



Imperial Valley College
Pathways to Student Success Committee
Unadopted Minutes
Monday, October 22, 2018
Room 204
2:40 p.m. – 4:00 p.m.

Purpose: The *Pathways to Student Success Committee* will provide a platform for collaboration and communication across the college that will result in a shared vision for the college’s categorical funding sources. It will provide direction for student success, equity, and basic skills efforts.

Membership:

| | Administrative Representatives: | | Faculty Non-Basic Skills Representatives: |
|---|--|---|--|
| √ | Dr. Lennor M. Johnson, Interim VP Student Services (Co-Chair) | √ | Zhong Hu, Math Lab Tutorial Services |
| | Dr. Christina Tafoya VP Academic Services (Co-Chair) | | Vacant |
| √ | Efrain Silva, Economic & Workforce Development | | Academic Senate Representative: |
| √ | David Zielinski, Dean of Arts, Letters, and Learning Services | √ | Mary Lofgren, President |
| | David Drury, Dean of Math and Sciences | | Classified Staff Representatives: |
| √ | Sergio Pesqueira, Interim Dean of Student Services and Special Projects | | Alexis Ayala, Student Success Specialist |
| √ | Betsy Lane, Associate Dean of Workforce Preparation and Community Special Projects | √ | Oliver Zambrano, Classified Staff |
| | Victor Torres, Dean of Student Affairs and Enrollment Services | √ | Dixie Krimm, Curriculum Specialist |
| | Student Success & Support Program Rep: | | Student Representative: |
| √ | Norma Nuñez, SSSP Director | √ | Steven Rosas |
| | Student Equity Coordinator: | | |
| | Bianca Bisi | | Consultants: |
| | Faculty Basic Skills Coordinator: | | Dr. Martha Garcia, Superintendent/President |
| √ | Dr. Cynthia Spence, Basic Skills Coordinator | √ | Jill Nelipovich, Math Department Chair |
| | Student Services Coordinators: | √ | Bettsie Montero, Sr. Programmer/Systems Analyst |
| √ | Dolores Diaz, Student Support Services Director | | Frank Hoppe, Reference Librarian |
| | Vacant | | Jose Carrillo, Institutional Researcher |
| | Faculty Representatives: | √ | Josue Verduzco, Learning Support Services Coord. |
| √ | Alex Garza, Professor, ESL Department (GP Tri-Chair) | | Lisa Seals, Director of Financial Aid |
| √ | Dr. Cuauhtemoc Carboni, Assistant Professor Health & Physical Ed. (GP Tri-Chair) | √ | Dr. Michael Heumann, English Department Chair |
| | Ralph Marquez, Counselor (GP Tri-Chair) | | Sydney Rice, ESL Department Chair |
| √ | Christina Shaner, Professor, English Department | √ | Vikki Carr, Director of Admissions and Records |
| √ | Diana Barrios, Non-Credit Counselor | √ | Xochitl Tirado, Distance Education Coordinator |
| √ | Rick Castrapel, Professor, Math Department | √ | Mary Jo Wainwright, CTA President |
| √ | Elizabeth Kemp, TALCAS Activity Coordinator | | Jeff Cantwell, Director of Application Services |
| √ | Dr. James Patterson, English Professor | | |
| | | | Recorder: Mabel Vargas |

A. Call to Order

Dr. Cuauhtemoc Carboni called the meeting to order at 2:43 p.m.

B. Changes to the Agenda

- Add Action Item: Request to fill the Non-Basic Skills Faculty Representative vacancy.
M/S/C (Lofgren/Silva) for the vacancy to be filled by Assistant Professor Barbara Reyes.

C. Approval of Minutes

M/S/C (Lofgren/Castrapel) to approve the minutes of the September 24, 2018 Integrated Student Success Committee Meeting.

D. Discussion Items

- Pathways to Student Success Committee Bylaws
Dr. Carboni reviewed the Pathways to Student Success Bylaws – Draft with the Committee.
 - Changes recommended:
 - Add matriculation services under Article III. Functions.
 - To comply with recent direction by the Chancellor’s Office, the Institution will consolidate the Student Success for Basic Skills Initiative, Student Equity and Student Success and Support Programs under one program, the Student Equity and Achievement Program.
 - Change TALCAS Activity Coordinator to Chair of Teaching and Learning Faculty Committee.
 - Include CSEA Union President and Part-time Faculty Union Presidents as consultants.
 - It was informed to the committee that the Guided Pathways Tri-Chairs will lead the Pathways to Student Success Committee with the guidance and support of the Vice President of Student Services and Vice President of Academic Services. Dr. Johnson reiterated that the representation needs to come from faculty and student services to facilitate the guidance and discussion for the committee. Guided Pathways’ Tri-Chairs is the Institution’s framework; it includes Academic and Student Services representatives.
- Proposal Requests
Dr. Carboni and Mr. Garza presented the form to submit Proposal Requests.
 - Form will be submitted to the Recorder and in turn, the Recorder will forward to the Co-Chairs for review and approval.
 - It was recommended to upload the form as PDF and Mac Form to be submitted via e-mail.
- Guided Pathways Implementation Planning
Mr. Garza presented a draft of the Guided Pathways Implementation Planning form that will be utilized by the Guided Pathways Committee to complete each practice. This form includes the four pillars provided by the California Community Colleges Guided Pathways; it has been proposed to have four teams to work on each practice/pillar. Mr. Garza discussed that the form is an assessment tool to help guide implementation. Dr. Johnson shared that an e-mail requesting volunteers will be sent to faculty and staff.
- Outcomes and Assessment Committee Proposal
Dr. Patterson updated the committee on adjustments made to the Outcomes and Assessment Committee Proposal Draft presented during the last meeting. One change noted by Dr. Patterson that is still pending is the Guided Pathways piece(s); the pillars requirements, persistence and achievement data need to be monitored.
 - Guided Pathways Tri-Chairs will forward more information on persistence and achievement data requirements to Dr. Patterson.

Dr. Patterson informed the committee that Academic Senate has requested that the Pathways to Student Success Committee presents some feedback by end of the semester.

- AB 705 Update
 - Norma Nuñez updated the committee on the placement process and upcoming changes and welcomed any new ideas to help with the implementation.
 - Deadline to comply is Fall 2019.
 - Students will be able to choose whether to take transferable courses or go one level below.
 - Subject's GPA will determine if they will need support.
 - EAP Scores assisted with some placement for incoming high school graduates (Fall 2019).
 - Important to partner with the High Schools to share data; working on Data Sharing Agreements with the High Schools.
 - Need to work with transfer institutions on pre-requisites for Math and English.
 - Jill Nelipovich discussed that support courses will be available in Algebra skills for students that need assistance.
 - Dr. Heumann discussed that co-requisites are being offered during this semester and will assist planning for Fall 2019.
 - Dr. Johnson is working with the High Schools in regards to the Sharing Data Agreements and official transcripts.
 - Oliver Zambrano discussed some of the tools being utilized to collect data for multiple measures.
 - Cal-PASS provides recommendations for English and Math; for one to three levels below transferable courses. One of the challenges faced with Cal-PASS is that not all high schools were submitting their data through Cal-PASS until recently.
 - Students' GPAs are currently being collected through the Admissions Applications.
 - Self-reporting data; students report their highest English and Math course completed in high school and grade. One of the challenges is that not all high schools have the same name for English and Math courses.
 - Josue updated the committee on the Embedded Tutoring Program.
 - Tutors are requested by professors each semester.
 - The Embedded Tutoring Program consists of following:
 - Inside the classroom tutoring
 - Work in groups
 - One-on-one assistance
 - Out of the classroom tutoring
 - Review sessions
 - Activity based learning
 - Peer review

E. Action Items

- Request to approve Pathways to Student Success Committee Bylaws.
M/S/C (Lofgren/Diaz) to approve the Pathways to Student Success Committee Bylaws with the proposed changes.
- Request to fill the Non-Basic Skills Faculty Representative vacancy.
M/S/C (Lofgren/Silva) for Assistant Professor Reyes to fill the Non-Basic Skills Faculty vacancy.

F. Next Scheduled Meeting

Monday, November 26, 2018 at 2:40 p.m. in Room 204.

G. Adjournment

Meeting was adjourned at 3:53 p.m.