

IMPERIAL VALLEY COLLEGE
Basic Skills Committee Meeting
Monday, March 02, 2015 1:30 p.m.
Room 2727

Mission: *The mission of the Basic Skills Committee for Imperial Valley College is to find ways to increase student success and retention rates in basic skills classes involving reading, writing, ESL, and math; to increase student skill levels in these areas so that students are better prepared for their academic and career goals; to provide training for IVC instructors so that they can better understand and teach basic skills students; and to generally support best practices to achieve these ends.*

| Attendees ✓ | Guests |
|---------------------|---------------|
| Allyn Leon | Ed Scheuerell |
| Caroline Bennett ✓ | Holly Chase |
| David Zielinski | Tina Aguirre |
| Gordon Bailey ✓ | |
| Jill Nelipovich ✓ | |
| Kathleen Dorantes ✓ | |
| Mardjan Shokoufi ✓ | |
| Nancy Lay ✓ | |
| Norma Nuñez ✓ | |
| Russell Lavery ✓ | |
| Sydney Rice ✓ | |
| Terry Norris ✓ | |
| | |

Recorder: Martha Navarro

A. Call to Order - Jill Nelipovich

Jill Nelipovich called the special meeting of the Imperial Valley College Basic Skills Committee to order at 1:31 p.m. on Monday, March 02, 2015.

B. Review and Approval of Minutes, November 17, 2014 and December 08, 2014

M/S/C Mardjan Shokoufi / Kathleen Dorantes to approve the minutes of November 17, 2014 and December 08, 2014 as presented.

C. Reports

1. Sydney Rice – ESL 05 to English 08 Bridge Program

- Sydney presented and discussed results of the Bridge Program offered during the winter 2015 session. The results were based on program participants, program organization and student evaluations.

Program Participants

- Through Counselor recommendations, recruitment from Basic Skills English (Fall 2014) classes and ESL classes, 26 students were able to participate.
- Fourteen of these students took the ACCUPLACER test.
- Twelve students did not retest

Program Results

Accuplacer Scores:

- 50% of students placed higher

- 37% of students remained the same
14% of students placed lower
- Four students took the Accuplacer test for extra practice

Program Organization

- Four classes per day were offered: Academic Listening, College Reading, Academic Writing and Study Skills
- It was a five week program, Monday thru Friday, 8:30am-2:24pm and classes were 75 minutes long,
- Students had a 30 minute study period before lunch

Student Evaluations/Comments

- 90% of students felt the time and length of the program were good.
- Most students suggested a grammar class in the program.
- Students gave positive feedback on faculty, counselors and financial aid.
- Sydney hopes to offer a Bridge Program during the summer term that would include two sections for 50-60 students. Counselors agreed to advertise.

2. Budget Information

- Jill informed the members that at the start of the 2014-2015 academic year, the Basic Skills budget was \$190,714. After covering salaries and proposals, the balance was reduced to \$37,920. The NADE and Catesol conference fees have not been reduced from the current budget but once accounted for, Jill stated that approximately \$31,000 will remain, pending a March revision. Funds must be spent by June 30, 2015.
- Mardjan asked if the remaining funds includes the DSPS request. Jill stated that after speaking with Ted Ceasar, Basic Skills funds cannot be used to supplant. DSPS tutors were paid with categorical funds, therefore, Basic Skills funds will not be used.
- Jill talked to Michael Heumann of Academic Senate about formalizing funding request that can get institutionalized. The last proposals did not include items such as workers compensation and Medicare. Jill had to pay about \$500 to cover these fees.

D. Update on Previous Discussion Items

E. New Discussion

F. Action Items

- Funding approval over winter session- Terry is requesting \$1356.74 for this spring semester to fund embedded tutors. He stated that he does not have enough funds to cover the spring semester. He added that they cut back on materials in order to hire more tutors.
- Kathleen asked Terry the number of Embedded Tutors he will be hiring. Terry did not have a number, only the number of classes, which are one ESL 005 class, one English 08 class, three math classes and one or two English 10 classes.
- The members briefly discussed adding an embedded tutor in classes such as Sociology, Health Ed and History. There are students that need assistance with their reading skills.
Jill stated that although these courses are not Basic Skills, the funding may be justified thru reading apprenticeship.

M/S/C Kathleen Dorantes/Russell Lavery to fund Terry's Embedded Tutor program with \$1356.74

G. Other

- Jill introduced Gordon Bailey as the new member representing CTE. Gordon is replacing Ed Wells. Gordon explained some of the challenges CTE students have, such as reading and writing.
- Some members announced a couple of workshops coming up and would like to attend
- Jill and Audrey will report back after attending the NADE conference
- Caroline announced that she will be attending a Tutor Expo at Pierce College on March 20.
- Kathleen will be requesting funds to send four English instructors to attend an Accelerated Learning workshop in June in Costa Mesa.

H. Next Meeting: March 30, 2015

I. Adjournment

M/S/C Russell Lavery / Norma Nuñez to adjourn the Basic Skills Committee meeting at 2:15 p.m.