



Imperial Valley College

**Report of discontinuance of
Insert Title Here major/certificate program**

Insert Date Here

Discontinuance of (*Insert Title Here*) Program (*This is where you list the reasons for discontinuance*)
The (*Insert Division Title Here*) Division is requesting the discontinuance of the (*Insert Program Title Here*) major and certificate program. The decision to pursue a program termination is driven by several factors:

- 1.
- 2.
- 3.
- 4.

Labor Market Demand

(*FOR CTE PROGRAM DISCONTINUANCE ONLY, all others remove this section*)

Effect on Students Currently Enrolled

Impact to Related Programs and Community

Projected Impact on Facilities

Budget Impact and Timeline

Timeline

Phase-out of Students

Phase-out of Faculty and Staff

Relevant Legal Issues

Alternatives for Students

Contract Obligations

Report from Program Advisory Committee (*If appropriate*)