



Adopted Minutes
Competitive Athletics Committee
Thursday, November 13, 2014
Room 700

Chair Mecate called the meeting to order at 12:05p.m.

MEMBERSHIP

- √ Jim Mecate – Chairman
- √ Eric Lehtonen – Coach Representative
 - Jill Tucker – Coach Representative
- √ Andrew Robinson – Coach Representative
- √ Jeff Sturdevant – Community Member
- √ Kevin Marty – Faculty Representative
 - Mary Lofgren – Faculty Representative
 - Dave Drury – Faculty Representative
- √ Chris Mays – Athletic Trainer/Classified Representative
 - Vacant – CSEA Representative
- √ Rebecca Aguilar - ASG Student Representative
- √ Amy Diaz - ASG Student Representative
- √ Mike Palacio Jr. – Guest Coach
- √ Mike Palacio Sr. – Guest Coach
- √ Jesus Ramos - Guest Coach
- √ Rafael Contreras – Guest Coach
- √ Hugo Ortega – Guest Assistant Coach
- √ Isaac Navarro – Guest Assistant Coach
- √ Gerardo Casarez – Guest Assistant Coach

Recording Secretary: Sandie Noel

VISITORS COMMENTS:

- None
- The members were introduced.

ACTION ITEMS:

- a. Approval of the October 9, 2014 Competitive Athletics Committee:
M/S/C Jeff Sturdevant/Andrew Robinson

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DISCUSSION ITEMS:

- a. PCAC Information /PCAC Program Review – Jim Mecate
 - Jim stated that he discussed with John Woods the issue with the evaluation forms that Andrew Robinson brought up at the last meeting. John Woods informed him that he does discuss the evaluations with the assigners.
 - Jim informed the members that the PCAC Program Review Committee will be here on December 2nd. He stated that he will assign who will be interviewed soon. Jim asked Rebekah and Amy if they would like to be interviewed as students are required to be interviewed as well.
 - Jim asked the coaches to please review the accounting procedures found in the Coaches handbook.

- b. Prioritizing Athletic Facilities & Staffing Positions Review – Jim Mecate
 - Jim asked the coaches to please email him any needs. He stated that the program review will be held during the fall semester instead of spring.
 - Jim announced that the athletic counselor position was ranked #1 and it is more of a possibility that we may get one soon.
 - Jim mentioned that all new athletes must complete the 3 step process in order to get priority registration.

- c. Team Plans to Be More Competitive - Jim Mecate
 - Jim distributed a sample plan that he made for his baseball team and the committee reviewed it.
 - Jim emphasized two important factors that would increase recruits; 1) having an out of state waiver and 2) jobs for athletes.
 - The members discussed different plans for their respective sport.
 - Marty asked if jobs can be offered off campus and Jim answered yes.
 - Jim also asked the coaches to have their plans ready for the next meeting in September.

- d. IVC Sport Camps/Clinics – Jim Mecate
 - Jim distributed a worksheet explaining the procedures for conducting a camp/clinic.
 - Jim stated that he discussed it with Mr. Lopez and Todd Finnell and they both agreed to waive the fees for the facility use.

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- Jeff asked if sponsors can donate so that kids who are unable to pay the cost can attend. Jim stated that would be ok.

Other Discussion:

- Chris explained to the committee that the wording used to describe his position was incorrectly stated. He informed the committee that he is not a full-time athletic trainer but rather a half-time equipment manager and half-time athletic trainer. The committee had mentioned at the last meeting that another full-time athletic trainer was needed. Chris wanted to clarify his position for future references.
- Jim stated that he would make that change in future correspondence and for planning purposes.
- Jim stated that he will email the coaches the agenda for the program review committee.

ADJOURNMENT:

The meeting was adjourned at 12:45 pm. The next meeting will be held on Thursday, December 11th, 2014.

**2014-2015 Competitive Athletics Committee Schedule
at 12:00 Noon in Room 700**

| 2014 | 2015 |
|---------------------------------|---|
| September 11th | January 13th and February 17th |
| October 9th | March 17th |
| November 13th | April 21st |
| December 11th | May 19th |