



Adopted Minutes
Competitive Athletics Committee
Tuesday, February 24, 2015
Room 700

Chair Mecate called the meeting to order at 12:05 p.m.

MEMBERSHIP

- √ Jim Mecate – Chairman
- √ Sergio Lopez – Administration
- √ Eric Lehtonen – Coach Representative
- √ Jill Tucker – Coach Representative
- √ Andrew Robinson – Coach Representative
- √ Jeff Sturdevant – Community Member
- √ Kevin Marty – Faculty Representative
- √ Scott Simpson – Faculty Representative
- Mary Lofgren – Faculty Representative
- √ Dave Drury – Faculty Representative
- √ Chris Mays – Athletic Trainer/Classified Representative
- √ ? - ASG Student Representative
- √ Mike Palacio Jr. – Guest Coach for Women’s Tennis
- √ Cauhetemoc Carboni – Guest
- Daniel Gilison – Guest President of the College Council

Recording Secretary: Sandie Noel

VISITORS COMMENTS:

- None

ACTION ITEMS:

- a. Approval of the December 11, 2014 Competitive Athletics Committee:
Andrew Robinson requested that the minutes be revised to reflect that he did share his team plan regarding Athletic Team Plans to be more Competitive.
M/S/C Tucker/Drury

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DISCUSSION ITEMS:

- a. Review PCAC Program Review Recommendations – Jim Mecate
- Jim distributed pages 2, 3, 5, 6, 8, 10, 11, 13 from the Standards Document that contained the responses and recommendations. The committee reviewed the responses and Jim requested feedback from the committee.
 - The committee’s feedback on Page 3:
 - Jim stated that he would like to consider having two student workers to assist the athletic secretary.
 - Eric Lehtonen stated that the release time for the athletic director’s position is in negotiations at this time.
 - The committee’s feedback on Page 6:
 - Chris Mays asked for clarification regarding the athletic trainer and equipment manager recommendations. Chris stated his concerns and suggested it would be best to make the athletic trainer a full-time position, hire a part-time equipment manager and a part-time athletic trainer. Chris informed the members of the qualifications that an athletic trainer must have. Mr. Lopez asked if a nurse practitioner would be suitable. Chris stated that he did not think so unless they had experience in emergency medical needs. Mike Palacio Sr. stated that he agreed with Chris’s recommendations. The members discussed what other colleges do in similar cases. Jeff asked how often would a second athletic trainer need to be available. Chris stated that there are a significant number of days where multiple home games occur. Jim stated that there are over 40 such days in a year. Jim also stated he would conduct further research on what a local doctor/therapist could offer.
 - Jim informed the committee that he is working on the need for a sports information director. Jim also mentioned that any new athletic director should be knowledgeable of all conference rules.
 - The committee’s feedback on Page 8:
 - In regards to the re-hire of a full time athletic counselor trained in the 3C2A/NCAA and NAIA rules, Sergio stated this request in in program review. Sergio also informed the committee that he recently re-hired Wayne Spears and he will be working with athletes soon. Jim asked how long would Wayne be available and Sergio stated it would be on a year to year basis only. In regards to a “Missed Class Letter”, Jim stated that he will be creating a form with Sandie to address this matter. Sergio stated that the instructional office is working on a directive to address this matter as well.
 - The committee briefly discussed other recommendations from the PCAC Program Review.

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Room 700

b. Athletic Director Position Resolution – Jim Mecate

- Jim distributed a rough draft resolution to the members.
- Eric suggested that Jim add the PCAC Report and not list too many “where as” statements.
- Daniel suggested that the job description and experience of an athletic director be more definitive.
- Chris suggested to include coaching experience.
- Andrew suggested that the position of an assistant athletic director be added as well.
- Daniel informed the committee regarding the proper guidelines for a good resolution document.
- Dave suggested that there be only four “where as” statements and one “be it resolved” statement.

c. Discuss Reorganization – David Drury

- Dave presented a power point presentation showing the President’s suggested reorganization chart.
- Dave stated that under the President’s new reorganization, PE would be placed under the Dean of Math & Sciences, and that Athletics would be placed under the Dean of Student Affairs.
- The members expressed their concerns that currently there is a lot of confusion on campus as to what issues fall under an academic or athletic supervision.
- Dave asked the committee how they wanted to handle this issue and what would be their recommendation.
- Eric stated that this item does need to be addressed with administration.
- Dave stated that the committee should come up with a recommendation/resolution and present it to the Academic Senate.
- The committee felt strongly that the Athletic Director and the PE Department’s Chair should be one person. And that an Assistant Athletic Director position be added. This would fit into some of the PCAC recommendations regarding the Athletic Director’s position at this college.
- The committee discussed the matter in detail and agreed that it was a great idea to have the Athletic Director and PE Chair become one position, reporting to the Dean of Math & Sciences in the new reorganization.

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d. Reorganization Resolution – David Drury

- Chris Mays made the following motion: 1) to combine the Athletic Director and PE Chair positions into one full-time position; 2) create a new Assistant Athletic Director position with 3.75 hours of reassigned time (as recommended by the PCAC program review); and 4) that these new positions be placed under the Dean of Math & Science Division.

M/S/C Tucker/Drury

e. Other

- Chris asked Mr. Mecate to add a new baseball scoreboard to the list of new needs for the athletic department. Jim stated that he will be asking for needs from the coaches later in the spring semester.
- Jill Tucker informed Jim that the volleyball association is going to require a statistician to report scores and will need to be implemented by fall 2015 in which it will require funds. Jim stated that he will meet with her to obtain information on these new requirements. Dave mentioned that the new budget is in the planning process currently and that the athletics department can put in a request for the needed amount.

ADJOURNMENT:

The meeting was adjourned at 1:22pm. The next meeting will be held on Tuesday, March 24, 2015.

**2014-2015 Competitive Athletics Committee Schedule
 at 12:00 Noon in Room 700**

<i>2014</i>	<i>2015</i>
September 11th	January 13th – (Cancelled) February 17th (Cancelled) February 24th
October 9th	March 24th
November 13th	April 21st

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Room 700

December 11th

May 19th