



IMPERIAL VALLEY COLLEGE
DISTANCE EDUCATION COMMITTEE AGENDA
Tuesday, February 21, 2017
12:50p.m. – 1:50p.m. (2727)

The function of the Distance Education Committee is to develop and review policies and procedures necessary to the implementation and evaluation of the distance education program at Imperial Valley College.

1. **Call to Order & Welcome**
2. **Consent Agenda**
 - a. November 15, 2016
3. **Action Items**
 - a. No Action Items
4. **Discussion and Information Items**
 - a. Information Items
 - i. OEI
 - ii. Canvas
 - b. DE Course Development
 - c. IEPI
 - i. Strategic Plan
 1. 3-year plan
 2. Faculty handbook
 - ii. Canvas transition for faculty and students
 1. Faculty Training (Spring and Summer)
 2. Student Orientation
 - d. OEI
 - e. Canvas Training Update
 - i. Staff Development/ Training for online faculty
 - ii. On-campus training for all faculty
5. **For the Good of the Order**
6. **Next Meeting:**
 - a. Tuesday, March 21, 2017, @12:50-1:50pm in Room 2727

7. **Adjournment**

Date (3rd Tuesday of Each Month)	Time	Location
February 21, 2017	12:50-1:50pm	Room 2727
March 21, 2017	12:50-1:50pm	Room 2727
April 25, 2017	12:50-1:50pm	Room 2727
May 16, 2017		