



UNADOPTED MINUTES
Facilities & Environmental, Health & Safety Committee

Thursday, February 25, 2016
Location: Administration Board Room
Time: 12:50pm

PRESENT MEMBERS:

Sergio A. Lopez, Chair
Cristal Mora
Kristian Ruiz
Ruben Villa
Rick Webster
Carol Cortez-Ramirez
Oscar Hernandez

VISITORS:

Daniel Ortiz
Erik Lehtonen

Recording Secretary:

Miriam Trejo

I. CALL TO ORDER

Chair Lopez called the Facilities, Environmental, Health & Safety Committee meeting to order at 12:56pm

II. APPROVAL OF AGENDA

Chair Lopez amended the agenda to table letter A. Evacuation Drill from the agenda as Rick Macken was not present to discuss the upcoming drill.

III. APPROVAL OF MINUTES

MSC (Villa/Hernandez) to approve the minutes of Thursday, October 22, 2015 as submitted.

IV. PUBLIC COMMENT

No public comment

V. NEW BUSINESS

A. Evacuation Drill

Item was tabled to the next meeting as Macken was not present to discuss the drill.

B. Faculty Offices (Lost/Planning new offices)

- An email was sent out from Mary Jo Wainwright in regards to the relocation of offices.
- Webster informed the committee that the faculty had gained offices in the new buildings: 2700, 3100, 3200. He went on to state that faculty did give input on the new offices. Webster added that as there more site improvements on campus, more faculty offices will be added.
- Chair Lopez stated that there is a cabinet moves committee that would be proper committee to address the issues.
- Lehtonen expressed his concern that the College had new hires coming in and Faculty offices were not set up yet. Lehtonen when on to state that it would be great to know where the new hires would be located.
- Webster informed the committee that the College is currently looking for remodeling grants with the state. Currently, buildings 1100, 1200 & 1300 are on the wait list to be remodeled. There is a state bond that is pending approval for the remodelization of the 200, 300, and 800 buildings. Webster went on to state that every restructure and remodel is pending funding.
- Chair Lopez informed the committee that they may only make recommendations.

C. PARKING

- Parking was another issue that was addressed in Wainwright's email.
- Chair Lopez informed the committee that there is adequate parking for the staff/faculty. Parking may not be immediately adjacent to the employee's building, but there is sufficient parking.
- Lehtonen stated that there have been instances where all the "Reserved" parking is taken and believes a study should be done during "peak" employee times.
- Chair Lopez informed the committee that he realizes that buildings 3100 & 3200 have minimum "Reserved" parking adjacent to the building but foresees additional parking being projected in the area in the upcoming phases.

VI. UNFINISHED BUSINESS

A. SECURITY CAMERAS FOR PARKING LOTS

- Chair Lopez informed the committee that the bid for security cameras was going for approval. Seamen's offered energy saving and cost saving which would go toward campus improvements.
- LED lights with four cameras, speakers, Wifi boosts. The Wifi boosts will also have capability for cell phone companies to rent "hotspots" from the cameras.

- Chair Lopez informed the committee that the biggest concern the college has is capturing the entrances of the college and would need high resolution cameras to read the vehicle license plates to be able to identify who is entering and exiting the college.

VII. ANNOUNCEMENTS

- Chair Lopez announced to the committee that all evacuation maps have been updated and posted in all campus classrooms.
- Chair Lopez added that the evacuation drill is coming up and a warning will not be issued prior to the drill. This drill would be to test how effective the College's evacuation plan works.

VIII. ADJOURNMENT

Meeting was adjourned at 1:31pm