

# BUSINESS ADMINISTRATION (For Transfer)

## DEGREES, CERTIFICATES AND AWARDS

Associate in Science Degree in Business Administration for Transfer (AS-T)

### DESCRIPTION

Business administration is a broad area encompassing administration, management, marketing, finance, entrepreneurship, supervision, banking, small business, merchandising, international trade, accounting, and information systems. Study in this area explores the theories, history, principles, skills, practices, laws, ethics and technologies governing the increasingly global business environment. The American Assembly of Collegiate Schools of Business (AACSB), a national business/management program accrediting agency, stipulates that lower division course work is preparatory to a bachelor's degree. Thus, this program is designed to provide a basic overview of the subject matter.

The Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing this degree (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

### PROGRAM LEARNING OUTCOMES

1. Evaluate business data and reach conclusions.
2. Apply quantitative and or qualitative analysis to solve problems.
3. Communicate effectively to relevant populations.

### ASSOCIATE DEGREE PROGRAM ( For Transfer)

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 semester units of CSU transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

### CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities.

- Accounting
- Appraiser
- Banking
- Business Entrepreneur
- Communications Analyst
- Database Specialist
- Escrow Officer
- Promotion
- Sales
- FBI Agent
- Finance
- Financial Services
- Human Resources Manager
- Loan Officer
- Public Administration
- Health Administration
- Import /Export Agent
- Information Systems Specialist
- Inspection
- Management
- Marketing
- Marketing Manager
- Merchandising Manager
- Product Manager
- Personnel Manager
- Programmer/Analyst
- Purchasing Marketing
- Real Estate
- Mortgage Broker
- Property Manager
- Real Estate Broker
- Sales Representative
- Small Business Owner
- Transportation Administration
- Utilities Administration

**Gainful Employment:** Federal regulations require institutions to provide students with Gainful Employment information for specific certificate programs offered at IVC. Please click on our Programs of Study link to view the information for each certificate program: <http://www.imperial.edu/courses-and-programs/programs-of-study/>

### TRANSFER PREPARATION

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

#### Transfer Resources:

[www.ASSIST.org](http://www.ASSIST.org) – CSU and UC Articulation Agreements and Majors Search Engine

[www.CSUMentor.edu](http://www.CSUMentor.edu) – CSU System Information

[www.universityofcalifornia.edu/admissions/index.html](http://www.universityofcalifornia.edu/admissions/index.html) - UC System Information

[www.aiccu.edu](http://www.aiccu.edu) – California Independent Colleges and Universities, Association of

<http://wiche.edu/wue> - Western Undergraduate Exchange Programs

### FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: [www.imperial.edu/students/financial-aid-and-scholarships/](http://www.imperial.edu/students/financial-aid-and-scholarships/)

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## ASSOCIATE DEGREE PROGRAM

### BUSINESS ADMINISTRATION

Associate in Science Degree in Business Administration for Transfer (AS-T) – 26.0-27.0 units

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

#### REQUIREMENTS FOR THE DEGREE

- I. **Units/GPA** – Must complete 60 CSU transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU transferable coursework. *NOTE: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.*
- II. **General Education** – Must complete one of the following general education transfer patterns:
  - A. California State University General Education Breadth Pattern (CSU GE-B) – 39 units minimum
  - B. Intersegmental General Education Transfer Curriculum (IGETC) – 37 units minimum
- III. **Twenty-six to twenty-seven (26-27) units required for the major.**

#### Required for the Major (17.0 units)

BUS	126	Business and the Legal Environment	3.0
BUS	210	Principles of Financial Accounting	4.0
BUS	220	Principles of Managerial Accounting	4.0
ECON	101	Introduction to Micro Economics	3.0
ECON	102	Intro to Macro Economics	3.0

#### List A: Select one course (3.0-4.0 units) 3.0-4.0

MATH	119	Elementary Statistics (4.0)
MATH	122	Finite Mathematics (3.0)
MATH	170	Introductory Calculus with Applications (4.0)

#### List B: Select two courses (6.0 units) 6.0

Any list A course not already used.

CIS	101	Introduction to Information Systems (3.0)
BUS	124	Introduction to Business (3.0)
or		
BUS	260	Business Communications (3.0)

Total Major Units	26.0-27.0
CSU GE-B or IGETC Pattern	37.0-39.0
Units that may be double counted	17.0
Electives (as needed to reach 60 CSU transferable units)	
<b>Total Maximum Units:</b>	<b>60.0</b>