



ADOPTED MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Wednesday, November 30, 2016 – 12:50 to 1:50 p.m.
Administration Building Board Room

Vice Chair Alonso called the meeting to order at 1:07 p.m.

MEMBERSHIP

- ✓ Efrain Silva, Administrative Representative
- Tina Aguirre, Administrative Representative
- ✓ Jeff Enz, Administrative Representative
- David Zielinski, Alternate Administrative Representative
- ✓ Everardo Martinez-Inzunza, Alternate Administrative Representative

- Aaron Edwards, Faculty Representative
- ✓ Ric Epps, Faculty Representative
- Vacant, Faculty Representative
- Cathy Zazueta, Alternate Faculty Representative
- Caroline Bennett, Alternate Faculty Representative
- ✓ Mike Palacio, Jr., Alternate Faculty Representative

- ✓ Yethel Alonso, Classified Representative (Chair)
- ✓ Melody Chronister, Classified Representative (Vice Chair)
- Erika Aguilar, Classified Representative
- Silvia Murray, Alternate Classified Representative
- Claudia Aguilar, Alternate Classified Representative
- Jose Torres, Alternate Classified Representative

- Lisa Seals, CMCA Representative
- ✓ Jose Carrillo, CMCA Representative
- Vacant, CMCA Representative
- Liz Cantu, Alternate CMCA Representative
- Rick Webster, Alternate CMCA Representative

- ✓ Christine Bermudez, Student Representative
- ✓ Kyle Deol, Student Representative
- ✓ Ubaldo Chavez, Student Representative
- Vacant, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Others Present: Dr. Nicholas Akinkuoye, Jim Mecate

PUBLIC COMMENT

There was no public comment.

ACCEPTANCE OF MINUTES

1. October 26, 2016

The minutes of October 26, 2016 were accepted as presented.
Motion carried.

CHAIR REPORT – Yethel Alonso

Chair Alonso reported on the monthly emails she sends to all committee chairs and referred to the emails requesting the submission of written reports for the College Council agenda. She explained that due to the one-hour time constraint, the reporting process was changed from verbal to written to allow chairs to submit their report instead of attending a College Council meeting.

President Jaime suggested that Chair Alonso redraft an email to show the distinction between area reports versus mandatory reports.

Chair Alonso stated she would redraft her emails.

Chair Alonso commended those that had submitted written reports. She stated that all the Self-Evaluation Forms for 2015-16 had been completed and submitted and thanked Vice Chair Chronister for her efforts in expediting the process.

WRITTEN REPORTS

Area Reports	Report Submitted (✓)
ASG President Update – Christine Bermudez	✓
President’s Update – Victor Jaime	✓
Academic Senate – Mary Lofgren	
Budget and Fiscal Planning Committee – Melody Chronister	✓
Accreditation/CART Committee – Nicholas Akinkuoye	
Strategic Educational Master Plan Committee –	
Technology Planning Committee – Jeff Enz	
Staffing Committee – John Lau	

Subcommittee Reports	Report Submitted (✓)
Competitive Athletics Committee – Jim Mecate	✓
Facilities and Environmental Health & Safety Committee – Everardo Martinez-Inzunza	✓
Public Relations & Marketing Committee – Mike Nicholas	✓
Student Affairs Committee – Everardo Martinez-Inzunza	✓
Campus Hour and Professional Development Committee – John Lau/Lisa Solomon	✓

ACTION ITEMS

1. Approval of the College Council Self-Evaluation Form (Attachment B) – Yethel Alonso

Chair Alonso presented and read through the College Council Self-Evaluation Form.

Vice Chair Chronister commented that this year’s goal relating to the development of a timeline for submission and review of committee self-evaluations had already been met.

A typographical error was pointed out regarding the December meeting date. The date was changed from 11/09/15 to 12/09/15.

A discussion ensued regarding the College Council bylaws and the committee's adherence to the Brown Act.

President Jaime clarified the committee is a recommending body, reporting directly to the Superintendent/President; therefore, is not required to follow the Brown Act.

M/S/C Silva/Chronister to approve the College Council Self-Evaluation Form, as amended.
Motion carried.

M/S/C Epps/Silva to change the order of the agenda moving action item 5 to 2.
Motion carried.

2. Approval of the Reuben O. Lopez Community Service Award (Attachment F) – Melody Chronister

Vice Chair Chronister stated the item had been discussed at the last College Council meeting and was brought back today for approval. She presented the changes to the timeline.

President Jaime shared that the nomination and selection of the first recipient had already taken place and had been made by an outside committee, the Reuben O. Lopez Memorial Bench Dedication Event Committee. He stated the award is intended to honor any employee of the college - current or former, including retirees and trustees.

Dean Martinez-Inzunza recommended the motion be retroactively amended to accept the first recipient of the award.

M/S/C Martinez-Inzunza/Silva to approve the Reuben O. Lopez Community Service Award, as amended.
Motion carried.

3. Approval of the Student Affairs Self-Evaluation Form (Attachment C) – Everardo Martinez-Inzunza

The Self-Evaluation Form was presented and reviewed.

Suggestions were made to delete the months in which the committee did not meet, as well as to insert the numbers for average attendance and percentages of agendas sent and minutes posted.

M/S/C Martinez-Inzunza/Carrillo to approve the Self-Evaluation Form to include the above-mentioned suggestions.
Motion carried.

4. Approval of the Facilities & Environmental Health & Safety Committee Self-Evaluation Form (Attachment D) – Everardo Martinez-Inzunza

The Self-Evaluation Form was presented and reviewed.

M/S/C Martinez-Inzunza/Palacio to approve the self-evaluation as presented.
Motion carried.

5. Approval of the Campus Hour and Professional Development Committee Self-Evaluation Form (Attachment E) – John Lau/Lisa Solomon

The Self-Evaluation Form was presented and reviewed.

M/S/C Martinez-Inzunza/Palacio to approve the self-evaluation as presented.
Motion carried.

DISCUSSION AND INFORMATION ITEMS

1. Healthier Options of the Cafeteria – Aaron Edwards

Due to Aaron Edwards' absence, the item was tabled to a future meeting scheduled
President Jaime suggested that a discussion be had with the ASG to address the issue.

Dean Martinez-Inzunza stated discussions are ongoing within the ASG regarding a food pantry.

2. Subcommittee Reports in Spring – Yethel Alonso

Chair Alonso reminded the committee about the timely submission of written reports.

3. Reinstatement of Employee of the Month/Year – Yethel Alonso

Chair Alonso stated she would like to see the return of the Employee of the Month/Year Award.
She stated the award was given to a current employee nominated by students, staff and faculty.
She believes this would build morale amongst the entire staff.

President Jaime stated that previously the Customer Service Committee coordinated all aspects
of the award, and that due to the consequences of the financial crisis, the committee, as well as
the award, was discontinued.

Dean Martinez-Inzunza stated the Student Affairs Committee is in the process of recommending
a Student of the Month Award. He stated the proposal would be presented to the Academic
Senate.

Chair Alonso stated the subject would be discussed further in the spring.

ADJOURNMENT

On behalf of VP Akinkuoye, Dean Silva requested that the College Council appoint two
members to serve on the Self-Evaluation writing team relating to Standard IV. Chair Alonso
stated she would email the College Council membership and ask for volunteers.

Chair Alonso adjourned the meeting at 1:56 p.m.

**2016-2017 College Council Meeting Schedule
at 12:50-1:50 p.m. in the Board Room**

2016	2017
November 30	February 22
	March 22
	April 26
	May 24