



ADOPTED MINUTES
IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, August 29, 2018, 2:40 to 4:00 p.m.
Administration Building Board Room

MEMBERS PRESENT:

Administrative Representatives

Sergio Pesqueira

Faculty Representatives

Ric Epps (**Vice Chair**)
Roxanne Nunez
Julie Craven

Classified Representatives

Melody Chronister (**Chair**)
Elena Wayne

CMCA Representatives

Jose Carrillo

Student Representatives

Matthew Limon
Taylor Lyster
Daniela Torres

Recording Secretary: Paula Saldana

Others Present: Deedee Garcia, Dave Drury, Dr. Robert Price, James Patterson, Dr. Temo Carboni, Angel Sandoval

I. Call to Order

Chair Chronister called the meeting to order at 12:50 p.m.

II. Public Comment

There was no public comment.

III. Reports

A. College Council Chair Report

Chair Chronister reported as follows:

- She welcomed the new members: Roxanne Nunez, non-teaching faculty; Elena Wayne, classified; Dr. Robert Price, administrative alternate; Julie Craven, faculty alternate; Matthew Limon, Taylor Lyster, Daniela Torres and Steven Rosas, students.
- She reminded the subcommittee chairs to submit the self-evaluations by September 20th. She emphasized the importance of staying on track with the submission of the self-evaluations due to the upcoming accreditation site visit.
- She attended the Board meetings over the summer, including the Retreat on August 25th.

B. Subcommittees Reports

1. Competitive Athletics (Jim Mecate)
Dr. Temo Carboni, appeared on behalf of Jim Mecate, Chair for the Competitive Athletics Committee, and provided the following report:
 - The committee is working on the non-resident tuition waiver and the policy would be presented to the College Council in September.
2. Facilities and Environmental Health & Safety (Victor Torres)
3. Public Relations & Marketing (Mike Nicholas)
4. Student Affairs (Victor Torres)
5. Professional Development (Clint Dougherty)

Liz Cantu, appeared on behalf of CHRO Clint Dougherty, Chair for the Professional Development Committee, and provided the following report:

- The committee is in the process of reviewing the new Professional Development Plan. If anyone is interested in reviewing the draft plan, they should contact HR. She stated once the plan is completed, it would be presented to the College Council.
- The next committee meeting is scheduled for Monday, September 24th, 2:40 to 4:05 p.m., and everyone is welcome.

C. Area Reports

1. ASG President's Update – Matthew Limon

2. President's Update – Dr. Martha Garcia

President Garcia provided the following update:

- She thanked Dr. Patterson for his work on the report, and stated she would be sending out a press release to the community for their review and input of the report.
- She welcomed members to the new academic year, and expressed she is looking forward to working with the entire campus to serve students.
- She shared that at the next meeting she would provide an update regarding the previous College Council recommendations submitted to Dr. Jaime.
- She would also be providing an update regarding the results of the convocation survey.
- She announced Assemblymember Eduardo Garcia would be on campus on September 6th to present the college with \$1 million for the correctional academy and medical assistant program. She expressed her appreciation for his advocacy and support to the community and IVC.

3. Academic Senate – Mary Lofgren

4. Budget and Fiscal Planning Committee – Melody Chronister (Attachment A)

5. Accreditation/CART Committee – Dr. James Patterson/Linda Amidon

Dr. Patterson, accreditation coordinator, provided the following report:

- The Institutional Self-Evaluation Report has been drafted and is posted on the IVC website. The report is available for review and/comment. The comments are being forwarded to Linda Amidon.
- The report is currently being reviewed by President's Cabinet and will be presented to the College Council for a first reading in September, with final approval in October.
- He explained the text that is highlighted indicates material is missing and would be inserted when information is identified.

6. Strategic Educational Master Plan Committee – Efrain Silva/Dr. Lennor Johnson

7. Technology Planning Committee – Jeff Enz

8. EEO and Diversity Committee – Clint Dougherty

Chair Chronister stated a few of the area reports were submitted in writing and encouraged the members to review those that been provided.

Chair Chronister announced a change to the agenda. She stated Item G, 9/11 Event, would be moved to Item A.

IV. Consent Agenda

A. College Council Minutes – May 23, 2018

The minutes of May 23, 2018 were accepted as presented.

V. Action Items

None

VI. Discussion and Information Items

A. 9/11 Event – Dr. Robert Price

Dean Price announced the college would be having a 9/11 Commemoration Ceremony, beginning at 8:00 a.m. and concluding at 8:50 a.m. He handed out an agenda of the event and highlighted the following details:

- He stated the Fire/EMT and Police Academy students, as well as nursing students would be in uniform.
- The event will include a bugler playing Taps as well as a bag piper playing Amazing Grace.
- He stated there would be covered areas with canopies reserved for the Board members and other individuals in need of seating.
- He commented Dean Torres had obtained 2,900 flags, which would be placed on the ground, representing each person that died during 9/11.
- He commented there would be a large presence of first responders, including firefighters and police officers.

President Garcia thanked everyone participating in the event. She stated the community would be invited, specifically the firefighter and police chiefs. She commented this is the first time such an event is held and stated this will be a combined effort to commemorate the victims of 9/11.

Vice Chair Epps inquired as to whether the entire campus was invited to attend, specifically those students who have class during that time.

President Garcia indicated she would discuss this with VP Tafoya, making the suggestion that it be the faculty's discretion to dismiss class to attend the event.

Dean Price stated he would discuss the matter with VP Tafoya, and that she would be in contact with either the deans or faculty regarding student attendance at the event.

B. Student Centered Funding Formula – Deedee Garcia

VP Deedee Garcia stated the new funding formula was established to promote the access and opportunity of all students while also prioritizing under-represented and economically disadvantaged students, as well as improving the overall equity it awards to colleges for improving student success metrics in the areas of progress and skill acquisition.

She provided an overview of the new funding formula which is based on a three-year phase-in period.

The formula consists of three allocations:

- Base – funding based on enrollment, FTES
- Supplemental – targets equity of access and opportunity for low-income students
- Student Success – targets the successful outcomes

VP Garcia stated the allocation over the next three years would be as follows:

- 70%-20%-10% for 2018-2019
- 65%-20%-10% for 2019-2020
- 60%-20%-20% for 2020-2021

VP Garcia explained how the funding is calculated under each allocation, and provided an illustration of what the simulated revenue would be for 2018-2019 using the new funding formula, \$49.4 million, versus \$41.8 million, an increase of 18.23%.

She commented that the new funding formula works better for Imperial Valley College because it targets our students perfectly.

She stated districts will be required to verify and certify the MIS data and emphasized the importance of providing accurate data.

President Garcia reiterated the importance of collecting accurate data in order to ensure that the funding awarded is accurate. She stated that community college districts are required to develop and adopt goals that are aligned to the funding formula as well as the vision for success. She stated the timeline for meeting this requirement is January 2019. President Garcia indicated she would be requesting that each committee contribute to the development of these goals.

C. College Center Expansion and Additional Furniture for Building 2700 – Deedee Garcia

VP Deedee Garcia presented a diagram of the proposed floor plan for expansion of the College Center, and provided an overview of the plan:

- The current College Center would be extended out to the patio, adding an additional 3,072 square feet.
- The addition of eight charging stations for Android and Apple devices. The charging stations would be located in different areas.

In addition to the College Center expansion, she announced that new furniture would be added to the 2700 building to allow for more seating for students.

Vice Chair Epps inquired as to whether the College Center expansion would be the permanent student center.

VP Garcia stated the initial request from students was to have a whole new facility; however, she explained that with the passage of the bonds a new facility had not been included in those plans. She stated it is yet to be determined whether a new facility would be forthcoming.

President Garcia commented it is her hope to go out for a new bond in the future and, if approved, would include a new student center, in addition to other buildings.

Chair Chronister commented that several committees had been involved in discussions regarding the College Center project, especially the students, and thanked the administration for moving forward with the project.

D. Bond Projects – Deedee Garcia

VP Garcia stated that on August 1, 2018 the District sold an aggregate of \$32.2 million of 2010 General Obligation Bonds. After this issuance, the District has \$21.7 million in unissued bonds.

She identified the capital outlay projects as follows:

Modernization Projects:

- Nursing building to address nursing accreditation; relocation of DSPS to new modular.
- Academic buildings 200, 300 and 800 classrooms. She stated the modernization to buildings 200, 300 and 800 would be done in the least disruptive way to students and faculty, and would require bringing in modular buildings to use as swing space.
- Auto body facility: Repairs to buildings 1100, 1200, 1300

Deferred Maintenance:

- Repairs and/or replacement of AC Units, transformers in the gym and preschool, water treatment plant; repairs to the plumbing in the gym; and other building maintenance, including painting, roofs, flooring, security card access system, as well as repairs to the concrete, gym bleachers and gym equipment.

Bookstore:

- Replacement of the current modular, which is approximately 3100 square feet, to a larger modular of 3600 square feet.

E. Irrevocable Trust – Deedee Garcia

VP Garcia explained the Irrevocable Trust is an IRS approved combination 115 Trust, which allows for prefunding of STRS/PERS increases and Other Post-Employment Benefits (OPEB).

She provided an overview of the OPEB and STRS/PERS trust program and went over the advantages of prefunding the trust:

- Reduces the District's OPEB liability
- IRS tax exempt prefunding vehicle
- Complies with GASB 45/75; GASB 75 requires liabilities be recognized on the balance sheet
- Addresses GASB 68 Liability which now requires reporting of net pension liability on the financial statements
- Improves credit rating and accreditation
- When contribution rates increase, assets can be transferred from the program to STRS/PERS
- Districts have options in which to invest; they can choose Vanguard or Highmark Capital Management;

She stated the Trust had been proposed to the Board of Trustees at its Board Retreat on August 25th, and would be presented to them for approval in September.

Member Wayne asked if this would impact the Social Security benefits for the classified staff.

VP Garcia ensured it would not.

F. First Reading: Revision of College Council Standing Rules – Melody Chronister (Attachment B)

Chair Chronister presented the proposed changes to the College Council Standing Rules. She highlighted the proposed changes:

- Elimination of the Agenda Committee. Additional language was included to explain how agenda items would be formed without the Agenda Committee.
 - All requested agenda items are to be included. If an item is rejected or postponed, a written explanation must be provided to the person requesting the agenda item, prior to the agenda being released. Rejections should strictly be due to falling outside of the scope of the College Council's authority.
- Quorum was adjusted from five to four.
- The committee structure changed from five constituency groups to four: students, faculty, classified staff and administrators. She explained that classified managers fall under the administrative umbrella and the classified confidential staff fall under the classified umbrella; thus the elimination of the classified managers/classified confidential group.
- The permanent members include: three faculty members; three classified members, with two appointed by CSEA from separate departments in absence of a Classified Senate, and if available one classified confidential member appointed by the College Leadership Council in absence of a classified senate; three students; three administrators appointed by the College Leadership Council, with at least one being a classified manager.
- Members who are absent three times during the academic year will be removed and replaced following the aforementioned guidelines. This change also applies to the Council's subcommittees.

Concerns were raised regarding a quorum of four being too low. A discussion ensued and the Council agreed that four still encompassed one person from each group.

Chair Chronister stated the item would come back to the next meeting for an official vote.

G. Outcomes and Assessment Committee – Dr. James Patterson (Attachment C)

Accreditation Coordinator Dr. Patterson provided a brief background regarding the warning status issued to the college by the ACCJC in 2013; specifically, the recommendation relating to the student learning outcomes.

He commented the college is still lacking in documenting and assessing outcomes, as well as using the assessment results to improve quality.

Due to this ongoing deficiency, Dr. Patterson stated the Continuous Accreditation Team (CART) recommended to the Academic Senate that the SLO Committee expand its charter and scope to include all outcomes.

As a result of the CART's recommendation the Academic Senate recently approved a resolution proposing an Outcomes and Assessment Committee.

Dr. Patterson highlighted the committee's mission, as well as the function and composition.

He encouraged the Council to review the proposal and provide feedback to the Academic Senate.

Chair Chronister requested that the members also review the proposal and be prepared to provide feedback at the next College Council meeting in September.

H. 2018-2019 College Council Meeting Schedule – Melody Chronister

Chair Chronister presented the College Council meeting dates for the 2018-19 academic year. She stated all the meetings are scheduled on the fourth Wednesday of the month, with the exception of the April 16, 2019 meeting, which falls on the third Tuesday. She commented this is due to Spring Recess falling on the fourth Wednesday.

At the request of one of the members, she would be sending the members an Outlook appointment for the scheduled meetings.

VII. For the Good of the Order

None

VIII. Adjournment

Chair Chronister adjourned the meeting at 3:57 p.m.

2018-2019 College Council Meeting Schedule

2018	2019
August 29	February 27
September 26	March 27
October 24	April 16
November 28	May 22
December (TBD)	