



IMPERIAL VALLEY COLLEGE
DISTANCE EDUCATION COMMITTEE AGENDA
 Tuesday, April 19, 2016
 12:50p.m. – Economic & Workforce Development Conference Room (3102)

The function of the Distance Education Committee is to develop and review policies and procedures necessary to the implementation and evaluation of the distance education program at Imperial Valley College.

1. Call to Order & Welcome

2. Consent Agenda

- a. Approval of Minutes for March 16, 2016

M/S (_____/_____) to approve the minutes of the March 16, 2016, regular meetings of the DE Committee, as presented.

3. Action Items

4. Discussion and Information Items

- a. IEPI Partnership Resource Team Visit 04/27/2016 – Dr. Nick
 - i. DE Committee Meeting @2:30-3:30pm in the Boardroom
- b. Canvas Implementation Team Update
 - i. Branded Course Shell – Melody Chronister
 - ii. Canvas @IVC: What You Need to Know
 - 1. Tuesday, April 26th in Room 2734 – Campus Hour
 - 2. Campus Survey
 - iii. Campus Canvas Training Timeline
- c. Online Faculty Training @ONE
 - i. Transition to 12-week program
 - ii. SDICCCA Training Options
- d. New OL Course Development and Evaluations Update
- e. OEI Update
- f. DE Coordinator Position Update
- g. DE Substantive Change Proposal
- h. Online Teaching and Technology Training
 - i. Tech de Mayo 2016 – Saturday, May 7th
 - ii. OTC 2016 – June 16-17 in San Diego

5. For the Good of the Order

6. Under Development

- a. DE 3-Year Plan
- b. Online Faculty Handbook

7. Next Meeting:

- a. Tuesday, **May 17, 2016**, @12:50-1:50pm in Room 3102

Date (3 rd Tuesday of Each Month)	Time	Location
February 16, 2016 Cancelled	12:50-1:50pm	Room 3102
March 15, 2016	12:50-1:50pm	Room 3102
April 19, 2016	12:50-1:50pm	Room 3102
May 17, 2016	12:50-1:50pm	Room 3102

8. Adjournment