



ADOPTED MINUTES
IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, April 25, 2018, 12:50 to 1:50 p.m.
Administration Building Board Room

MEMBERS PRESENT:

Administrative Representatives

Efrain Silva

Faculty Representatives

Ric Epps

Classified Representatives

Yethel Alonso

Melody Chronister (Chair)

CMCA Representatives

Jose Carrillo

Student Representatives

Enrique Vallejo

Luis Caloca

Matthew Limon

Aaron Equihua

Consultants

Jim Mecate

Clint Dougherty

Mike Nicholas

Ex-Officio

Victor Jaime

Recording Secretary: Jose Carrillo

Others Present: James Patterson

I. Call to Order

Meeting was called to order by Chair Chronister at 12.54pm

II. Public Comment

There was no public comment

III. Reports

A. College Council Chair Report

Chair Chronister reported on the following:

- Made an announcement/reminder on the upcoming Superintendent/President Candidate Forum for May 1st at 6pm in room 2734.
- Announced the upcoming Teacher Appreciation Week (May 6th-12th) and the Classified School Employee Week (May 20th-26th)
- Announced the May 9th College Council Special Meeting to discuss first reading of the College Council Evaluation among other items

B. Subcommittees Reports

1. Competitive Athletics (Jim Mecate) – Attachment A
2. Facilities and Environmental Health & Safety (Victor Torres) Attachment B
3. Public Relations & Marketing (Mike Nicholas) – Discussion Item D.
4. Student Affairs (Victor Torres) - None
5. Professional Development (Clint Dougherty) - None

C. Area Reports

1. ASG President's Update
2. President's Update
3. Academic Senate - None
4. Budget and Fiscal Planning Committee (Attachment)

5. Accreditation/CART Committee

Dr. James Patterson reported on Accreditation/CART under discussion item F.

6. Strategic Educational Master Plan Committee

Dean Efrain Silva reported on behalf of the SEMPC that budget enhancement process was completed, cabinet has made decisions, a report will soon be sent out.

7. Technology Planning Committee – None

8. EEO and Diversity Committee

CHRO Clint Dougherty provided background information on the plan and administration Procedures regarding screening new applications. A committee has been working on them, additional funding has been received that will be used for recruitment and diversity events, title 5 requirements, EEO and diversity Plan. A new AP will be written for recruitment and screening as well as an accreditation standard, as current one expired in 2013.

IV. Consent Agenda

A. College Council Minutes – March 28, 2018

The minutes for the March 28, 2018 meeting were accepted as presented.

V. Action Items

None

VI. Discussion and Information Items

A. Reuben O. Lopez Community Service Award Nomination (Melody Chronister)

Chair Chronister announced that Ruben Lopez Award awarded to James Shinn, Chair Chronister read a short biography of Mr. Shin's accomplishments. He will be recognized at the upcoming Retirees/Years of Service Celebration on May 24th.

B. AP7120 Recruitment and Screening Procedures (Clint Dougherty)

AP7120 pertains to length of recruitment and the establishing of minimum requirements. There was an inquiry about hourly substitutes and board approval. It was stated that the CHRO will be more proactive in ensuring board approval and will seek board consent to approve positions. Talked about setting screening committees, the screening committee process, and EEO compliance representative, and formalizing the composition of each committee. Concern was expressed about the timing of part-time faculty and board approval. It was stated that the Superintendent/President can authorize an emergency hire. It was asked if there may be the possibility to have an administrative procedure to give an administrator the authority to make decisions. It was stated that it is up to the board to approve. The goal is to add consistency to the screening and hiring processes.

C. EEO and Diversity Plan (Clint Dougherty)

CHRO Clint Dougherty made a presentation on the Diversity Plan. Chair Chronister stated that the college had a need for additional diversity trainings.

The plan was written by the CCCCCO and then tailored locally. Emphasized placed on component #3, once the board approved, will become a legal requirement, and should be published in websites and other college documents. Talked about component eight and having our screening committees trained on diversity. The percentage of employees that do not report ethnicity makes it challenging to make any diversity analysis. Importance was stressed about collecting the data when first employed. Clint said HR will try to collect data on employee ethnicity this Fall, to better reflect the composition of the staff. Dr. Jaime said that in 1970s, IVC students were not representative of the community, but that has changed to better reflect the population.

D. Public Relations and Marketing Committee Update (Mike Nicholas)

Chair Nicholas presented slides on the committee mission, membership, accomplishments, and goals. Visioning will be presented at the special meeting on May 9th.

E. Visioning Presentation (Bill Gay) – Attachment F

This item was tabled for the May 9th Special Meeting.

F. The Development of the Outcomes and Assessment Committee (Dr. James Patterson)

Dr. Patterson reported on the development of a new Outcomes Committee, which will replace the Student Learning Outcomes Committee. The draft will soon be presented to the Academic Senate and will be brought back to College Council in the Fall.

G. Bloodborne Pathogens Exposure Control Plan (Clint Dougherty) – Attachment G

A committee has been formed to develop the plan. The plan would have a positive effect on our benefit insurance rates/coverage by providing safety and benefits to the campus.

H. Imperial Community College District Injury and Illness Prevention Program (Clint Dougherty) – Attachment H

It was announced that the Safety Officer will be overseeing this committee when hired. It was stated that there were many financial implications that need to be discussed, as it may affect employees in different ways. It was mentioned that the documents will continue to be revised, and the implementation phase will also produce changes.

VII. For the Good of the Order

None

VIII. Adjournment

Chair Chronister adjourned the meeting at 1:59pm.

2017-18 College Council Meeting Schedule

2017	2018
August 23	February 28
September 27	March 28
October 25	April 25
November 29	May 9 *Special Meeting
December 13 *Special Meeting	May 23