

IMPERIAL VALLEY COLLEGE COUNCIL

MINUTES

Monday, February 13, 2006

College Council Chair, Ted Ceasar, called the meeting of the College Council to order at 2:00 P.M., on Monday, February 13, 2006.

Council members in attendance were as follows:

Ted Ceasar, Administrative Representative (Chair)
Efrain Silva, Administrative Representative
Marion Boenheim, Administrative Representative
Kathy Berry, Alternate Administrative Representative

Lincoln Davis, Faculty Representative (Vice Chair)
Cathy Zazueta, Faculty Representative
Patti Biley, Faculty Representative
James Patterson, Alternate Faculty Representative

John Abarca, Classified Staff Representative
Carol C. Ramirez, Classified Staff Representative

Monica Bulong, Student Representative
Aaron Peschel for Herman Quintanilla, Student Representative
Francisco Mariscal, Alternate Student Representative

Rick Webster, CMCA Representative
Leonard Fabian, Alternate CMCA Representative

Paul Pai, Ex Officio

Council members not in attendance were as follows:

Patricia Robles, Classified Representative
Frances Arce-Gomez, Alternate Classified Representative
Nancy Ramirez, Student Representative
Gene Hill, Ex Officio

Others present were:

Dawn Chun; Laurie Franks; Bill Gay; Dr. Victor Jaime; Dr. Kendra Jeffcoat; Sergio Lopez; Jan Magno;
Dr. Joe Vogel; Kathy Westerfield

Recorder: Shirley Hofer-Bell

PUBLIC COMMENTS

Sergio Lopez requested that the College Council consider changing their meeting time to 2:30 p.m. The Student Assembly meeting time will be changing to Mondays at 1:30 p.m., because of class time conflicts. Ted Ceasar stated that the change will be considered at the next College Council meeting.

CORRESPONDENCE

There was no correspondence.

APPROVAL OF MINUTES

M/S/C J. Abarca/M. Bulong to approve the minutes of January 9 and January 23, 2006.

REPORT FROM THE PRESIDENT

Dr. Pai reported the following:

- The SDICCCA Faculty Internship Program received the California Community Colleges Chancellor's 2006 Outstanding Award for Diversity.
- Imperial County high school superintendents have requested that IVC consider offering a non-credit program to provide students assistance in satisfying high school graduation requirements to pass the California High School Exit Examination. Efrain Silva stated that he will follow through on this issue.

ACADEMIC SERVICES UPDATE

Dr. Jeffcoat reported the following:

- Adjunct faculty orientation was held on February 9, and 75 faculty members attended. During the last hour they discussed teaching challenges and the priority of maintaining quality of teaching.
- As of this date enrollment for the Spring Semester is 2,674 FTES, and the goal is a minimum of 2,600 FTES. There are 23 sections with enrollment of six or less students.
- The California Community Colleges Chancellor's Office has confirmed the visit to IVC of Vicky Werner and Dr. Juan Cruz on February 28 and March 1, 2006. These individuals are responsible for the review and approval of non-credit courses and programs. A Faculty/Staff Forum on the IVC Non-Credit Program will be held on February 28.
- The Curriculum and Instruction Committee will be considering approval of a Court Certificate Program. Employees of the Imperial County Superior Court system will be offered a salary incentive if they complete this program.
- The Accreditation Steering Committee will be meeting on February 27.

STUDENT SERVICES UPDATE

Dr. Jaime submitted a written report for the month of January.

ACCESO PROJECT UPDATE

Dawn Chun, ACCESO Project Director, stated the following:

- Eighteen computers have been installed in the Assessment Center. The software will provide the opportunity for online assessment, which will be available in the fall of 2006.
- ACCESO staff are in the process of choosing the online courses to be offered in the fall of 2006.
- Procedures are being written for faculty offering online courses.

ASSOCIATED STUDENT GOVERNMENT UPDATE

Monica Bulong, Associated Student Body President, stated the following:

- The Sweetheart Elections were cancelled.
- An information booth answered questions for students the first week of the spring semester.
- A “Welcome Back Fair” will be held on February 22, which will include a Health Festival and kickoff to the Recycling Program.

BUSINESS SERVICES UPDATE

Dr. Joe Vogel stated that repair of sidewalks is being completed, and the refurbishment of the pool area is taking place as part of the Bond Projects. The Architect will be presenting the layout of the exterior of the new buildings in March.

MINUTES FROM STANDING AND AD HOC COMMITTEES

The following minutes were reviewed with no questions:

- a. Administrative Council Minutes: January 10, 2006
- b. Bond Oversight Committee Minutes: January 13, 2006
- c. Information Technology Executive Committee Minutes: December 12, 2005
- d. Planning and Budget Committee Minutes: January 25, 2006

PURCHASING PROCEDURES PRESENTATION OF PLANS FOR NEW BUILDINGS

Dr. Vogel presented the revised purchasing procedure and stated that these guidelines will assist in the careful coding of expenditure of funds. It was stated that item 6 "No further expenses will be paid from Certificate of Participation funds without express authorization of the Superintendent/President and/or Dean of Business Services." Dr. Vogel stated that this is an effort to conserve money for construction of the new Science Building and the \$750,000 to equip the building.

After discussion the following action was taken:

M/S/C R. Webster/E. Silva that the College Council recommends to the Superintendent/President the revised purchasing procedures to include all cost centers along with division chairs, the Associate Dean of Human Resources, and the Director of Child, Family and Consumer Services. A recommendation was also made to change cut-off dates to be non-specific so that these Purchasing Procedures would be ongoing from year to year.

WITHDRAWAL (DROP) DEADLINE

Monica Bulong, Associated Student Senate President, stated that the final tally of student surveys totaled 458 and 82% opposed changing the withdrawal deadline. Concern was expressed over the effect this change would have on student success.

Sergio Lopez stated that more time is needed to accumulate comparison data from other community colleges.

Dr. Patterson stated that the Academic Senate's position remains the same and has made its recommendation to the Board to change the withdrawal date to 62% of the semester. The Senate intends to study the effect that this change would make on the students.

M/S/C M. Bulong/M. Boenheim (Yes: 6/No: 4) that the College Council recommends that the Superintendent/President advises the Board to table action on the resolution to change the withdrawal drop deadline until internal and external statistical data is compiled and studied.

PARKING CONVERSION AND INCREASE IN PARKING FEES

Sergio Lopez stated that collection of delinquent parking citations and fees creates a real problem for the Parking Control Office. The Campus Operations Committee recommends the Phoenix Group Information System to provide a tracking system for parking citations, reporting to the California Department of Motor Vehicles and collection of fees. The revenue from the fees would be used to maintain parking lots. The annual revenue is projected at \$45,000 per year.

The Student Affairs Committee also recommends increasing the parking fee to a flat rate of \$20 assessed for spring and fall semesters, and \$10 for winter and summer sessions effective the summer session 2006.

M/S/C E. Silva/M. Boenheim that the College Council recommends to the Superintendent/President the implementation of a Parking Citation Management System with Phoenix Group. Furthermore, the College Council recommends increasing the parking fee.

M/S/C M. Bulong/A. Peschel to Adjourn the meeting at 3:10 P.M.

2005-2006 College Council Meeting Schedule at 2:00 P.M. in the Board Room

February 27
March 13 and 27
April 10
May 8 and 22
June 26