

**UNADOPTED MINUTES
IMPERIAL VALLEY COLLEGE
STUDENT AFFAIRS COMMITTEE
*Special Meeting***

Location: Student Affairs Conference Room
Wednesday, September 3, 2014

Chairman, Mr. Sergio A. Lopez called the Student Affairs Committee meeting to order at 3:30 p.m. in the Student Affairs Conference Room.

I. CALL TO ORDER

PRESENT	FACULTY	CLASSIFIED	STUDENTS
	Sergio A. Lopez, <i>Chair</i> Jeff Beckley Jesus Esqueda Carey Frstrup Rosalie Lopez Lori Mazeroll Javier Rangel Betsy Riehle	Miriam Trejo	Priscila Ortiz
NOT PRESENT	Trini Arguelles, <i>Excused</i> Robert Baukholt Gilbert Campos Tanya Dorsey Jesus Esqueda Terry Norris	Saria Cardoza Gail Parish Maria Trejo	
VISITORS	None		RECORDER: Miriam Trejo

ORDER OF BUSINESS

II. APPROVAL OF AGENDA & MINUTES

M/S/C (Frstrup/Mazeroll) to approve minutes from Monday, May 5, 2014.

Committees must now keep templates and attendance to weed out members that are not in attendance.

This is crucial because this committee is in charge of disciplinary appeals and there are time frames that need to be met.

Dean Lopez asked the committee when would be the best time for the committee to meet for appeals and perhaps have a set time as to what time would be best.

Dean Lopez will send out an email with a few time slot choices for the committee. Other colleges do have a smaller committee (at least one person from each governing group). This can serve as an option for the committee and members may be rotated for the appeals committee. This would help to expedite the appeal process for students.

Regularly scheduled meeting will continue to be held at the first Monday of each month.

The committee should expect an email from Saria Cardoza with the above mentioned information.

Mission Statement:

Verbiage for the disciplinary committee will be looked at and brought forth at the next meeting (The committee was in consensus).

Selection of Disciplinary Appeals Committee Chairperson

M/S/C (Frstrup/Mazeroll) for Jeff Beckley to continue to serve as the chair. Approved unanimously

Outline of responsibility of committee;

Dean Lopez attended a Title IX workshop in regards to sexual assault on campuses. One of the topics was how do appeals committees deal with certain issues? What guidelines are used when someone is appealing a disciplinary sanction? The responsibility of the committee is very black and white, "did they do it or not?"

Dean Lopez directed to committee to put their emotions aside and reminded the committee that they need to base their decisions on facts. When reversing a sanction, one needs to consider the evidence and not one's emotions, "is there reasonable doubt?"

The Advocate software, purchased last year, connects all areas dealing with issues tied to violations of the student code of conduct. The committee will have greater access to evidence such as Security video footage, CSO Reports, pictures, etc. when making decisions regarding appeal hearings.

Dean Lopez also stated that he would like different sanctions for different offenses i.e. controlled substance, counseling, online counseling. He stated that he will present more information to the committee in regards to these new sanctions as opposed to suspending a student for a minor infraction.

Announcements:

Dean Lopez stated that this committee deals with issues that directly affect students and one thing that concerns him is the removal of the Sun Community ATM and now replaced with First Imperial Credit Union. Who is making these decisions and how does First Imperial benefit the students?

An ATM was placed in the 3100 building as well as the college center. The Higher One ATMs are still available for students.

The committee was curious as to why Sun Community had left campus and as to why First Imperial Credit Union was brought in. Is there any monetary reason and if so, who is the money going toward?

The college is currently working with blackboard in hopes of providing students with access to other ATMs.

Ms. Riehle informed the committee that in the new CTA contract, that participation in commencement ceremony is going to be optional for teaching faculty. There is the option of a service day in January for teaching faculty.

Rosanna Lugo will be meeting with Human Resources in regards to faculty cap and gown orders.

Meeting adjourned at 3:55pm

Chairman

Date

Respectfully submitted by: Miriam Trejo