



**IMPERIAL VALLEY COLLEGE  
DISTANCE EDUCATION COMMITTEE AGENDA  
Tuesday, August 28, 2018  
2:45p.m. – 4:00 p.m. Room 810**

The function of the Distance Education Committee is to develop and review policies and procedures necessary to the implementation and evaluation of the distance education program at Imperial Valley College.

1. **Call to Order & Welcome**
2. **Consent Agenda**
  - a. May 15, 2018
3. **Action Items**
4. **Discussion and Information Items**
  - a. Committee Composition
  - b. Review of existing contractual requirements in the area of DE
  - c. DE Course Development Process
  - d. Web-Enhanced Course Guidelines
5. **For the Good of the Order**
6. **Under Development**
  - a. DE Strategic Plan
7. **Next Meeting:**
  - a. September 25, 2018, @2:45-4:00pm in Room 810
8. **Adjournment**

| <b>Date (4<sup>th</sup> Tuesday of Each Month)</b> | <b>Time</b> | <b>Location</b> |
|--|-------------|-----------------|
| August 28, 2018                                    | 2:45-4:00pm | Room 810        |
| September 25, 2018                                 | 2:45-4:00pm | Room 810        |
| October 23, 2018                                   | 2:45-4:00pm | Room 810        |
| November 27, 2018                                  | 2:45-4:00pm | Room 810        |