by the next SEMPC Meeting. He also added that all information will be uploaded into the new documents in SPOL.

D. New Business

1. Faculty Prioritization (2020 – 2021)
J. Carrillo stated that he has been getting requests for a New Faculty Request Form. C. Tafoya added that the first step in the faculty prioritization ranking is based on those requests. She suggested that they use last years' prioritization list. Discussion followed on the current process. It was discussed whether to change the process now or implement it next year. D. Drury expressed that Program Review is used only for new hires. J. Patterson also expressed concern over the drawbacks with the CTE Programs. He asked for Professional Development on the Parallel Process. L. Johnson stated that the deadlines are different. It was agreed to keep as is for now and have further discussion at a later meeting.
2. SPOL
L. Johnson stated that this time of the year there are lots of complaints on SPOL. He asked the Committee how they felt about replacing the SPOL software now or wait until after the accreditation visit. He added that currently a problem with SPOL is that it does not align with Banner. J. Carrillo stated that it has not been revisited in a couple of years. He added that Illumine is being used at some colleges and they are not happy with it. He suggested that more research be done on software that will produce what we need.

E. Discussion

1. Spring Meeting Dates
L. Johnson announced that the Spring SEMPC Meeting Dates had been designated. Discussion followed and updates will be sent to the Committee via Outlook.
2. Service Area Outcomes
J. Carrillo reported that information didn't get out to everyone that didn't make it to the meeting. He also offered a workshop and separate 1-on-1 meetings for those that were not able to attend the workshop. Discussion followed on the deadlines being communicated. It was suggested to send out the deadlines and updates via Allusers.

F. Action Items

1. None

G. Other

1. None

H. Next Scheduled Meeting

Tuesday, December 11, 2018

2:40 p.m. – 4:00 p.m.

Board Room

I. Adjournment

The meeting was adjourned at 3:57 p.m.