

IVC Academic Senate

Approved Minutes

March 19, 2008

- I. The meeting was called to order at 1:30 pm.
- II. **Roll Call**
Present: Suzanne Gretz, Melani Guinn, Cesar Guzman, Michael Heumann, Russell Lavery, Carol Lee, Mary Lofgren, John McClain, Armando Mendez, Barbara Nilson, Norma Nunez, Toni Pfister, Thomas Paine, Rosa Pitones, Bruce Seivertson, Kevin White, Lianna Zhao, Sherry Zobell, Kathy Berry, Dennis Carnes

Excused: Krista Byrd

Absent: David Lopez

Visitors: Francis Beope, Becky Green, Travis Gregory, John Lau, Alicia Ortega, Deidre Pollock
- III. **Treasurer's Report**
Same as last time.
- IV. **Visitor Comments**
- V. **Consent Agenda**
 1. Approve the minutes of March 5, 2008, as corrected.
 2. C&I Committee's Latest Recommendations dated 11/01/07 and 2/21/08 M/S/C(Nilson/Lee)
- VI. **Reports**
 1. President –
 - Distributed planning matrix for Basic Skills Initiative
 - Seivertson will be gone during the week of April 7th. Nilson will cover Academic Senate, the Board meeting and the Plenary meeting. College Council will be covered by senators that are already member of that committee.
 2. Past President –
 - Will not be able to attend meetings in the fall because of his teaching schedule.
 - VP Berry will be asked if he can have a substitute.
 - M/S/C (Nilson/Guinn) to have Carnes contact Eric Jacobson to represent the past president at those meetings he can not attend.
 3. VP of Instruction-
 - Frank Rapp, Dean of Instruction, will begin April 1st.
 - Master planning is in progress.

- Goals in instructional area are student success, retention, and outcome.
 - With budget trouble coming, we will probably only be able to do priority one items.
 - SLO coordinator is not in the contract, needs to be added.
 - C&I making title V changes.
 - Program Review process will begin in April.
 - March 31 at 1:30 super core group will meet to determine what the document will look like.
 - BSI committee has completed the assessment and plan.
 - Need to prepare the budget for research, curriculum development, staff development, instructional equipment supplies, counseling and other.
 - Plan has to go to the state by May 15.
 - John McClain and Bruce Seivertson have indicated their interest in being the coordinator.
4. ASG President – absent

VII. Academic and Professional Matters

1. BSI Appointment – John McClain and Bruce Seivertson have indicated their interest in being the coordinator. M/S/C (Mendez/Heumann) to recommend their names to the BSI committee.
2. By-Laws Continued – Melani Guinn and Armando Mendez – M/S/C (Guinn/Gretz) to table this matter.
3. Becky Green, Director of CFCS – explained to the senate about the alignment project with the other community colleges in the state for students seeking a CFCS credential. The community colleges have decided on the core courses, which will have the same names. The universities and the credentialing committee have stated they will accept this alignment
4. Title IX Officer Appointment – M/S/C (Nilson/Zhao) to appoint Russell Lavery as a Title IX Officer.

VIII. Discussion

1. Emergency Evacuation Statement for All Syllabi – discussed
 - posted in classroom
 - need training for instructors
 - redo map (blue area is too large)
 - need to take this seriously
 - nothing for deaf students
 - decided to table – need more facts to choose pertinent information for the syllabi
2. Academic Senate Awards Committee – Mendez, Nilson, and Guzman volunteered.

3. Election Results – Sherry Zobell – 77 full time faculty voted. Lofgren, Patterson, and Zhao are the 2008-2011 at-large senators. Bruce Seivertson will be the president for 2008-2009.
4. SLO Committee: Pfister will visit with different committees to discuss membership on the SLO committee. Carnes indicated his interest on being a member of this committee.
5. Spring Fling – Tickets will be available at our next meeting. Remember this is a fund raiser for the Academic Senate Transfer Scholarship.
6. Academic Senate Budget - Thursday, March 20th Meeting, Seivertson invited any and all senators to attend with him.
7. Overload Teaching Limit – Alicia Ortega, discussed her position on teaching huge overloads. She is against it. This item will be continued at the next Academic Senate meeting.

IX. Committees

1. Budget and Planning –
2. C and I
3. College Council
4. Equivalency – reviewers were asked to give their rational for their decisions on each packet.
5. Policies and Procedures Review
6. Administrative Council

- X. M/S/C (Lee/Nilson) to adjourn the meeting at 3:00 pm.