



**ADOPTED MINUTES**  
**IMPERIAL VALLEY COLLEGE COUNCIL**  
Wednesday, May 23, 2018, 12:50 to 1:50 p.m.  
Administration Building Board Room

**MEMBERS PRESENT:**

**Administrative Representatives**

Tina Aguirre

**Faculty Representatives**

Ric Epps (**Vice Chair**)  
Sergio Pesqueira

**Classified Representatives**

Melody Chronister (**Chair**)

**CMCA Representatives**

Jose Carrillo

**Student Representatives**

Karla Espejo-Rodarte

**Consultants**

Jim Mecate  
Clint Dougherty

Recording Secretary: Paula Saldana

Others Present: Dave Drury, Trini Arguelles, Vikki Carr, Matthew Thale, Andrew Robinson, David Poor, Mabel Vargas, Lennor Johnson

**I. Call to Order**

Chair Chronister called the meeting to order at 12:50 p.m.

**II. Public Comment**

There was no public comment.

**III. Reports**

A. College Council Chair Report

Chair Chronister reported as follows:

- Congratulated Dr. Garcia for her selection as IVC Superintendent/President.
- Encouraged all members to attend the Retiree and Years of Service event tomorrow, May 24, 2018, at noon, in the gym. At the event she will be presenting the Reuben O. Lopez Community Service Award to Jim Shinn.
- Thanked the members for the many accomplishments this year.
- Wished everyone an enjoyable summer.

B. Subcommittees Reports

1. Competitive Athletics (Jim Mecate)
2. Facilities and Environmental Health & Safety (Victor Torres)
3. Public Relations & Marketing (Mike Nicholas)
4. Student Affairs (Victor Torres)
5. Professional Development (Clint Dougherty)

Chair Chronister stated all the subcommittee reports were submitted in writing and attached to the agenda and encouraged the members to review them.

C. Area Reports

1. ASG President's Update
2. President's Update

3. Academic Senate
4. Budget and Fiscal Planning Committee
5. Accreditation/CART Committee
6. Strategic Educational Master Plan Committee
7. Technology Planning Committee
8. EEO and Diversity Committee

Chair Chronister stated a few of the area reports were submitted in writing and encouraged the members to review those that had been provided.

#### **IV. Consent Agenda**

- A. College Council Minutes – April 25, 2018
- B. College Council Minutes (Special Meeting) – May 9, 2018

The minutes of April 25, 2018 and May 9, 2018 were accepted as presented.

#### **V. Action Items**

- A. College Council 2017-18 Self-Evaluation

##### **M/S/C Carrillo/Epps to approve the College Council 2017-18 Self-Evaluation**

Discussion:

Chair Chronister stated the Self-Evaluation had been reviewed at the May 9<sup>th</sup> meeting; she re-highlighted the Council's goals. There were no additional changes to the Self-Evaluation.

**The motion carried.**

- B. Priority Registration Change (Dr. Lennor Johnson/Trini Arguelles)

Lead Counselor Trini Arguelles presented a PowerPoint entitled, Priority Registration Proposal. He stated the proposal would add a new priority group, "Next Term Graduates" to the priority registration categories. He provided an overview of the proposal:

- Adding Next Term Graduates to Group 2 would prioritize registration for students that are nearing graduation and/or transfer.
- Students will submit an "Early Registration" application requesting early registration and submit it to Admissions and Records.
- Prospective graduates within 16 units of graduating that have completed orientation, assessment, and have a student education plan developed
- Students can apply only once during their tenure at IVC.
- The proposed group would come after the mandated priority groups.
- It is estimated that many of the identified students would come from the 45.5-59.5 units continuing students group.
- The proposed change would allow students to register before an estimated 2,000 other students in earlier priority groups.
- The proposed change would keep students on track during their final semester.

- Ensure a higher percentage of students having a completed Comprehensive Education Plan developed.
- Avoid delays by enrolling in final courses early.
- Decrease the number of extra units taken while waiting for space in a required course.

Possible concerns included:

- Will the amount of Next Term Graduates take away from all other priority groups? *It will not; it will bump group 3 up to group 2 to get priority registration, and the mandated groups that are group 1 will not lose priority.*
- What is the amount of prospective graduates? *The amount varies and seems to be increasing every year.*
- How will the new priority be handled? *By applying for graduation with priority as a Next Term Graduate.*
- How many times will students be allowed to use Next Term Graduates? *Once.*
- When will it take effect? *By spring 2019.*
- Is it limited to one degree – what if they have other degrees? *It is not limited to one degree; however, it is a one-time deal.*
- How will the courses be monitored? *They may make an unexpected change at registration. If the student applies, and chooses to register for a course other than that recommended by a counselor, the student loses on this one-shot deal.*
- Can an indicator be placed on Syosprofile? *Unsure, but will confirm with IT.*
- Graduation Application versus NTG. *Under research.*
- Our campus is too small for this type of priority. *No, it is not when compared to colleges with similar population.*

#### **M/S Aguirre/Pesqueira to approve the priority registration change.**

Dean Drury commented that those students currently in group 2 (athletes, ambassadors and ASG) are required to take 12 units each semester. For this reason, he requested that the current group 2 remain the same and the proposed Next Term Graduates be added as group 3.

Dean Johnson stated the proposed group would consist of no more than 500 students; therefore, it would not negatively impact a lot of students.

#### **The motion carried.**

Chair Chronister stated it would be helpful to see the data after the proposal's implementation for purposes of reviewing the impact and addressing potential concerns.

#### **C. Non-Resident Tuition Waiver – Jim Mecate**

Competitive Athletics Committee Chair Jim Mecate presented a PowerPoint Entitled, Non-Resident Tuition Waiver. He stated the committee is proposing a Non-Resident Tuition waiver and highlighted the benefits of the proposed waiver:

- Increase in developing competitive teams
- Increase in diversity

- Increase in student success rates
- Increase in community relations

Chair Chronister asked if the waiver would apply only to athletes, and expressed her concern regarding whether the practice is legal.

Jim Mecate clarified the waiver would also be for those students in extracurricular programs, activities or clubs; however, there would have to be a limit. He also ensured the practice is legal.

Dean Drury expressed his support for the waiver and reiterated the proposal would increase the diversity on campus.

Director Vikki Carr expressed concern in limiting non-resident tuition fees to athletes only due to equity.

A lengthy discussion ensued regarding the financial consequences.

#### **M/S Aguirre/Epps to approve the Non-Resident Tuition Waiver**

CHRO Dougherty stated he is not sure whether the proposal is legal and recommended that it be reviewed by legal counsel.

Chair Chronister suggested the motion be amended to read: Recommendation to the President to research the Non-Resident Tuition Waiver and look into the feasibility of rolling it out in the future semester to support diversity on campus.

**The motion carried, as amended.**

#### **VI. Discussion and Information Items**

A. 2018-19 Draft Tentative Budget (Matthew Thale/Cecilia Duron)  
Budget and Fiscal Planning Committee Chair Matthew Thale provided a summary of the 2018-19 draft tentative budget, and stated that changes are occurring constantly.

The final Budget would be presented to the Board in September for final approval.

He stated the budget flat, assuming a 2% growth in FTES funding.  
He commented that CTA is still in negotiations; consequently, changes will be made once negotiations are finalized.

Chair Chronister commented the deficit of \$1.2 million would be reduced as there are designated reserves to address the PERS and STRS funding.

BFP Committee Chair Thale commented, in general, a deficit of \$1 million exists every year; however, at the end of the year the budget is balanced as a result of favorable variance and designated reserves.

Chair Chronister added the approved budget enhancements had been rolled into the budget.

Dean Drury asked if the COLA increase had been added to the budget.

Thale responded it had not been added, as the budget summary document had been prepared before the release of the May Revise.

Chair Chronister stated a budget update would be presented to the College Council in the fall.

**B. Update on Proposed Funding Formula (Matthew Thale)**

Budget and Fiscal Planning Committee Chair Thale explained that under the proposed formula, funding would be allocated pursuant to a 60-20-20 split: 60% on enrollment; 20% on equity; and 20% on student success. He stated the formula measures FTES enrollment based on a three-year average.

Chair Chronister commented that programs and methods must be in place to ensure student success.

**C. Student Affairs Committee Update (Victor Torres)**

Dean Torres could not be present today but provided an update via recorded video. He presented the committee's goals:

Goal 1: To enhance student's commencement experience by transitioning from cap and gown rental to cap and gown procurement. He stated this goal has been met, as the students are now purchasing their caps and gowns.

Goal 2: To continue advocating on behalf of the students with the Imperial County Transportation Commission to address the need of additional public transportation; specifically, with the Calexico and Brawley routes. He stated this goal had been partially met; that a student survey regarding transportation needs had been completed, and that the results would be presented to the ICTC.

Goal 3: To review the student conduct and discipline procedures, and modify as needed. He stated this goal has been met with the recent update to AP 5500, relating to the Violence against Women and Jean Cleary Acts.

**D. Facilities and Environmental Health and Safety Committee Update (Victor Torres)**  
Dean Torres, via recorded video, presented the committee's goals:

Goal 1: To update or implement a comprehensive preparedness training exercise. He stated discussions relating to the implementation of a plan are ongoing with CHRO Dougherty, and that this goal should be met by fall.

Goal 2: To complete a safety needs assessment throughout the campus. He stated this goal has been partially met with the establishment of a task force. The task force completed a safety walk, focusing on safety issues outside the buildings. A second safety walk will be scheduled to assess any safety issues inside the buildings.

Goal 3: To provide First Aid and CPR training to faculty and staff. This goal has not been met but discussions are ongoing with HR to ensure immediate implementation, and that trainings are held annually.

Dean Torres stated the committee is in the process of updating AP 6620 Naming of Buildings, as well as AP 6700 Civic Center and Other Facilities Use. He stated ad hoc committees have been created to review and update said procedures.

**E. BP/AP 7110 Delegation of Authority (Clint Dougherty)**

CHRO Dougherty explained that the updated BP/AP 7110 would allow the superintendent/president to delegate the CHRO the ability to approve temporary employment, to include short-term and substitute, professional experts, and student workers, prior to Board approval; the Board would then ratify the hire. This would allow the institution to be responsive in the case when a new hire is needed immediately.

**F. College Council Member Term Expirations Update (Melody Chronister)**

Chair Chronister announced that she would be notifying those members whose two-year terms have expired, and would be working with the CSEA and Academic Senate Presidents, as well as the Administrative Council, to confirm the member's reappointment or whether a new person would be selected.

**G. Board Policies for Chapter 5 Student Services and Administrative Procedures 5055 Enrollment Priorities, 5500 Standards of Student Conduct**

Chair Chronister presented the updated Board Policies for Chapter 5, as well as Administrative Procedures 5055 and 5500. She stated that most of the changes to the policies were minor changes to clean up the language. She indicated the major change was to Administrative Procedure 5055, as discussed today under Action Item B.

**VII. For the Good of the Order**

Chair Chronister thanked Dr. Jaime for his leadership to the college and the College Council, and wished him a happy retirement.

**VIII. Adjournment**

Chair Chronister adjourned the meeting at 1:51 p.m. She stated the next meeting would be scheduled for August 29<sup>th</sup>, during the new campus hour, 2:40 to 3:40 p.m.

2017-18 College Council Meeting Schedule

2017	2018
August 23	February 28
September 27	March 28
October 25	April 25
November 29	May 9 *Special Meeting
December 13 *Special Meeting	May 23